

# CLAY TOWNSHIP

## Board of Trustees Meeting

December 16, 2019

The regular meeting of Clay Township Trustees was called to order by Trustee Woolf at 5:02pm. The Pledge of Allegiance was said and a moment of silence was observed for our military members, road workers who are working on clearing the roads, firefighters, police officers serving here and abroad and for those in harm's way.

Roll call:

Winner, Present      Woolf, present      Vore, present

Trustee Vore moved to approve the minutes from the December 2, 2019 regular meeting, the December 2, 2019 Special Meeting and the December 11, 2019 Special Meeting; Trustee Winner seconded the motion.

Roll call:

Winner – Yes      Woolf – Yes      Vore - Yes

### Hearing from the Public:

Gary Horstman, resident, indicated that two weeks ago that his trash was missed and had issues in getting it picked up. He was concerned about the service of Republic. After general discussion, Mr. Horstman will let the Township office know if the trash was not picked up in the time frame Republic had given.

### Old Business

Trustee Woolf inquired about the status of the mower trade in for the Cemetery. Trustee Winner indicated that he had received a revised proposal from North Star Hardware and it was accepted at the December 11<sup>th</sup> meeting.

Trustee Woolf gave an update on the KLA Rick Consulting Risk Management for OTRMA recommendation for all employees in a public sensitive position safe to be drug tested; not just CDL licensed employees. General discussion whether or not Township will participate since the Township is currently in a drug testing program. After general discussion, Trustee Woolf to forward the letter from KLA he had received to Chief VanGundy to review concerning coverage. Trustee Woolf indicated that this recommendation will be tabled until further review.

New Business

Trustee Woolf inquired about the status of the Public Service Aid Agreement with the City of Brookville. Fiscal Officer Limbert indicated that he had delivered the agreement the first part of December. Fiscal Officer Limbert reported that the document had been approved by the City of Brookville and been returned.

Departments:

Police Department – Chief VanGundy was present and presented Resolution 2019-053 for the New Hire Police Officer Samuel Conely. Trustee Vore moved to accept Resolution 2019-053; Trustee Woolf seconded the motion.

Roll call:

Winner – Yes                      Woolf – Yes                      Vore – Yes

Trustee Vore moved to approve the hiring of Part-Time Officer conditional on signing the Financial Agreement; Trustee Winner seconded the motion.

Roll call:

Winner – Yes                      Woolf – Yes                      Vore – Yes

Cemetery/Road Department – Road/Cemetery Superintendent Chris Maleski was out working on the roads and nothing to report.

Zoning – Zoning Officer Marcum reported he had distributed his report earlier and indicated both zoning boards are looking for members. Zoning Officer Marcum requested that if anyone knows of anyone interested in the positions to please have them contact him.

Zoning Officer Marcum indicated that current Zoning Board member Amy Mangel has not attended meetings for an extended period of time and will send her a registered letter of notice for removal. Once the registered letter has been processed, the Trustees can act upon removal.

Fiscal Officer:

Fiscal Officer Limbert presented the December 16, 2019 appropriation supplementals, blanket certificates, warrants and electronic payments. Trustee Woolf moved to accept December 16, 2019 appropriation supplementals, blanket certificates, warrants and electronic payments as presented; Trustee Vore seconded the motion.

Roll call:

Winner – Yes                      Woolf – Yes                      Vore - Yes

The November Financial Information and Bank Reconciliation had been distributed to the Trustees earlier; Trustee Vore move to accept the financial information and bank reconciliation; Trustee Winner seconded the motion.

Roll call:

Winner – Yes

Woolf – Yes

Vore – Yes

Fiscal Officer Limbert reported that he had received the Depository Agreement Renewal with Huntington Bank for 2020 and recommended to renew. Trustee Woolf moved to accept the renewal; Trustee Winner seconded the motion.

Roll call:

Winner – Yes

Woolf – Yes

Vore – Yes

Fiscal Officer Limbert reported that the 2020 Permanent Appropriations were approved at the Special December 11, 2019 Trustee meeting.

Fiscal Officer Limbert reported that all Fire/EMS contracts had been delivered either personally or via registered mail and nothing had been received back to date.

#### Trustee Reports:

Trustee Vore inquired if Trustee Woolf had heard any more from the City of Brookville concerning their request for meeting for further discussion concerning the current Fire/EMS contract. Trustee Woolf indicated that he had not.

Trustee Woolf reported that no one from Clay Township was able to attend the recent Montgomery County Auditor meeting update last Friday; however, information concerning the meeting had just been received and will be distributed.

Trustee Woolf indicated that the Employee Benefit meeting was held to review the recent changes and current employee benefit plan coverage. Fiscal Officer Limbert will distribute that information provided at the meeting to all employees with their upcoming payroll checks and remind employees that paperwork is needed if there are changes in beneficiaries. Fiscal Officer Limbert will get additional copies of the summary of benefits pamphlet to the Trustees.

Trustee Woolf updated the Township's need for surety bonds for the recently elected officials Trustee Winner, Fiscal Officer Limbert and himself. Trustee Woolf will check with the insurance company for the proper paperwork. Trustee Winner will be sworn in at the year-end meeting.

Trustee Woolf had prepared Holiday Hours schedule and it will be posted on the Township's website and bulletin board.

Trustee Winner inquired the status of the tiling project. General discussion indicated that it appears most, if not all, of the work was done. Trustee Woolf will follow with Road Superintendent Maleski concerning the status of the project.

Trustee Winner moved to adjourn the meeting; Trustee Vore seconded the motion.

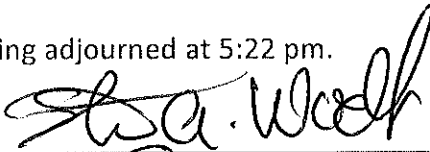
Roll call:

Winner – Yes

Woolf – Yes

Vore - Yes

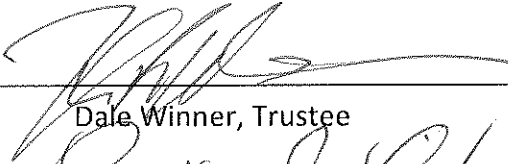
Meeting adjourned at 5:22 pm.



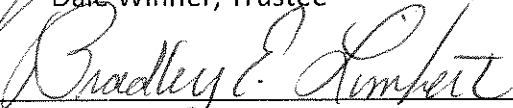
Steve Woolf, Trustee



Dave Vore, Trustee



Dale Winner, Trustee



Bradley E. Limbert, Fiscal Officer