

# CLAY TOWNSHIP

## Board of Trustees Meeting

October 1, 2018

The regular meeting of Clay Township Trustees was called to order by Trustee President Dave Vore at 5:03 pm. The Pledge of Allegiance was said and a moment of silence was observed for our employees, military veterans and first responders serving our community and country.

Roll call:

Requarth, present      Woolf, absent      Vore, present

Trustee Vore moved to approve the minutes from the September 17, 2018 regular Trustee meeting; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes      Vore – Yes

### Hearing from the Public:

Sargent Hawkins presented a letter from Clay Township employees to put on the record their concerns on a recent delay of the August 24, 2018 direct deposit payroll as well as other issues concerning interruption on gas cards usage and renewal of vehicle license plates. There was general discussion and indication that the concerns will be addressed. Trustee Requarth communicated changes were being considered to avoid delays in payroll processing.

### Department Reports:

Police Department – Trustee Vore presented Resolution 2018-036 Rescinding Resolution 2018-030 for a purchase of a new 2018 Ford cruiser and moved to accept Resolution 2018-036; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes      Vore – Yes

October 1, 2018

Trustee Vore presented Resolution 2018-037 Purchase of a new 2018 Dodge Charger cruiser for \$37,508.25 from Greve Chrysler, Jeep & Dodge; Trustee Requarth seconded the motion. Trustee Requarth inquired as to what the price difference was on this vehicle compared to the Ford. Chief VanGundy indicated approximately \$4,200 cheaper.

Roll call:

Requarth – Yes      Vore – Yes

Chief VanGundy presented the 2018-2019 OVI Contract Approval & Board Signatures. Trustee Vore moved to accept the 2018-2019 OVI Contract as presented; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes      Vore – Yes

Chief VanGundy requested an executive session for employee/personnel issues and update. Trustee Vore indicated that they will go into executive session later on in the meeting.

Cemetery/Road Department – Superintendent Chris Maleski presented the September Report of Superintendent of Arlington Cemetery. Trustee Vore moved to accept the report as presented; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes      Vore – Yes

Zoning – Zoning Officer Corcoran gave his zoning report and supplemented it with an update of the re-zoning request of the property located at the corner of Westbrook and Diamond Mill Roads with a zoning meeting scheduled on October 18, 2018. A potential traffic study is being looked into as it would be a requirement if the traffic count exceeds 240 vehicles per hour. Trustee Vore inquired about the number of potential semis that are projected. Zoning Officer Corcoran indicated that has been looked further into with potentially as many as 12 during the year.

Fiscal Officer:

Fiscal Officer Lambert presented the Financial Package Acceptance which included the Appropriation Re-Allocations, Blanket Certificates and Purchase Orders, and warrants and

electronic payments for Trustee approval. Trustee Vore moved to accept the Financial Package as presented; Trustee Requarth second the motion.

Roll call:

Requarth – Yes            Vore – Yes

Unfinished Business:

Resolution 2018-035 Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor (2018-2019) was presented by Trustee Vore. After general discussion, Trustee Vore moved to approve Resolution 2018-035; Trustee Requarth seconded the motion. Trustee Requarth inquired if Fiscal Officer Limbert had looked over the projected numbers and Fiscal Officer Limbert indicated they were consistent with last year.

Roll call:

Requarth – Yes            Vore – Yes

Resolution 2018-034 for Approval of the Montgomery County Solid Waste District Management Plan was presented by Trustee Vore. After general discussion, Trustee Vore moved to accept Resolution 2018-034; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes            Vore – Yes

Trustee Vore updated the Trustees on the legal response on the inquiry concerning using Huntington Bank's Bill Pay for Township expenses. After his review of the ORC, it is not recommended to utilize Bill Pay as the requirement of signatures of the Fiscal Officer and two Trustees for checks would not be met. No further action will be taken on utilizing Bill Pay.

The Trustees reminded everyone of the upcoming informational session at the township house on the electric aggregation on October 16, 2018 that will be on the November ballot.

Trustee Requarth reported he is still working on the review of payroll procedures/changes that would probably take effect January 2019 being a 3 payroll month. Trustee Requarth also reported that he is working on updating vacation request forms for all departments do provide continuity for the Township utilizing the form currently used by the Police Department with minor adjustments.

### New Business:

There was discussion on the RFP for Health Care/benefits for 2019 that had been previously distributed by Trustee Woolf. After general discussion, Trustee Requarth inquired if proposals are received annually and if there is a statewide pool for Townships to utilize. Trustee Vore indicated that proposals are done annually and there not a statewide pool. Trustee Requarth moved to proceed with the RFP for Health Care/benefits; Trustee Vore seconded the motion.

Roll call:

Requarth – Yes      Vore – Yes

Trustee Woolf had also distributed information about deferred compensation plans. Trustee Vore thought that Townships could only participated in the Ohio Deferred Compensation plan. Several individuals were not aware of any deferred compensation plan was currently available. Fiscal Officer Limbert will contact Ohio Deferred Comp for a presentation for the employees. Further Deferred Compensation discussion was tabled until the next meeting.

Trustee Woolf had requested to have work sessions to be scheduled to work on the 2019 Appropriations/Budget. Fiscal Officer Limbert will work with Trustee Woolf to have work session scheduled.

Trustee Woolf had also placed on the agenda about the Township's police participation in the annual Ghostly Night Out and Veteran's Day Dinner events. The Trustees confirmed with events with Police Chief VanGundy.

Fiscal Officer Limbert reported that the Township had received the 2017 health care premium refund check that is to be distributed to the 2017 Health Care Participants. This information had been forward to Trustee Woolf. The Trustees tabled health care premium refund until the next meeting.

### Trustee Reports:

Trustee Requarth had nothing more to report.

Trustee Vore inquired the status of the Lutheran Church Road work to be done. There was general discussion with confirming that the lowest bid from J & A Construction had been approved at the last Trustee meeting.

Trustee Vore moved to go into executive session for employee/payroll issues with Police Chief VanGundy; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes      Vore – Yes

Trustees went into executive session at 5:30pm.

Trustees came out of executive session at 5:43pm indicating that no decisions or motions had been made.

Trustee Vore moved to adjourn the meeting; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes      Vore – Yes

Meeting adjourned at 5:44.

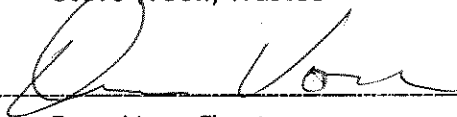


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Jeff Requarth, Trustee

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Steve Woolf, Trustee



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Dave Vore, Trustee



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Bradley E. Limbert, Fiscal Officer

October 1, 2018