

CLAY TOWNSHIP

Board of Trustees Meeting

January 2, 2018

The regular meeting of Clay Township Trustees was called to order by Trustee President Dave Vore at 5:00 pm. The Pledge of Allegiance was said and a moment of silence was observed for our veterans and first responders serving our community and country.

Roll call:

Mr. Requarth, present, Mr. Woolf, present Mr. Vore, present

Hearing from the Public:

Steve Argast, resident, expressed a concern that a property maintenance code that had been prepared a couple of years ago but not been finalized. Mr. Argast requested for the Trustees and Township Zoning employee to review the draft and move forward. Mr. Argast would like to contact Ass't Prosecuting Attorney Alex Hale for revisiting the draft to finalize. Mr. Argast would like to identify the steps to enforce property clean up not only around his property but other properties as well. Trustee Vore will follow up with Ass't Prosecuting Alex Hale on the draft for any update. There was general discussion on the proposed property maintenance code and steps for implementation for any kind of adoption of proposed code.

Department Reports:

Police – Chief VanGundy had a contacted DCTS for a new service contract with the Township. He had received an updated contract that included an adjustment of hourly fees to \$65 per hour and the contract is with the Township rather than Police Department. Trustee Woolf move to accept contract as presented; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes Woolf – Yes Vore – Yes Passed

Road & Cemetery – Keith Lucking substituting for Chris Maleski, Road/Cemetery Superintendent gave an update on the clearing of the roads and a brief update on burials in the cemetery. Trustee Woolf shared that he had received several calls of

appreciation from residents on the servicing of the roads. Mr. Lucking presented the Cemetery December and 2017 annual reports. Trustee Woolf moved to accept reports; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes

Woolf – Yes

Vore – Yes

Zoning Report – Zoning Enforcement (ZEO) Justin Brown was not present.

Fiscal Officer:

Fiscal Officer Limbert presented the electronic payments and payroll vouchers/warrant through January 2, 2018 for approval. Trustee Requarth moved to approve warrants and electronic vouchers as presented; Trustee Vore seconded the motion.

Roll call:

Requarth – Yes

Woolf – Yes

Vore – Yes

Fiscal Officer Limbert also reported that he had just received the worksheet to complete for the “Certification of Total Amount From All Sources Available” from the county that is due January 31, 2018. Fiscal Officer Limbert indicated that he will have that ready for the Trustees approval at the next meeting based upon the 2018 budget that was worked on late last year and ending cash balances after the bank reconciliation is done.

Trustee Vore indicated that he had received paperwork inquiring of interest to continue with the Upper Lewisburg-Salem Road and Wengerlawn Issue II projects. The Trustees indicated that the Township still wanted to continue to keep these projects on the list and that Trustee Woolf will contact Kramer of the change in the President of the Township.

Unfinished Business:

Chief VanGundy had a question on the status of our change in medical insurance to Medical Mutual and what the employees should do. Trustee Woolf indicated that Burnham & Flower is working in getting us healthcare cards and related paperwork for coverage. Until we receive paperwork, participants and their families are to let them know we are transitioning to Medical Mutual insurance. Trustee Requarth indicated that Premier and UHC has just settled their contract issues. Trustee Woolf will forward information on the Township’s Medical Mutual coverage as soon as anything is received. Trustee Requarth indicated he had followed up on the HRA treatment with the Brookville School’s plan as to when monies are available to the participants and procedures for a “part-year” employee

concerning pro-ration. The Trustees discussed that the monies should be available from day one when the plan starts. Trustee Woolf will have Alex Hale, Ass't Prosecuting Attorney to look into what the parameters of the plan are. Trustee Requarth indicated their HRA is fully funded at the beginning of the year and to have a form to sign on allocation of funds for part-year employment contingent upon legal approval. Trustee Requarth moved to have the Township's HRA allowance fully funded for the participants as soon as HRA cards are available and prepare paperwork on the proration of funds if someone leave mid-year contingent upon our legal advisor approval. The motion was seconded by Trustee Vore. There was additional general discussion and the employees will be notified once procedures are confirmed.

Roll call:

Requarth – Yes

Woolf – Yes

Vore – Yes

New Business:

No New Business Presented

Trustee Committee Reports:

Trustee Woolf reported that the first siren for Clay Township/City of Clayton is scheduled to start installation next week. The Village of Phillipsburg is scheduled to start their installation the first of February. The Township is to billed early 2018. There was discussion on how the Meadows of Brookville at Hecathorn and Westbrook will be covered. Trustee Requarth indicated that the Hill Street siren in the City of Brookville will be moved to the High School. Trustee Vore questioned where all the sirens will be located in the City of Brookville and Clay Township. Trustee Requarth will to check with Chief Fletcher and Trustee Woolf will get a listing of siren locations in the area. Chief VanGundy indicated that the Township's Emergency Management Plan with the county probably needs to be reviewed and updated for the new sirens. The County's Emergency Disaster Plan will probably need to be updated as well. With the installation of the sires in the Villages, Townships and city that an update could possibly piggyback with one another to ensure coordination. These documents will need to be updated for the new plans and procedures.

Trustee Woolf inquired the status of the Trustee bond. Fiscal Officer Limbert indicated that the bond application had been given to Booher Insurance and they will confirm bonding for all Trustees.

Trustee Requarth moved to adjourn the meeting; Trustee Woolf seconded the motion.

Roll call:

Requarth – Yes

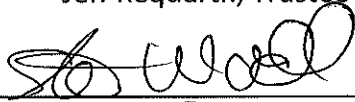
Woolf – Yes

Vore – Yes

Adjourned 5:32pm.



Jeff Requarth, Trustee



Steve Woolf, Trustee



Dave Vore, Trustee



Bradley E. Limbert, Fiscal Officer