

# CLAY TOWNSHIP

## Board of Trustees Meeting

July 6, 2020

The regular meeting of Clay Township Trustees was called to order by Trustee Vore at 5:00 pm.  
The Pledge of Allegiance was said and a moment of silence was observed.

Roll call:

Winner, present      Woolf, present      Vore, present

Trustee Vore moved to approve the minutes of the June 1, 2020 regular Trustee meeting;  
Trustee Winner seconded the motion.

Roll call:

Winner – Yes      Woolf – Yes      Vore - Yes

Trustee Vore moved to approve the minutes of the June 10, 2020 Special Trustee meeting;  
Trustee Winner seconded the motion.

Roll call:

Winner – Yes      Woolf – Abstained      Vore - Yes

### Hearing from the Public:

Kevin Williams, Liberty National, presented information of providing additional benefits to employees at no cost to the Township that supplement the Township existing benefits. For the Township participating, Liberty National would offer \$3,000 accidental life insurance and medical discount cards that supplement current coverage to all Township employees at no cost. Mr. Williams requests an opportunity to meet with employees for coverage if they so choose. Trustee Woolf indicated the Township has an October/November cycle to review benefits and welcomed the opportunity to talk to him at that time.

### Old Business

Trustee Woolf presented an update on the dump trucks proposal recently received and Fiscal Officer Limbert had prepared preliminary five-year Road and JEDD financial information for the Trustees to review. There was general discussion on the financial condition of the funds to handle such a purchase and maintaining the Township's roads. The Trustees reviewed the truck maintenance for the past two years and 2020 that had been distributed. Trustee

Woolf indicated that the interest rates are very favorable currently and purchase terms of the trucks. Trustee Vore requested that the projections be updated/modified for the truck(s) purchase and the payoff of the loan to discuss at the next meeting.

New Business

Trustee Winner presented information recently received from the Northmont Chamber of Commerce concerning their brochure that is distributed to people/businesses interested in the community to update the Clay Township section. The Trustees will review and make any recommendations to update to the information.

Trustee Winner presented Resolution 2020-016 Employee Policy Manual-Extended Leave. The Resolution has been reviewed by legal counsel to address FMLA issues since the Township does not fall under those rules due to the Township's number of employees to modify the Township's policies accordingly to provide similar benefits. Trustee Winner moved to accept Resolution 2020-016; Trustee Vore seconded the motion.

Roll call:

Winner – Yes                      Woolf – Yes                      Vore – Yes

Trustee Winner moved to approve the forms related to the update Employee Policy Manual that had been prepared and presented; Trustee Woolf seconded the motion.

Roll call:

Winner – Yes                      Woolf – Yes                      Vore - Yes

Trustee Winner questioned if/when the Township's office would re-open. Trustee Vore suggested that the office would continue to be closed until the approval is made by the Governor to have all government offices open; Trustee Woolf concurred. The offices will continue to be closed to the public.

Trustee Winner indicated that the current Farm Lease will be ending at the end of the year and recommended to request bids for a 3-year lease. There was general discussion and Trustee Winner move to let the lease; Trustee Vore seconded the motion.

Roll call:

Winner – Yes                      Woolf – Yes                      Vore - Yes

There was general discussion concerning a RFP vs a RFQ. The Township will advertise the farm lease and have a RFP for the lease. Trustee Winner moved to have an RFP for the lease effective 1/1/21; Trustee Vore seconded the motion.

Roll call:

Winner – Yes                  Woolf – Yes                  Vore - Yes

Departments:

Police Department – Trustee Vore presented Resolution 2020-015 for starting the promotion process for the open position of Operation Sergeant as an outside hire. Trustee Vore moved to accept Resolution 2020-15; Trustee Winner seconded the motion.

Roll call:

Winner – Yes                  Woolf – Yes                  Vore - Yes

Trustee Vore presented and moved to accept the Destruction Order #20-006 for Police Records; Trustee Woolf seconded the motion.

Roll call:

Winner – Yes                  Woolf – Yes                  Vore - Yes

Trustee Vore presented and moved to accept the Destruction Order #20-007 for Department Shotguns for disposal because of obsolescence; Trustee Winner seconded the motion.

Roll call:

Winner – Yes                  Woolf – Yes                  Vore - Yes

Cemetery/Road Department

Trustee Woolf presented the June Superintendent Arlington Cemetery report. Trustee Woolf moved to accept the report; Trustee Winner seconded the motion.

Roll call:

Winner – Yes                  Woolf – Yes                  Vore - Yes

Zoning – Trustee Vore indicated nothing to report.

Fiscal Officer:

Fiscal Officer Limbert reported that the May bank reconciliations and financials had been previously distributed. Trustee Vore moved to accept; Trustee Winner seconded the motion.

Roll call:

Winner – Yes                  Woolf – Yes                  Vore - Yes

Fiscal Officer Limbert presented the July 6, 2020 supplemental appropriations, blanket certificates, purchase order, warrants and electronic payments. Trustee Vore moved to accept the July 6, 2020 supplemental appropriations, warrants and electronic payments as presented and reviewed; Trustee Woolf seconded the motion.

Roll call:

Winner – Yes                      Woolf – Yes                      Vore - Yes

Fiscal Officer Limbert reported that the Board of Elections had distributed information on the upcoming August election.

Fiscal Officer Limbert also reported that the AUP for 2018 and 2019 had been approved and posted on the Auditor of State’s website.

Resolution 2020-017 – 2<sup>nd</sup> Quarter Trash District Assessments was present by Fiscal Officer Limbert for approval. Trustee Vore moved to accept Resolution 2020-017; Trustee Winner seconded the motion.

Roll call:

Winner – Yes                      Woolf – Yes                      Vore - Yes

Fiscal Officer Limbert reported that each of the Trustees Certified Letters had been received today and to be sure to acknowledge the letters and return immediately to Chief VanGundy after their review as there is a due date.

Trustee Reports:

Trustee Winner had nothing more to report.

Trustee Woolf forward a Medical Mutual bill to Fiscal Officer Limbert.

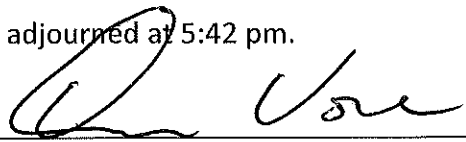
Trustee Vore acknowledge the passing of Kevin Brophy, Brookville Star editor, which is a great loss to the community.

Trustee Vore moved to adjourn the meeting; Trustee Woolf seconded the motion.

Roll call:

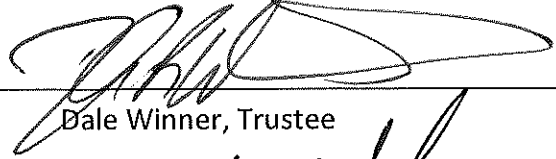
Winner – Yes                      Woolf – Yes                      Vore - Yes

Meeting adjourned at 5:42 pm.



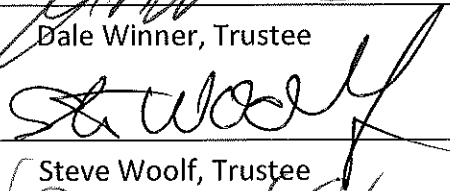
---

Dave Vore, Trustee



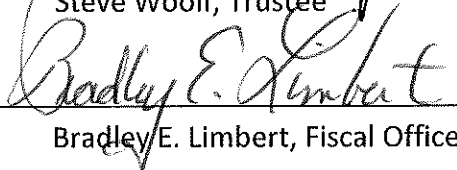
---

Dale Winner, Trustee



---

Steve Woolf, Trustee



---

Bradley E. Limbert, Fiscal Officer