

CLAY TOWNSHIP

Board of Trustees Meeting

March 16, 2020

The regular meeting of Clay Township Trustees was called to order by Trustee Vore at 5:00pm. The Pledge of Allegiance was said and a moment of silence was observed for our military members, veterans, our public servants and those effected by the crisis at hand not only for our community but for the rest of the world.

Roll call:

Winner, present Woolf, present Vore, present

Trustee Winner moved to approve the minutes of the March 2, 2020 regular Trustee meeting; Trustee Woolf seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore - Yes

Hearing from the Public:

Randy Robbins, Township employee, handed in his resignation due to getting a full time job effective March 27th, thanked the Trustees for the opportunity to work for the Township and requested to continue to be part-time on an “as needed” basis on the weekends per the Trustee approval. The Trustees thanked Mr. Robbins for his time with the Township.

Old Business

Trustee Vore presented updated 1- and 3-year Fire/EMS contracts that had been received from the City of Brookville and had been distributed earlier to the Trustees. Trustee Vore moved to accept the 3-year contract with the City of Brookville to begin discussion; Trustee Winner seconded the motion. There was general discussion on the updated contract with the changes requested concerning the “administrative fees.” Trustee Woolf requested consideration of a 1-year contract. Trustee Woolf supports the Fire/EMS departments and a 1-year contract would cover the end of the Fire/EMS monies being received of the expired levy with having a 1 year commitment on the “administrative fees” and then update the contract based upon the approval of residents of a Fire/EMS levy. Trustee Vore believes the Township has the monies to cover the “administrative fee” of the contract with General and JEDD funds. Trustee Woolf noted that the General Fund is for all residents generated by the

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Fiscal Officer Limbert reported that the Township had received the bond from OTARMA for Trustee Woolf.

Trustee Reports:

Trustee Winner reported that the Township had received 30 applications for the Office Administration Assistant position and will begin interviews next week.

Trustee Woolf reported that had two medical premium invoices had been received and presented them to Fiscal Officer Limbert and thanked Fiscal Officer Limbert for distributing the annual notification of medical benefits to all employees. Trustee Woolf reminded everyone of the "Healthiest You" benefit that is available for all employees and to consider utilizing the benefit as a first step addressing medical issues. Trustee Woolf indicated that one employee had used it for a coronavirus question and it was a way to obtain initial medical advice immediately without going to a doctor office.

Trustee Woolf reported that he had received a certified letter from Montgomery County Treasurer working with the Montgomery County Land Bank created a new fund of \$3 million for tearing down abandoned homes in your jurisdiction. The fund would match \$1 for \$1 spent by the Township for qualified properties. Estimated costs for such properties is \$20,000 per home.

Trustee Vore inquired about the status of any Trash proposals. Trustee Woolf indicated that he had met with Republic and Republic is in the process of preparing proposals for the Township. The proposals would include an option with Republic doing the trash billing with the Township continuing assessing delinquent accounts and credit card use. Trustee Woolf thought a 4:00pm Trustee meeting before the regular Trustee meeting on April 6th would be appropriate. Trustees will determine if such a meeting would be necessary after additional proposal information is received and distributed.

The Trustees discussed the Township procedures for operating with the current coronavirus issue. Steps have been taken for observing the recommended social space for Trustee meetings in following CDC guidelines and other operations/procedures in the Township. The Trustees expressed the importance of following CDC recommendations and that as steps are taken to insure the safety of Township employees and the public those steps are communicated to all employees/elected officials.

Trustee Vore indicated that we have contacted our Webmaster to see what is involved with a video stream for public meetings.

The Trustees discussed what is needed for the upcoming Aug 4th election. Trustee Woolf had indicated that a new chair is needed for the Fire/EMS levy committee. Trustee Woolf is to get steps for placing the levy on the ballot.

Mr. Robbins indicated that the cemetery office has been closed to the public until further notice (Cemetery has posted that issues can be addressed in making arrangement via phone) and the closure will be posted on the Township's website. Trustee Vore requested to be sure that all such actions be communicated to the Trustees.

Trustee Winner moved to adjourn the meeting; Trustee Woolf seconded the motion.

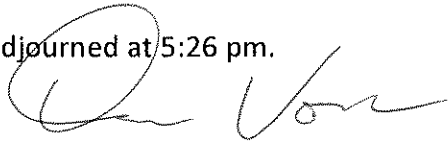
Roll call:

Winner – Yes

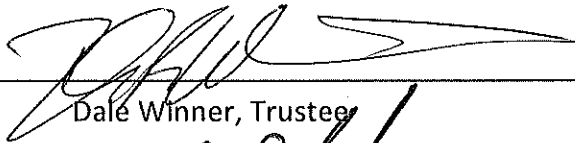
Woolf – Yes

Vore - Yes

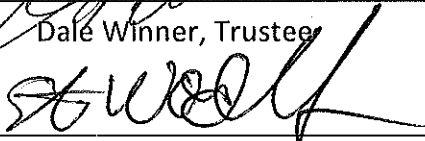
Meeting adjourned at 5:26 pm.



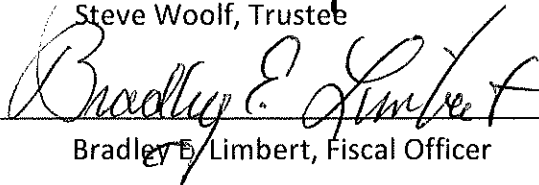
Dave Vore, Trustee



Dale Winner, Trustee



Steve Woolf, Trustee



Bradley E. Limbert, Fiscal Officer