

TOWNSHIP

Board of Trustees Meeting

July 1, 2019

The regular meeting of Clay Township Trustees was called to order by Trustee President Steve Woolf at 5:00 pm. The Pledge of Allegiance was said and a moment of silence was observed for our military members, road workers, firefighters and police officers serving here and abroad.

Roll call:

Requarth, present Woolf, present Vore, absent

Trustee Woolf moved to approve the minutes from the June 17, 2019 regular Trustee meeting; Trustee Requarth seconded the motion. It was discussed if the minutes could be approved without both Trustees present who were at the last meeting. Trustee Woolf will confirm with legal counsel.

Roll call:

Requarth – Yes Woolf - Yes

Hearing from the Public:

^{Cory}
~~Steve~~ Horstman, resident, inquired about a name and number for the Township's trash provider, Republic, as he has a compliment for them to share with the local office. Trustee Woolf indicated that he would provide Mr. Horstman with a proper number to call.

Mr. Horstman wanted to thank the new Zoning Officer Marcum for his research and location of old zoning records that they needed for the Zoning Commission.

Mr. Horstman also provided a name and number for historical reclamation for old structures to the Board of Trustees. It will be forwarded to Trustee Vore and added to the list Zoning Officer Marcum has started.

Department Reports:

Police Department – Chief VanGundy turned the meeting back to Trustee Woolf for resolution concerning adding an individual to the Police Department. Chief VanGundy also has the related financial agreement.

Resolution 2019-036 for the Approval to hire Brandon Lingenfelter as an extended part-time officer was read by Trustee Woolf. Trustee Requarth moved to accept Resolution 2019-036; Trustee Woolf seconded the motion.

Roll call:

Requarth – Yes Woolf - Yes

Trustee Woolf moved to accept the financial agreement for Brandon Lingenfelter; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes Woolf - Yes

Resolution 2019-037 for Approval to sell the 2010 Ford Crown Victoria on govdeals.com was read by Trustee Woolf. Trustee Requarth moved to approve Resolution 2019-037; the resolution was seconded by Trustee Woolf.

Roll call:

Requarth – Yes Woolf - Yes

Cemetery/Road Department – Road/Cemetery Superintendent Chris Maleski was present and presented the June Arlington Cemetery Report for approval. Trustee Woolf moved to approve the report; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes Woolf – Yes

Road Superintendent Maleski reported that the side mower for the tractor needed to be replaced after several attempts to repair. A quote for a replacement Tiger mower of \$26,865 was presented. After general discussion, Trustee Requarth moved to accept the bid for a replacement side mower with a contingency amount of \$850 if the Road Department is not able to remove the existing mower; Trustee Woolf seconded the motion.

Roll call:

Requarth – Yes Woolf – Yes

It was noted that the old mower will be placed on govdeals.com.

Road Superintendent Maleski also reported that he had obtain a quote from the County Engineer Office for chip and sealing a portion of Wengerlawn Road in addition to patching for \$20,537.82. That portion of Wengerlawn is on the list of Issue II projects and has been high on the list of road projects need to be done. The additional work is needed to have the road properly surfaced. After general discussion, Trustee Requarth moved to accept quote for crack and sealing after patching of a portion of Wengerlawn Road; Trustee Woolf seconded the motion.

Roll call:

Requarth – Yes Woolf – Yes

Road Superintendent Maleski reported that the tile job being done on Township property would cause crop damage for the farmer renting the property for crops. The tile job could be delayed until after the crops have been removed in the fall or to pay an estimated \$341 for crop damage to continue and complete the job. After general discussion, Trustee Requarth moved to pay the estimated crop damage to complete the job now; Trustee Woolf seconded the motion.

Roll call:

Requarth – Yes Woolf – Yes

Road Superintendent requested the Trustees change the two personal day policy to three days for personal time. The Road and Cemetery departments had substantial “comp time”/overtime this spring with the rain. There was general discussion and Trustees decided to table the request for the overall compensation/benefit system until the end of 2019 to review.

Zoning – Zoning Officer Marcum reported he had distributed his report earlier, introduced himself and had nothing more to report. Trustee Woolf moved to accept the Zoning report; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes Woolf – Yes

Fiscal Officer:

Fiscal Officer Limbert presented the July 1, 2019 blanket certificates, purchase orders, warrants and electronic payments. Trustee Woolf moved to accept the blanket certificates, purchase orders, warrants and electronic payments as presented and reviewed; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes Woolf - Yes

Old Business:

No old business; however, Trustee Woolf requested the Road Department prepare a list of work to be performed this year on the roads and when they are scheduled. Road Superintendent Maleski reported that all of the work is currently scheduled to begin in July.

New Business:

No new business.

Trustee Reports:

Trustee Woolf – Trustee Woolf reported that the recent trash bills sent had information on the upcoming “Keep Clay Clean” to be held on August 24th at Phillipsburg Park. Hazardous waste will not be accepted but there will be paper shredding, acceptance of recyclables, goodwill, drugs, etc. Flyers will be mailed explaining the event as well as having a page on the Township’s website.

Trustee Woolf also reported that he will be speaking at the Randolph Township Historical Society next Wednesday.

Trustee Requarth reported that he has moved and presented his letter of resignation. Trustee Requarth expressed his appreciation of cooperation of everyone he had worked with at and with the Township. His resignation would be effective midnight July 1, 2019. Trustee Woolf indicated that they would probably need to wait for Trustee Vore to return for formally accepting his resignation. Trustee Woolf will check with the Township’s legal

counsel for procedures of such a resignation when one Trustee is not present and calculation of compensation.

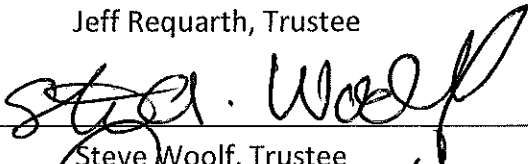
Trustee Requarth moved to adjourn the meeting; Trustee Woolf seconded the motion.

Roll call:

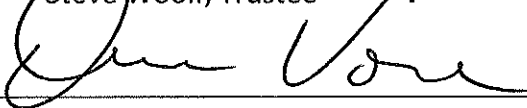
Requarth – Yes Woolf - Yes

Meeting adjourned at 5:33 pm.

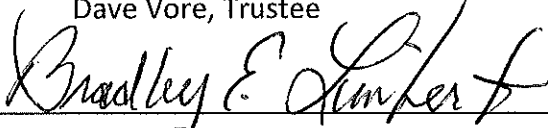
Jeff Requarth, Trustee



Steve Woolf, Trustee



Dave Vore, Trustee



Bradley E. Limbert, Fiscal Officer