

Trustees

Steve Woolf, President
Dave Vore, Vice President
Dale Winner

Fiscal Officer

Brad Limbert



Clay Township

8207 Arlington Road
Brookville, Ohio 45309
(937) 833-4015

www.claytownshipoffices.com

Board of Trustees
Regular Meeting Agenda
9/3/2019

Call to Order
Pledge of Allegiance
Moment of Silence
Roll Call

Approval of Minutes:

Regular Trustee Meeting August 19, 2019

Hearing from the Public

Department Reports

- Police - Contractor Recognition for Memorial Day Tornado
- Resolution 19-045 Approval of Discipline Forms
- Road and Cemetery
-August Report of Superintendent of Arlington Cemetery
-Cemetery Deeds
- Zoning

Fiscal Officer Report

*-Move to Approve of Appropriation Supplements, Blanket Certificate,
Purchase Orders, Warrants and Electronic Payments as presented*

Old Business

New Business

-Board of Elections - November 5th preparations

Trustee Committee Reports

Trustee Vore

Trustee Woolf

Trustee Winner

Meeting Adjournment

-Move to adjourn the meeting.

TOWNSHIP

Board of Trustees Meeting

August 19, 2019

The regular meeting of Clay Township Trustees was called to order by Trustee President Steve Woolf at 5:00 pm. The Pledge of Allegiance was said and a moment of silence was observed for our military members, road workers, firefighters, police officers serving here and abroad and families in the shootings in downtown Dayton.

Roll call:

Winner, present Woolf, present Vore, present

Trustee Vore moved to approve the minutes from the August 5, 2019 regular Trustee meeting; Trustee Winner seconded the motion.

Roll call:

Winner – yes Woolf – Yes Vore - Yes

Hearing from the Public:

Phyllis Kennedy, resident at 6580 Landis Road, shared a concern about weeds, including some that are noxious, in fields behind their house. She indicated that the neighbors were driving vehicles in the field stirring up weeds pollen/seeds and not mowing. Chief VanGundy stated he had sent information to Prosecuting Attorney Nathan Peterson to see what options, if any, of anything that can be done. The Trustees indicated that Township cannot do too much with un-mowed farm fields unless there are noxious weeds. Chief VanGundy will meet with them and Zoning Director Marcum to discuss information received and what can be done. Trustee Vore requested for Chief VanGundy to set a meeting after the Trustee meeting is over tonight. Ms. Kennedy then indicated that the neighbors were also burning rubber and insulation. Zoning Officer Marcum indicated that the Ohio EPA is to be contacted for this issue. Resident Nancy Oskey, neighbor to Phyllis Kennedy, expressed a concern of drainage on their property this year with the excessive rains. The Trustees indicated that was a common problem this year and wanted Mr. Lucking, Township Road Department, to look at the drainage issue west of the property. Trustee Woolf thanked the residents for expressing their concerns.

Departments:

Police Department – Chief VanGundy presented Liquor Permit for Sunoco with a new owner. He reported that a background check had been down. Trustee Vore moved to accept the background check and approve the liquor permit; Trustee Woolf seconded the motion;

Roll call:

Winner – Yes

Woolf – Yes

Vore - Yes

Cemetery/Road Department – Keith Lucking was present to represent the Road and Cemetery Departments and had nothing to report.

Cemetery Deed 2019-08-01 for the sale of lots was presented and Trustee Vore moved to accept the sale; Trustee Woolf seconded the motion.

Roll call:

Winner – Yes

Woolf – Yes

Vore - Yes

Cemetery Deed 2019-08-02 for the sale of a lot was presented and Trustee Vore moved to accept the sale; Trustee Winner seconded the motion.

Roll call:

Winner – Yes

Woolf – Yes

Vore - Yes

Cemetery Deed 2019-08-03 for the sale of a lot was presented and Trustee Vore moved to accept the sale; Trustee Winer seconded the motion.

Roll call:

Winner – Yes

Woolf – Yes

Vore - Yes

Zoning – Zoning Officer Marcum reported he had distributed his report earlier and had nothing more to report.

Fiscal Officer:

Fiscal Officer Limbert indicated the July Financials and bank reconciliation had been distributed and the financials will be placed on the website after the Trustee meeting.

Fiscal Officer Limbert presented the August 19, 2019 appropriation supplements, blanket certificates and purchase orders, warrants and electronic payments. Trustee Vore moved

to accept the appropriation supplements, purchase orders, warrants and electronic payments as presented and reviewed and to hold the crop reimbursement check until the project is completed as requested by Trustee Woolf; Trustee Winner seconded the motion.

Roll call:

Winner – Yes

Woolf – Yes

Vore - Yes

Old Business:

None

New Business:

Trustee Woolf updated the Trustees on the recently received Montgomery County Solid Waste agreement for a 10 year period. After general discussion, the Trustees came to consensus to sign the agreement.

Trustee Reports:

Trustee Vore had nothing more to report. Trustee Vore inquired about the burned out property on Pleasant Plain that occurred about two years ago and about what action that can be taken by the Trustees. Zoning Director Marcum updated the Trustees that someone is interested in buying the property and that would take care of the issue.

Trustee Woolf gave Fiscal Officer Limbert the Medical Mutual bill he had received and reported on the upcoming Keep Clay Clean event on Saturday, August 24th at Phillipsburg Park. The event will be from 8:00AM to Noon and they will be accepting items for Goodwill, tires, paper to shred on site and have a drug drop off. Trustee Vore noted that the Township does have a Drug Drop-off box on the premises that residents can drop off any time.

Trustee Winner reported that he had received the recent Brookville Fire Department Operations Report and shared various statistics for the month of July.

Trustee Vore moved to adjourn the meeting; Trustee Winner seconded the motion.

Roll call:

Winner – Yes

Woolf – Yes

Vore - Yes

Meeting adjourned at 5:23 pm.

Steve Woolf, Trustee

Dave Vore, Trustee

Dale Winner, Trustee

Bradley E. Limbert, Fiscal Officer

CLAY TOWNSHIP, MONTGOMERY COUNTY
Appropriation Supplemental

9/3/2019 1:10:37 PM
 JAN V2019.2

8/27/2019 to 9/30/2019

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type	Purpose	Budgetary Correction
09/02/2019	09/02/2019	1000-120-341-0000	\$200.00		Permanent	Reallocate for Phone	No
09/02/2019	09/02/2019	1000-120-599-0000	-\$200.00	Phone Cost	Permanent	Reallocate for Phone	No
09/03/2019	09/02/2019	2071-190-221-0000	-\$1,000.00		Permanent	Reallocate for Keep Clay Clean	No
09/03/2019	09/02/2019	2071-320-314-0000	-\$100.00		Permanent	To reallocate for Keep Clay Clean	No
09/03/2019	09/02/2019	2071-320-599-0000	\$100.00		Permanent	To reallocate for Keep Clay Clean	No
09/03/2019	09/02/2019	2071-320-599-0000	\$1,000.00		Permanent	Reallocate for Keep Clay Clean	No

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Purchase Order Listing

Year 2019

Purchase Order #	Type	Issue Date	Transaction Date	Expire Date	Vendor	Status	Amount Encumbered	Amount Charged	Amount Adjusted	Amount Overspent	Available Balance
76-2019	BC Reg	09/03/2019	09/02/2019	12/31/2019	GEN <i>Phone List</i>	O	\$200.00	\$58.52	\$0.00	\$0.00	\$141.48
32-2019	PO ThmNw	08/24/2019	08/23/2019	12/31/2019	Document Destruction LLC <i>Trash</i>	O	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00
34-2019	PO Reg	09/03/2019	09/02/2019	12/31/2019	RUMPKE <i>Trash</i>	O	\$1,023.94	\$1,023.94	\$0.00	\$0.00	\$0.00
Total for selected purchase orders:							\$1,723.94	\$1,582.46	\$0.00	\$0.00	\$141.48

Status: O - Open, C - Closed, B - Batch

Payment Listing

8/20/2019 to 9/30/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
530-2019	08/30/2019	08/28/2019	EP	STEVE A HODGE JR	\$1,260.66	O
531-2019	08/30/2019	08/28/2019	EP	Brandon T Lingenfelter	\$546.57	O
532-2019	08/30/2019	08/28/2019	EP	KEITH A LUCKING	\$1,250.46	O
533-2019	08/30/2019	08/28/2019	EP	CHRIS J MALESKI	\$1,278.09	O
534-2019	08/30/2019	08/28/2019	EP	Benjamin B Marcum	\$1,233.04	O
535-2019	08/30/2019	08/28/2019	EP	HAYWOOD L MCDANIEL	\$349.22	O
536-2019	08/30/2019	08/28/2019	EP	Seth W Paul	\$473.11	O
537-2019	08/30/2019	08/28/2019	EP	Randall A Robbins	\$295.80	O
538-2019	08/30/2019	08/28/2019	EP	ANTHONY ALAN SCOTT	\$1,433.72	O
539-2019	08/30/2019	08/28/2019	EP	LOUIS J VAN GUNDY	\$1,684.70	O
540-2019	08/30/2019	08/28/2019	EP	Cody Michael Whitmore	\$467.95	O
541-2019	08/30/2019	08/28/2019	EP	MICHELE WILLIAMS	\$784.47	O
542-2019	08/30/2019	08/28/2019	EP	DALE R WINNER	\$843.54	O
545-2019	09/03/2019	09/03/2019	CH	DELTA DENTAL	\$328.06	O
546-2019	09/03/2019	09/03/2019	CH	STAPLES	\$263.14	O
547-2019	09/03/2019	09/03/2019	CH	VERIZON WIRELESS	\$286.55	O
548-2019	09/03/2019	09/03/2019	CH	VISION SERVICE PLAN -OH	\$201.57	O
549-2019	09/03/2019	09/03/2019	CH	CONSUMERS LIFE INSURANCE CO	\$253.22	O
550-2019	09/03/2019	09/03/2019	CH	Medical Mutual	\$8,804.37	O
551-2019	09/03/2019	09/03/2019	CH	TIME WARNER CABLE	\$159.69	O
552-2019	09/03/2019	09/03/2019	CH	TIME WARNER CABLE	\$159.99	O
553-2019	09/03/2019	09/03/2019	CH	Google, Inc.	\$385.20	O
554-2019	09/03/2019	09/03/2019	EW	DELTA DENTAL	\$154.90	O
555-2019	09/03/2019	09/03/2019	EW	INTERNAL REVENUE SERVICE	\$1,942.60	O
556-2019	09/03/2019	09/03/2019	EW	Medical Mutual	\$530.00	O
557-2019	09/03/2019	09/03/2019	EW	OHIO CHILD SUPPORT PAYMENT CENTRA	\$189.81	O
558-2019	09/03/2019	09/03/2019	EW	OHIO DEPARTMENT OF TAXATION	\$1,128.77	O
559-2019	09/03/2019	09/03/2019	EW	SCHOOL DISTRICT INCOME TAX	\$126.28	O
560-2019	09/03/2019	09/03/2019	EW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$357.50	O
45839	08/24/2019	08/23/2019	AW	Document Distruction LLC	\$1,000.00	O
45840	08/30/2019	08/28/2019	PR	Mark A Clark	\$224.58	O
45841	08/28/2019	08/28/2019	AW	SECURITY NATIONAL BANK	\$1,368.06	O
45842	09/03/2019	09/03/2019	AW	ELITE LANDSCAPE AND LAWN CARE	\$355.00	O
45843	09/03/2019	09/03/2019	AW	STEVEN WOOLF	\$87.60	O
45844	09/03/2019	09/03/2019	AW	Galls, LLC	\$60.05	O
45845	09/03/2019	09/03/2019	AW	JJ Gun Supply	\$116.08	O
45846	09/03/2019	09/03/2019	AW	Lykins Oil Company	\$313.00	O
45847	09/03/2019	09/03/2019	AW	Montgomery County Prosecutor's Office	\$70.00	O
45848	09/03/2019	09/03/2019	AW	Southeastern Equipment Co, Inc.	\$201.00	O
45849	09/03/2019	09/03/2019	AW	S&J SERVICES	\$1,189.00	O
45850	09/03/2019	09/03/2019	AW	BROOKVILLE AUTO	\$288.12	O
45851	09/03/2019	09/03/2019	AW	ULTIMATE LSI, LLC	\$105.00	O
45852	09/03/2019	09/03/2019	AW	WESTLAKE	\$270.60	O
45853	09/03/2019	09/03/2019	AW	DONNELLON MCCARTHY	\$163.94	O
45854	09/03/2019	09/03/2019	AW	RUMPKE	\$1,023.94	O
45855	09/03/2019	09/03/2019	AW	MCMAKEN CAR WASH	\$38.79	O

Payment Listing

8/20/2019 to 9/30/2019

Total Payments:	<u>\$34,047.74</u>
Total Conversion Vouchers:	\$0.00
Total Less Conversion Vouchers:	<u><u>\$34,047.74</u></u>

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.