

CLAY TOWNSHIP

Board of Trustees Meeting

December 3, 2018

The regular meeting of Clay Township Trustees was called to order by Trustee President Dave Vore at 5:00 pm. The Pledge of Allegiance was said and a moment of silence was observed for our employees, this week shooting situation, military veterans and first responders serving our community and country.

Roll call:

Requarth, present Woolf, present Vore, present

Trustee Vore moved to approve the minutes from the November 19, 2018 regular Trustee meeting; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes Woolf – Yes Vore – Yes

Hearing from the Public:

None

Department Reports:

Police Department – Chief VanGundy was present. Trustee Vore made a motion for Chief VanGundy proceed with our process in presenting a charging form to Martin Stringfellow under the advisement of our attorneys and policies. Trustee Woolf seconded the motion.

Roll call:

Requarth – Yes Woolf – Yes Vore – Yes

Trustee Vore announce if the officer would like a hearing, it would be done at our next regularly scheduled Trustee meeting on December 17, 2018.

Chief VanGundy made a recommendation to have paid administrative leave for the two Clay Township police officers involved with the recent shooting/severe violence situation. Trustee Vore move to place Officer Corcoran and Sargent Hawkins on paid Administrative Leave with full benefits; Trustee Requarth seconded the motion.

Roll call:

December 3, 2018

Requarth – Yes Woolf – Yes Vore – Yes

Cemetery/Road Department – Road/Cemetery Superintendent Maleski was present and presented the Cemetery Report for November. Trustee Vore moved to accept the Cemetery Report; Trustee Woolf seconded the motion.

Roll call:

Requarth – Yes Woolf – Yes Vore – Yes

A Cemetery Deed was presented and Trustee Vore moved to accept the sale of the lot; Trustee Woolf seconded the motion.

Roll call:

Requarth – Yes Woolf – Yes Vore – Yes

Road Superintendent Maleski presented estimates for drainage work to be done on Township property and recommended Sollenberger Excavating LLC with a bid for \$12,600. Trustee Requarth inquired about the about the work to be done for the estimates. There was general discussion. Trustee Vore asked about the recommended contractor and questioned why their bid was so much lower. Road Superintendent Maleski indicated that Sollenberger Excavating purchases his materials in bulk and Road Superintendent Maleski had received good reports from the County Engineer’s department on the work Sollenberger Excavating had done. Trustee Requarth moved to accept Sollenberger Excavating LLC for the drainage work to be done; Trustee Woolf seconded the motion.

Roll call:

Requarth – Yes Woolf – Yes Vore – Yes

The Trustees indicated that the majority of the payment for the project should come out of the JEDD as it is work benefiting the residents and the people working in the Township. The tile will be connected to existing lines to get proper drainage. The project could possibly done in December.

Zoning – Zoning Officer Corcoran was not present and his zoning report had been previously distributed.

Fiscal Officer:

Fiscal Officer Limbert presented the December 3, 2018 Financial Package Acceptance which included the Appropriation Re-Allocations, Blanket Certificates, and warrants and

electronic payments for Trustee approval. Trustee Vore moved to accept the Financial Package as presented; Trustee Requarth second the motion.

Roll call:

Requarth – Yes Woolf – Yes Vore – Yes

Trustee Woolf inquired with Road Superintendent Maleski if we have completed the paperwork to purchase supplies from Weiler Welding. Superintendent Maleski indicated that our paperwork with the company Weiler Welding had purchased was sufficient and we were assigned a new account number.

Old Business:

Trustee Requarth presented new carpet proposal for the Police area of the Township building by Johnson Flooring for \$2,852 which was the same as the previous proposal. After general discussion, Trustee Requarth moved to accept the proposal; Trustee Vore seconded the motion.

Roll call:

Requarth – Yes Woolf – Yes Vore – Yes

Fiscal Officer Limbert reported that the Township had received notification from the IRS acknowledging acceptance of the request for a tax-exempt bond for the purchase of the backhoe.

New Business:

Resolution 2018-044 Appointment of William Kindred as JEDD Member and Resolution 2018-045 Appointment of James Borland as JEDD Member were present and Trustee Vore moved to approve the resolutions as presented.; Trustee Woolf seconded the motion.

Roll call:

Requarth – Yes Woolf – Yes Vore – Yes

Resolution 2018-046 Appointment of Sheila Bushong as Zoning Commission Member was presented and moved to be accepted by Trustee Vore; Trustee Woolf seconded the motion.

Roll call:

Requarth – Yes Woolf – Yes Vore – Yes

Resolution 2018-047 Appointment of Gloria Ramsey as Board of Zoning Appeals Member was presented and moved to be accepted by Trustee Vore; Trustee Woolf seconded the motion.

Roll call:

Requarth – Yes Woolf – Yes Vore – Yes

Trustee Reports:

Trustee Requarth had nothing more to report.

Trustee Vore wanted to recognize the professionalism of the Police Department for the performance of their job in the recent event in which they were attacked and took the individual into custody. The Montgomery County Police Department had commended them as well for their handling of the incident. The Trustees requested letters of appreciation to be sent to critical people in the situation. Trustee Vore again, thanked the Chief and the Police Department for their work done, investigation, et al.

Trustee Woolf reiterated that it was a nice job done by the Police Department

Trustee Woolf reported that the scheduled JEDD meeting that had been scheduled when the police incident occurred Friday was moved to Clayton municipal building. Business owners of the JEDD inquired about amenities available to the JEDD with consideration of streetlights – possibly a lighting district. The JEDD Board voted to move forward to talk to all members of the JEDD for their support of streetlights. Trustee Woolf shared that the JEDD may not legally have a lighting district; if the JEDD could not have a lighting district Clay Township may be asked to apply. There was general discussion including questioning that if the JEDD members decide to discontinue the lighting district in the future, what liabilities Clay Township may have. The JEDD has prepared a contract for the Trustees to approve. General review of the contract included the streetlights would be installed 100% by Miami Valley Lighting; monthly service charge \$24 per pole (11 poles Jack's Lane; 4 on Pleasant Plain) and an estimated cost of \$6,000 per year. Costs are being reviewed by the JEDD. There was more general discussion. Trustee Woolf indicated that attorneys are looking at the lighting district situation. The JEDD will continue to work on a contract. The Trustees preference for JEDD to be the responsible entity if that is allowable as the project moves forward.

Trustee Woolf reported that on December 10 there will be a work session for Cemetery and Road Budgets for next year at 4:00PM. Fiscal Officer Limbert will have the financial information to everyone by Thursday in preparation of the meeting. Trustee Woolf asked Superintendent Maleski to provide list of assets he would like to be considered to be purchased.

Trustee Vore indicated the need for a Health Insurance work session possibly after the Cemetery and Road budget meeting including consideration of changing from a HRA to HSA.

He reported that employees are concerned on what items HRA covered. The Trustees will work on scheduling a session if all necessary information is available.

Trustee Vore inquired about the status of an Employee Manual for the Road/Cemetery Departments. Trustee Requarth indicated that they were planning to work on that over Christmas break. Meeting times will be set.

Trustee Vore moved to adjourn the meeting; Trustee Requarth seconded the motion.

Roll call:

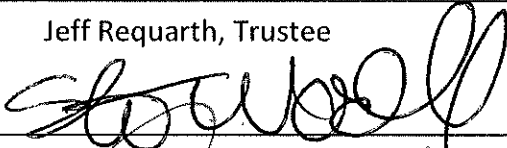
Requarth – Yes

Woolf – Yes

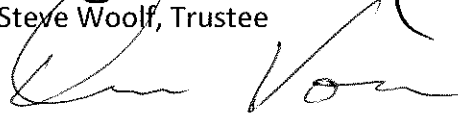
Vore – Yes

Meeting adjourned at 5:35.

Jeff Requarth, Trustee



Steve Woolf, Trustee



Dave Vore, Trustee



Bradley E. Limbert, Fiscal Officer