

CLAY TOWNSHIP

Board of Trustees Meeting

February 17, 2020

The regular meeting of Clay Township Trustees was called to order by Trustee Vore at 5:02pm. The Pledge of Allegiance was said and a moment of silence was observed for our military members, road and cemetery workers, firefighters, police officers and Township employees.

Roll call:

Winner, present Woolf, present Vore, present

Trustee Vore moved to approve the minutes from the February 3, 2020 regular meeting; Trustee Winner seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore - Yes

Trustee Vore moved to approve the minutes from the February 11, 2020 Special meeting; Trustee Winner seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore - Yes

Hearing from the Public:

None

Old Business

None

New Business

Fiscal Officer Limbert presented Resolution 2020-005 Recommendation of Kramer & Associates to Montgomery County Engineer's Office for 2020-2022 Capital Improvement Projects. Trustee Woolf moved to accept Resolution 2020-05; Trustee Vore seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore – Yes

Trustee Winner presented Administrative Assistant Posting & Process to the Trustees to begin the hiring process for an Administrative Assistant starting with a posting on February 21st.

After general discussion, Trustee Winner moved to proceed with the process of hiring of an
February 17, 2020

Administrative Assistant utilizing the Administrative Assistance Posting and Process as presented; Trustee Vore seconded the motion.

Roll call:

Winner – Yes

Woolf – Yes

Vore - Yes

Trustee Winner presented a revised Notice to Applicants Forms (Police and Non-Police) to be used in the hiring process that had a typing error; Trustee Vore seconded the motion.

Roll call:

Winner – Yes

Woolf – Yes

Vore - Yes

Departments:

Police Department –Chief VanGundy not present and Trustee Vore indicated nothing to report.

Cemetery/Road Department – Cemetery Superintendent Chris Maleski absent.

Trustee Woolf presented the Ohio 811 bill for digging and requested approve to pay/renew. Trustee Vore moved to pay/renew the Ohio 811 bill; Trustee Winner seconded the motion.

Roll call:

Winner – Yes

Woolf - Yes

Vore - Yes

Trustee Woolf expressed appreciation for the Township’s road crew for doing a great job in keeping the roads clean during the recent snow/ice storm.

Zoning – Zoning Officer Marcum had distributed his report previously and reported that steps were being taken for the future of Amy Mangen on the Zoning Board and will have documentations prepared for the next meeting for the Trustees to approve.

Trustee Vore inquired about transfer of Zoning documents/Zoning Code to electronic files that had been started with a previous Zoning Officer. Zoning Officer Marcum indicated that it was complete.

Trustee Vore inquired about the progress of the barn that is down to be cleaned up on Pleasant Plain Road; Zoning Officer Marcum will check with the owner on their plans.

Fiscal Officer:

Fiscal Officer reported that the notes to the 2019 financials had been distributed to the Trustees and will be submitted to the Auditor of State this week due at the end of the

month. The 2019 financials completion will be advertised in the local paper and place on the Township's website.

Fiscal Officer Limbert presented the February 17, 2020 purchase order, blanket certificates, warrants and electronic payments. Trustee Vore moved to accept the February 17, 2020 purchase order, blanket certificates, warrants and electronic payments as presented and reviewed; Trustee Winner seconded the motion.

Roll call:

Winner – Yes

Woolf – Yes

Vore - Yes

Trustee Reports:

Trustee Woolf announced the upcoming MVRPC Annual Spring Dinner and encouraged everyone to attend if they could; it would be a good time for an update on the MVRPC activities.

Trustee Winner had nothing more to report.

Trustee Vore reported there has not been much progress on the Fire contract with the City of Brookville as City Manager Ms. Keaton had been on vacation. Trustee Vore will follow up with Ms. Keaton when she returns.

Trustee Vore moved to adjourn the meeting; Trustee Woolf seconded the motion.


Roll call:

Winner – Yes

Woolf – Yes

Vore - Yes

Meeting adjourned at 5:12 pm.




Dave Vore, Trustee



Dale Winner, Trustee



Steve Woolf, Trustee



Bradley E. Limbert, Fiscal Officer