

CLAY TOWNSHIP

Board of Trustees Meeting

September 18, 2017

The regular meeting of Clay Township Trustees was called to order by Trustee President Steve Woolf at 6:00 pm. The Pledge of Allegiance was said and a moment of silence was observed for our military serving here and abroad, our fire fighters, our road workers and police in harm's way.

Roll call:

Mr. Winner, present Mr. Woolf, present Mr. Vore, present

Trustee Winner moved to approve the minutes from the September 5, 2017 Trustee Meeting; seconded by Trustee Vore.

Roll call:

Winner – Yes Woolf – Yes Vore – Present

Trustee Winner moved to approve the minutes from the September 7, 2017 Trustee Special Meeting; seconded by Trustee Vore.

Roll call:

Winner – Yes Woolf – Yes Vore – Present

Hearing from the Public:

Annesea Cheek, volunteer for the Citizens for Sinclair, shared information on the upcoming renewal levy (Issue 4) for Sinclair Community College (SCC). The renewal will not raise taxes (started in 1966) but allows SCC to keep tuition low for local residents. The monies also allow SCC to have partnerships with other local institutions such as University of Dayton. SCC had a record of over 5,000 graduates this past year. Trustee Winner asked about what percent of operations is covered by the levy. Ms. Cheek indicated that it represents 20% of the operating budget. Trustee Woolf inquired if information would available that could be forwarded to residents that inquire. Ms. Cheek indicated that their website is available for any inquiries.

Department Reports:

Police –Chief VanGundy – nothing at the time.

Road & Cemetery –Chris Maleski, Road and Cemetery Superintendent reported that Hensley had completed chip and seal on Wellbaum Road. Walls Brothers has started today patching and moving mail boxes on the Pansing Road Phase 2 Issue II project to be done this week.

Mr. Maleski reported that they have orders for 22 footers so far for the cemetery to be done this fall. The cut-off date is October 1. He also shared that he been notified that Perry Township has hired Doug Johnson fulltime. Mr. Johnson has requested to be kept on part time to be used as needed.

Zoning – Zoning Director Brown shared his report that had been distributed earlier. No questions. The Trustees requested that the report be available for the trustees at each meeting. Trustee Vore had a question on the status and progress of the storm water issue. Trustee Vore indicated the information received is being revised to reflect Clay Township criteria by the Zoning Board concerning the storm water issue/plan that they had received. Zoning Director Brown indicated that it was ready to be worked on at the next Zoning meeting.

Trusted Winner reported that 2 deeds had been prepared for lots recently sold in Arlington Cemetery. Trustee Woolf moved to authorize the issuance of the prepared deeds. Trustee Vore, seconded the motion.

Roll call:

Winner – Yes

Woolf-Yes

Vore - Yes

Fiscal Officer:

Financial Information for August had been distributed. It was noted that the real estate tax disbursement was received in the first part of September and the roll-back portion will be received in late November/December.

Fiscal Officer Limbert presented supplemental revenue adjustment for fire levy income for the year as a result of higher collection of taxes than originally projected for the year. This supplement revenue increase will allow the Township to pay those additional monies the Fire/EMS departments servicing the Township. Trustee Winner moved to authorize the supplemental revenue request. Trustee Woolf, seconded the motion.

Roll call:

Winner – Yes

Woolf-Yes

Vore - Yes

Fiscal Officer Limbert presented supplemental appropriations and reallocations to the Trustees which included an increase appropriation for the Fire/EMS payment. Trustee Vore moved to authorize the supplemental appropriations and reallocations. Trustee Winner, seconded the motion.

Roll call:

Winner – Yes

Woolf-Yes

Vore - Yes

Fiscal Officer Limbert presented Blanket Certificates as prepared for the payment of bills. Trustee Vore moved to accept the Blanket Certificate as presented. Trustee Winner seconded the motion.

Roll call:

Winner – Yes

Woolf - Yes

Vore - Yes

Fiscal Officer Limbert presented the warrants and electronic payment vouchers for approval to pay. Trustee Winner moved to pay the warrants and electronic payment vouchers as prepared. Trustee Woolf seconded the motion.

Roll call:

Winner – Yes

Woolf-Yes

Vore - Yes

Fiscal Officer Limbert presented a Township Amended Official Certificate of Estimated Resources from the County Auditor for additional monies (\$400,000) to be received for the second Issue II (Pansing Road) project for the Township in 2017 for Trustee approval. This was requested as the Pleasant Plain Issue II project paperwork was not until January 2017 and the preliminary numbers for the year were prepared mid-December 2016 with expectation of the Pleasant Plain Issue II project would be completed by year-end. Trustee Vore moved to accept the certificate. Trustee Winner, seconded the motion.

Roll call:

Winner – Yes

Woolf-Yes

Vore - Yes

Fiscal Officer updated Trustees on the collections of special assessments recently received in the September real estate tax distribution. The special assessments included Trash and Weeds. Reports were distributed for the last 4 distributions received.

Unfinished Business:

Information on adding two remaining electrical bills to be added to our current contract with our electrical supplier, IGS. There was general discussion including that the additional bills will be included at the current 5.5 cents per kwh. Trustee Woolf moved to accept the addition of the remaining electrical bills to our current contract. Trustee Vore, seconded the motion.

Roll call:

Winner – Yes

Woolf-Yes

Vore - Yes

Trustee Woolf presented the Addendum to Fire Protection Agreement for approval that the Trustees have been working on with Ass't Prosecuting Attorney Hale and the Fire/EMS departments. There was general discussion which included the changes the boundaries as a result of the study done and the elimination of the 1.5% Administrative Fee. Trustee Woolf moved to accept the proposed addendums; Trustee Vore seconded the motion.

Roll call:

Winner – Yes

Woolf-Yes

Vore - Yes

Trustee Woolf shared that the life insurance collection notice received was an overlap of unpaid premiums from January 2016 was proper due to improper cancellation of the policy by the prior fiscal officer. The amount was included in the warrants approved for payment.

Trustee Woolf updated the Trustees on the health insurance procedures for obtaining quotes for 2018 and gave a process to obtain information for through Foxform. Trustee Woolf will prepare communication with the Township's employees for providing necessary information for the quotes and offered assistance for those who may need help. The information is due by September 30rd for the Insurance Companies proposals and the input will be due by the employees September 26th.

New Business:

Trustee Woolf presented an issue concerning legal representation for the MC Solid Waste District/OEPA proposal that had been distributed to the Trustees earlier. There has been no legal representation for the entities covered. Cities of Oakwood and Moraine has offered to allow the use of their legal counsel to represent the seven members. Trustee Woolf contacted our legal counsel for action that we may need to take. Thus, asking what is the proper legal representation for the district in working with the County. Trustee Vore asked that the District to check with Montgomery County Prosecutor for relief procedures, in writing, to approve such

action and future liability. There was general discussion on issues and procedures. Item tabled until next meeting for further action.

Trustee Woolf shared the Trustees on the CAUV/Triennial update from the MC Auditor. There was a Net Gain of 2.175% with a lower CAUV for farmers. Clay Township was one of the few communities not projected to decline; the Township should not experience a reduced in revenues. Trustee Vore commented that the 12% reduction is not as good as it should be with other communities receiving a larger percentage. Trustee Vore questioned if any increase is justified in residential. There was general discussion.

Fiscal Officer Limbert presented Resolution 2017-045 for Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor. Trustee Vore moved to accept Resolution 2017-045; Trustee Winner seconded the motion.

Roll call:

Winner – Yes

Woolf-Yes

Vore - Yes

Fiscal Officer Limbert shared information concerning the upcoming election received from the Board of Elections; specifically that voting machines will not be picked up that Friday after election due to a holiday. If they need to be removed before then, we need to let them know. Fiscal Officer Limbert will let Michele Weaver know of pickup guidelines.

Trustee Reports:

Trustee Winner shared that the MORE Grant is available which is \$500 per year by OTARMA (insurance company) and the application is due by December 31. The application can request items for safety, education, road equipment, police equipment, etc. The Trustees and department heads will look into what might be needed.

Trustee Vore has been working on siren infrastructure placement and the Emergency Management Group had accepted our proposal for the various locations throughout the Township.

Trustee Vore indicated a need for executive session.

Trustee Woolf reported we received our first Ohio EPA fee for ground water management for \$221. The information was forwarded to Fiscal Officer Limbert along with other information that was in his mailbox.

Trustee Woolf updated the Trustees on the Website. Prosecuting Attorney Hale has reviewed the contract/agreement for the construction of the website and no changes are proposed. Trustee Woolf presented the contract for website services for approval. Trustee Vore moved to approve to accept the contract; Trustee Winner seconded the motion. Trustee Woolf indicated website input is appreciated during this construction/development period.

Roll call:

Winner – Yes

Woolf-Yes

Vore - Yes

Trustee Woolf indicated that the dump truck accident was reported to our insurance company. The insurance company has paid \$2,000 on the costs of repairs instead of a settlement with the other party.

Trustee Woolf updated the Trustees on the title search on the Lutheran Cemetery. The cemetery is made up of three parcels. He hopes to have project completed to be discussed at the next meeting.

Trustee Vore requested to go into executive session for a personnel matter and invited Chief VanGundy to join them. Trustee Winner seconded the motion.

Roll call:

Winner – Yes

Woolf-Yes

Vore - Yes

Trustees went into executive session at 7:00pm.

At 8:32pm the Trustees came out of executive session.

Trustee Vore made a motion regarding a charging form for suspension of an employee for three days without pay and requiring the employee take additional remedial training, processing of evidence and search and seizure classes. Trustee Winner seconded the motion.

Roll call:

Winner – Yes

Woolf-Yes

Vore - Yes

Trustee Vore moved to adjourn the meeting; Trustee Winner seconded the motion.

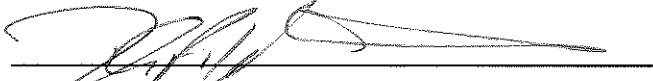
Roll call:

Winner – Yes


Woolf - Yes

Vore - Yes

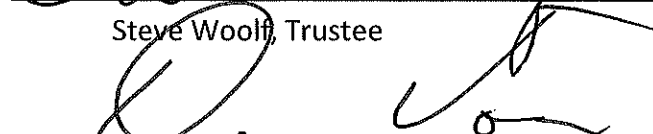
Meeting adjourned 8:36 pm.



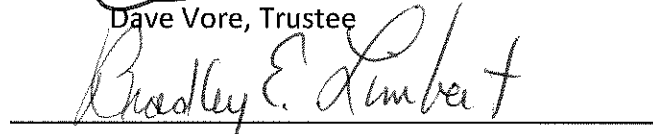
Dale Winner, Trustee



Steve Woolf, Trustee



Dave Vore, Trustee



Bradley E. Limbert, Fiscal Officer