

# CLAY TOWNSHIP

## Board of Trustees Meeting

January 7, 2019

The regular meeting of Clay Township Trustees was called to order by Trustee Steve Woolf at 5:00 pm. The Pledge of Allegiance was said and a moment of silence was observed for our employees, military veterans and for one of our Trustees that has been under the weather for the past several weeks.

Roll call:

Requarth, absent      Woolf, present      Vore, present

Trustee Vore moved to nominate Trustee Woolf as president of the Clay Township Trustees for 2019; Trustee Woolf seconded the motion.

Roll call:

Woolf – Yes      Vore – Yes

Trustee Woolf moved to nominate Trustee Requarth as vice-president of the Clay Township Trustees for 2019; Trustee Vore seconded the motion.

Roll call:

Woolf – Yes      Vore – Yes

Trustee Vore moved to retain the same committee chairs for 2019 as they were in 2018; Trustee Woolf seconded the motion.

Roll call:

Woolf – Yes      Vore – Yes

Trustee Vore moved to approve the minutes from the December 17, 2018 regular Trustee meeting; Trustee Woolf seconded the motion.

Roll call:

Woolf – Yes      Vore – Yes

Trustee Vore moved to approve the minutes from the December 20, 2018 Special Trustee meeting; Trustee Woolf seconded the motion.

Roll call:

Woolf – Yes      Vore – Yes

Hearing from the Public:

Brookville Fire Chief Fletcher was present to share his concern of the need to start working on the Fire/EMS contract that will end at the end of 2019 and the financial restraints that will need to be addressed. Chief Fletcher inquired as to when meetings can start to discuss plans for 2020 with request for additional monies had failed in having the issue on 2 ballots in 2018. Trustee Vore inquired as to Chief Fletcher's thoughts on a timeline. Chief Fletcher indicated that the upcoming renewal is critical and would like to meet sometime in the first quarter. Trustee Woolf indicated that a work session should be scheduled to work on plans for the Fire/EMS contracts. Trustee Woolf will be in contact with Trustee Requarth to set something for a time as Trustee Requarth is the Trustee assigned to handle the Fire/EMS services.

Department Reports:

Police Department – Chief VanGundy reported that the carpet installation is complete in the Police Department and wanted to thank the Road Department for their assistance in helping with the moving of items for the installation of the new carpet in their area.

Trustee Vore indicated that in 2019 a Police levy will be up for renewal and wanted to be sure the paperwork is filed timely for the levy to be on the ballot. Trustee Woolf inquired as to placing the issue on the ballot in May vs. November. The Trustees thought the ballot placement should be the same as last time it was passed and they will check with the county to see which ballot it was on.

Cemetery/Road Department – Road/Cemetery Superintendent Maleski had nothing to report at this time.

Trustee Vore presented the December 2018 Cemetery report, as revised, and moved to accept the report as presented. Trustee Woolf seconded the motion.

Roll call:

Woolf – Yes

Vore – Yes

Trustee Vore presented the 2018 Cemetery Annual Report prepared by Cemetery Superintendent Maleski and moved accept the report; Trustee Woolf seconded the motion.

Roll call:

Woolf – Yes

Vore – Yes

Trustee Vore presented two cemetery deeds and made the motion to approve the sale of the cemetery lots; Trustee Woolf seconded the motion.

Roll call:

Woolf – Yes                      Vore – Yes

Trustee Woolf present the annual fees invoice for the Ohio Cemetery Association that the Township has been a member for a number of years for \$95. Trustee Woolf moved to approve the payment for the membership; Trustee Vore seconded the motion. There was general discussion on the benefits of belonging to the OCA which includes conferences, bulletins on what is happening with cemeteries in Ohio and an annual magazine.

Roll call:

Woolf – Yes                      Vore – Yes

Trustee Woolf had received information that none of our Issue II projects were selected for 2019; however, they are available for Small Government funding when that becomes available. However, we need to submit our applications, as originally prepared, for Small Government funding. There was general discussion on Issue II projects in Montgomery County. Trustee Woolf moved to submit our 4 applications for Small Government Funding through OWPC 2019 funding cycle. Trustee Vore seconded the motion.

Roll call:

Woolf – Yes                      Vore – Yes

Trustee Woolf will contact Kramer & Associates to file our applications for Small Government funding and to update the applications for the officers of the Township.

Zoning – Zoning Officer Brown was present and his zoning report had been previously distributed.

Fiscal Officer:

Fiscal Officer Limbert presented the January 7, 2019 Financial Package Acceptance which included the Appropriation Re-Allocations, Blanket Certificates, and warrants and electronic payments for Trustee approval. Trustee Vore moved to accept the Financial Package as presented; Trustee Woolf second the motion.

Roll call:

Woolf – Yes                      Vore – Yes

Fiscal Officer Limbert reported that after updating the allocation of expenses for the Road and Cemetery with Superintendent Maleski that he recommends that the Township update the allocation of expenses charges to the Cemetery for 2018 which would reduce the Cemetery expenses by about \$4,800. Reallocation of cemetery expenses for 2018 estimated to be \$4,800. There was general discussion. Trustee Woolf moved to reallocate the Cemetery expenses as presented; Trustee Vore seconded the motion.

Roll call:

Woolf – Yes

Vore – Yes

There was general discussion on controlling expenses for the cemetery with the limited revenue being generated and the necessity to work toward a breakeven operation of the cemetery. There was some discussion on a Foundation for the Cemetery that will take time to develop. The Trustees have received comments on how nice the cemetery is maintained and that quality maintenance is expensive. Alternative costs and fees will be reviewed in working toward a breakeven operation.

Old Business:

Officers for 2019 done earlier in the meeting.

New Business:

None

Trustee Reports:

Trustee Vore – nothing

Trustee Woolf had received the certificate of results from the last election for Utility Aggregation which had about 70% approval for both and gave the results to Fiscal Officer Limbert. Trustee Woolf reported that the next step for Utility Aggregation is to forward the Certification Application for PUCO to Trebel for them to start the processes in setting up the aggregation program. Trustee Vore inquired about the start of the program; Trustee Woolf indicated that it will start probably around July. It is an optional program for the residents.

Trustee Vore moved to adjourn the meeting; Trustee Woolf seconded the motion.

Roll call:

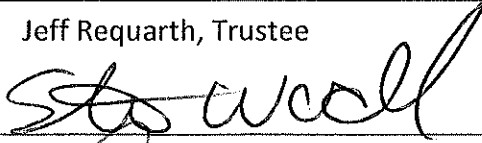
Woolf – Yes

Vore – Yes

Meeting adjourned at 5:35.

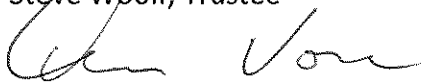
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Jeff Requarth, Trustee



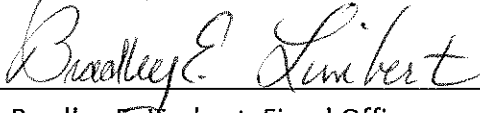
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Steve Woolf, Trustee



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Dave Vore, Trustee



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Bradley E. Lambert, Fiscal Officer