

CLAY TOWNSHIP

Board of Trustees Meeting

May 4, 2020

The regular meeting of Clay Township Trustees was called to order by Trustee Vore at 5:00 pm. The Pledge of Allegiance was said and a moment of silence was observed for our military members, veterans, our public servants and those effected by the crisis at hand not only for our community but for the rest of the world.

Roll call:

Winner, present Woolf, present Vore, present

Trustee Vore moved to approve the minutes of the April 6, 2020 regular Trustee meeting;
Trustee Winner seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore - Yes

Trustee Vore moved to approve the minutes of the April 16, 2020 Special Trustee meeting;
Trustee Winner seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore - Yes

Trustee Vore moved to approve the minutes of the April 23, 2020 Special Trustee meeting;
Trustee Winner seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore - Yes

Trustee Vore moved to approve the minutes of the April 27, 2020 Special Trustee meeting;
Trustee Winner seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore - Yes

Hearing from the Public:

None

Old Business

Trustee Vore inquired about the status of implementing a Section 125 for HSA contributions through our current carrier. Fiscal Officer Limbert indicated he had received paperwork for having employees' contributions being in a Section 125 plan (POP – Premium only Plan) as well as employee's contributions for their health and dental insurance premiums payments. After general discussion, Trustee Vore moved to accept the Section 125 plan for the Township as presented; Trustee Woolf seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore - Yes

Trustee Vore inquired as to if this plan could be retroactive to 1/1/20; Fiscal Officer Limbert did not believe so as the document was dated effective 5/1/20 but will check with the insurance company.

New Business

None

Departments:

Police Department – Police Chief VanGundy reported a recent medical issue for Township Police employee Hodge that will use up his vacation, sick and personal leave that are available and requested Trustee approval for extended leave under HMLA as he was only days away of his annual anniversary. Trustee Vore moved to approve the request on a one-time basis; Trustee Winner seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore - Yes

Police Chief VanGundy presented Resolution 2020-011 for Destruction of Documents per the Township's Record Retention Policy and related Destruction Orders 20-003, 20-004 and 20-005. Trustee Vore read Resolution 2020-011 and moved to accept the Resolution and Destruction Orders; Trustee Winner seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore - Yes

Cemetery/Road Department

Trustee Woolf presented the April Superintendent Arlington Cemetery report. Trustee Woolf moved to accept the report; Trustee seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore - Yes

Trustee Woolf reported that the County is not doing striping this year, Issue II has been postponed and there will probably no grants available for roadwork for 2020 and 2021 as well. The Trustees reviewed the proposals for roadwork that needed to be done this year which included the roads that had Issue II applications. After general discussion, Trustee Woolf recommended to accept the proposal that had the “very high” priority projects and moved to approve the proposal (\$53,789.30 cost with a discount of \$3,789.30) for 2020 including any costs for striping those roads; Trustee Winner seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore – Yes

The Trustees will review other parts of the proposals after the “very high” work is done. Trustee Woolf indicated that the asphalt companies have not opened yet and prices will be determined once they open.

Trustee Woolf presented the proposals for two dump trucks with the vendor providing payment schedule of 3 and 5 years to finance the purchase. After general discussion, the Trustees will postpone a decision as Trustee Woolf will check out other financing options that may include a 10-year option with a financial institution that another Township had just recently negotiated a recent equipment purchase.

Trustee Vore presented Deed 2020-05-001 for a lot for sale and moved to accept the sale; Trustee Woolf seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore - Yes

Trustee Vore presented Deed 2020-05-002 for two lots for sale and moved to accept the sale; Trustee Woolf seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore - Yes

Zoning – Trustees indicated nothing to report.

Fiscal Officer:

Fiscal Officer Limbert presented the May 4, 2020 blanket certificates, warrants and electronic payments. Trustee Vore moved to accept the May 4, 2020 purchase orders, blanket certificates, warrants and electronic payments as presented and reviewed; Trustee Winner seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore - Yes

Fiscal Officer Limbert reported that the Township had recently received \$500 from OTARMA to cover costs the Township has incurred in addressing the OVID-19 issue. The Trustees indicated for Fiscal Officer Limbert to apply the amount received against costs that have been incurred for the OVID-19 issue to date.

Fiscal Officer Limbert reported that the Township had received the Workers' Compensation rebate of \$8,486.72 for the premium paid for 2020 and will apply toward the premiums paid for the year.

Fiscal Officer Limbert reported that the Township had recently received the approved 2020 Certified Revenues from the County Auditor office.

Trustee Vore read Resolution 2020-010 for 1st Quarter 2020 delinquent trash assessments of \$5,738.61 and moved to accept Resolution 2020-010; Trustee Woolf seconded the motion.

Roll call:

Winner – Yes

Woolf – Yes

Vore - Yes

Fiscal Officer Limbert reported that the outside auditors have scheduled the Township AUP (Agreed Upon Procedures) for May 18-19 in which the conference room will be needed for their field work and would suffice the 6 feet social distance requirement.

Fiscal Officer Limbert reported that he had received information that due to the recent business closedown from the COVID-19 virus, Northmont Printing will be closing its operations and inquired of any other local printers that might be available to provide printing services to the Township. The Trustees will forward any information on information services that they become aware of.

Fiscal Officer Limbert presented revised 5-year projections for regular and senior trash rate increase as requested. There was general discussion. The Trustees will review the information and work on setting a date to negotiate a new contract with Republic.

Trustee Reports:

Trustee Winner stated that they have started the interviews for the Office Administrator and will keep the Trustees posted of the progress.

Trustee Woolf reported that the transition for the Road/Cemetery is going well as Mark Clark has done well with his new position, Township's building has been landscaped and the Township is starting to work on getting the cemetery ready for Memorial Day with anticipation that the limit on "group gatherings" will be lifted by then.

Trustee Woolf inquired about any change on meeting dates. After general discussion, the Township will continue its monthly meeting schedule until the State makes changes for governmental offices/meetings.

Trustee Vore had nothing more to report.

Trustee Winner moved to adjourn the meeting; Trustee Vore seconded the motion.

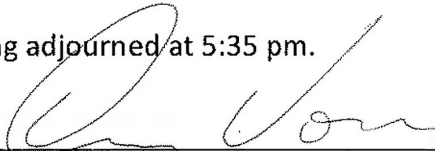
Roll call:

Winner – Yes

Woolf – Yes

Vore - Yes

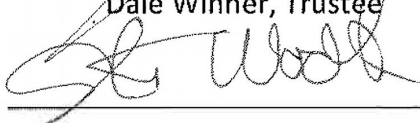
Meeting adjourned at 5:35 pm.



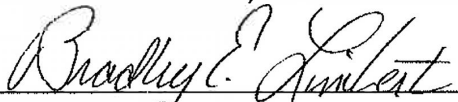
Dave Vore, Trustee



Dale Winner, Trustee



Steve Woolf, Trustee



Bradley E. Limbert, Fiscal Officer