

CLAY TOWNSHIP

Board of Trustees Meeting

February 3, 2020

The regular meeting of Clay Township Trustees was called to order by Trustee Vore at 5:02pm. The Pledge of Allegiance was said and a moment of silence was observed for our military members, road and cemetery workers, firefighters, police officers and Township employees.

Roll call:

Winner, present Woolf, not present at the time of Rollcall
Vore, present

Trustee Vore moved to approve the minutes from the January 20, 2020 regular meeting;
Trustee Winner seconded the motion.

Roll call:

Winner – Yes Vore - Yes

Trustee Vore moved to approve the minutes from the January 24, 2020 meeting noting that it was a Special Meeting, they were inadvertently presented as an Emergency meeting;
Trustee Winner seconded the motion. Minutes will be identified accordingly.

Roll call:

Winner – Yes Vore - Yes

Trustee Vore moved to approve the minutes from the January 30, 2020 Special meeting;
Trustee Winner seconded the motion.

Roll call:

Winner – Yes Vore - Yes

Hearing from the Public:

None

Old Business

Fiscal Officer Limbert had received two resumes for the part-time office position advertised. After general discussion, Fiscal Officer Limbert will forward copies of the resumes to the Trustees and steps will be taken to interview the applicants with a special meeting later for the hiring of the position.

New Business

Fiscal Officer Limbert presented the 2020 Mileage Certification that had been updated for the additional mileage from receiving the Lutheran Cemetery. After general discussion, Trustee Vore moved to accept the 2020 Mileage Certification; Winner seconded the motion.

Roll call:

Winner – Yes

Vore - Yes

Departments:

Police Department –Chief VanGundy presented Destruction Order 20-01 for disposing of an In-House Defender Recording System (DVR) that is obsolete. Trustee Vore move to accept Destruction Order 20-01; Trustee Winner seconded the motion.

Roll call:

Winner – Yes

Vore - Yes

Chief VanGundy reported that they had received the 2019 Abstract Driving Records for the Township employees and all were in good standing with the BMV.

Chief VanGundy reported that the Police Employee Evaluations had been completed and placed in the employees' personnel files. Trustee Vore inquired with Road/Cemetery Superintendent Maleski if he had completed employee evaluations; Road/Cemetery Superintendent Maleski indicated that he had and his is to be completed.

Trustee Woolf arrived for the Trustee meeting.

Chief VanGundy reported that the Attorney General's Office Grant application for approximately \$4,000 in grant monies for police vests had been submitted for 2020.

Cemetery/Road Department – Cemetery Superintendent Chris Maleski presented the January 2020 Cemetery Report. Trustee Vore moved to accept the report; Trustee Woolf seconded the motion.

Roll call:

Winner – Yes

Woolf - Yes

Vore - Yes

Cemetery Deed transfer was presented. Trustee Vore moved to accept the Transfer Deed; Trustee Winner seconded the motion.

Roll call:

Winner – Yes

Woolf - Yes

Vore - Yes

The Township Mileage Certification for 2020 was addressed under New Business.

Zoning – Zoning Officer Marcum was not present; however, there was Resolution 2020-004 to Re-Appoint Gary Horstman to the Zoning Commission through 2025. Trustee Vore to accept Resolution 2020-004; Trustee Woolf seconded the motion.

Roll call:

Winner – Yes

Woolf - Yes

Vore - Yes

Fiscal Officer:

Trustee Vore noted that the December 2019 financials had been distributed to the Trustees and Fiscal Officer Limbert indicated that the notes to the financials will be distributed to the Trustees for their review before submitting 2019 financials to the State of Ohio.

Trustee Vore inquired when the first distribution of Real Estate Taxes will be received and Fiscal Officer Limbert indicated it has just been received and was for approximately \$54,000.

Fiscal Officer Limbert presented the February 3, 2020 appropriation supplementals, purchase order, blanket certificates, warrants and electronic payments. Trustee Vore moved to accept the February 3, 2020 appropriation supplementals, purchase orders, blanket certificates, warrants and electronic payments as presented and reviewed; Trustee Winner seconded the motion.

Roll call:

Winner – Yes

Woolf – Yes

Vore - Yes

Fiscal Officer Limbert reported with the change to an interest bearing account at Huntington Bank that the Township had received around \$11,000 of interest for the year. The quarterly fee remained around \$600 with the change.

Trustee Reports:

Trustee Woolf reported that he will be attending the 2020 OTA Convention in Columbus this week. He encouraged anyone that could to attend part of the convention.

Trustee Woolf reported that the Township road mileage will be reviewed to update the mileage inventory next year to potentially include alleys that may be allowed per recent updates which would effect monies distributed to Townships based upon road mileage.

Trustee Woolf indicated that Township's four Issue II projects will go to the "reapply" phase; qualifying for the 2nd level for the Ohio Small Government round.

Trustee Woolf reported that the OTRMA insurance renewal is in process.

Trustee Vore reported that he had received the annual notification to report new zoning items from the County; the request will be forwarded to Zoning Officer Marcum to complete and return.

Trustee Vore gave a Fire/EMS levy update indicating that a 2.5 mil renewal/replacement levy transitioning to a permanent level would not affect the homestead reduction for residents. The Department of Taxation indicated that the levies can be permanent without loss of the rollback provision.

Trustee Vore reported that he continues have talks with the City of Brookville. Trustee Woolf indicated to have the levy paperwork to the Board of Elections filed timely and the Trustees will need to have another work session.

Trustee Vore moved to adjourn the meeting; Trustee Woolf seconded the motion.

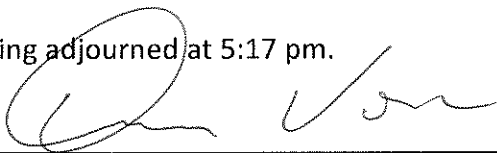
Roll call:

Winner – Yes

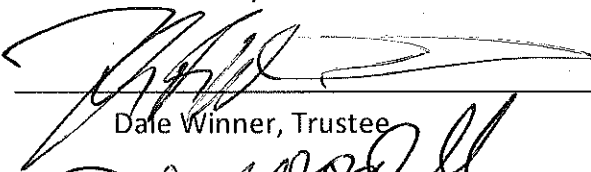
Woolf – Yes

Vore - Yes

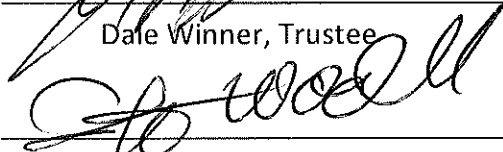
Meeting adjourned at 5:17 pm.



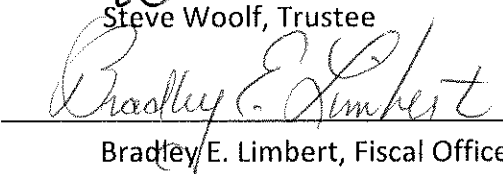
Dave Vore, Trustee



Dale Winner, Trustee



Steve Woolf, Trustee



Bradley E. Limbert, Fiscal Officer