

CLAY TOWNSHIP

Board of Trustees Meeting

June 1, 2020

The regular meeting of Clay Township Trustees was called to order by Trustee Vore at 5:00 pm.
The Pledge of Allegiance was said and a moment of silence was observed.

Roll call:

Winner, present Woolf, present Vore, present

Trustee Vore moved to approve the minutes of the May 4, 2020 regular Trustee meeting;
Trustee Winner seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore - Yes

Trustee Vore moved to approve the minutes of the May 21, 2020 Special Trustee meeting;
Trustee Winner seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore - Yes

Hearing from the Public:

None

Old Business

Trustee Woolf presented a proposal for purchase of two dump trucks and there was general discussion. The current dump trucks are 1996 and 2001 models and financing information has been obtained from the manufacturer/vendor and Republic First National Bank. The interest rates are currently very favorable. Fiscal Officer Limbert will get the repair information of the two trucks for the past couple of years to see what the repair/maintenance history has been for the trucks. There was also discussion on possible trade-in value and/or sale on the open market and whether a replacement should be made for both trucks. Trustee Woolf indicated there is an estimated lead-time of a year for delivery after the order.

New Business

None

Departments:

Police Department – Police Chief VanGundy presented proposed resolutions to Trustee Vore. Trustee Vore presented Resolution 2020-012 Pursuit Policy Revision and moved to accept the Resolution; Trustee Winner seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore - Yes

Trustee Vore presented Resolution 2020-013 Property & Evidence Policy Revision and moved to accept the Resolution; Trustee Woolf seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore - Yes

Trustee Vore presented Resolution 2020-014 Employment of Part Time Police Officer Miranda Marshall and moved to accept the resolution with the noted name correction; Trustee Woolf seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore - Yes

Trustee Vore presented and moved to accept the Financial Agreement as presented for newly hired Miranda Marshall; Trustee Woolf seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore - Yes

Trustee Vore reported that the Township’s Police Department had successfully passed the recent LEADS Audit, received a “Verbal Compliance” and is waiting for the written report.

Trustee Winner presented the “Administrative Job Description” for the recently hired Administrative Assistant Brandi Wathen for Trustees signatures. Trustee Winner moved to accept the job description as presented; Trustee Woolf seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore - Yes

Trustee Winner indicated that the newly hired individual will start June 11, 2020.

Cemetery/Road Department

Trustee Woolf presented the May Superintendent Arlington Cemetery report. Trustee Vore moved to accept the report; Trustee Woolf seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore - Yes

Trustee Vore presented Deed 2020-06-001 for a lot for sale and moved to accept the sale; Trustee Woolf seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore - Yes

Trustee Vore presented Deed 2020-06-002 for a lot for sale and moved to accept the sale; Trustee Woolf seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore - Yes

Trustee Vore presented Deed 2020-06-003 for four lots for sale and moved to accept the sale; Trustee Woolf seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore - Yes

Zoning – Trustee Vore indicated nothing to report and indicated that Zoning Officer Marcum and Chief VanGundy has followed up on the recent compliant on Access Road.

Fiscal Officer:

Fiscal Officer Limbert reported that the February, March and April bank reconciliations and financials had been previously distributed.

Fiscal Officer Limbert presented the June 1, 2020 supplemental appropriations, blanket certificates, warrants and electronic payments. Trustee Vore moved to accept the June 1, 2020 supplemental appropriations, warrants and electronic payments as presented and reviewed; Trustee Woolf seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore - Yes

Fiscal Officer Limbert reported that the Township had recently received OTARMA's "Capital Distribution Check" of \$2,766.74.

Fiscal Officer Limbert reported that the UAN 3rd quarter fees had been eliminated to assist Townships during the COVID-19 close down to help the users of UAN software.

Fiscal Officer Limbert also reported that the AUP for 2018 and 2019 had been completed and awaiting the final issuance the AUP report after the approval from the Auditor of State's office. There were no changes from the previously issued draft.

Trustee Reports:

Trustee Winner had nothing more to report.

Trustee Woolf updated the Trustees on the transition of trash management to Republic. A letter is planned to go out mid-June notifying residents of the changes. Trustee Woolf has circulated a draft of the letter for the other Trustees to review before mailing. There was general discussion and with the changeover to Republic as well as the limitation of COVID-19 on public events, there will not be a "Keep Clay Clean" this year.

Trustee Vore had nothing more to report.

Trustee Vore moved to adjourn the meeting; Trustee Winner seconded the motion.

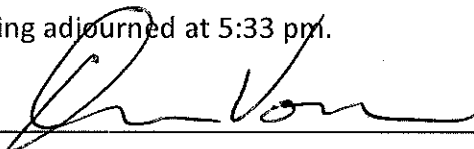
Roll call:

Winner – Yes


Woolf – Yes

Vore - Yes

Meeting adjourned at 5:33 pm.




Dave Vore, Trustee



Dale Winner, Trustee



Steve Woolf, Trustee



Bradley E. Limbert, Fiscal Officer