

CLAY TOWNSHIP

Board of Trustees Meeting

August 20, 2018

The regular meeting of Clay Township Trustees was called to order by Trustee President David Vore at 5:00 pm. The Pledge of Allegiance was said and a moment of silence was observed for our employees, military veterans and first responders serving our community and country.

Roll call:

Requarth, present Woolf, present Vore, present

Trustee Vore moved to approve the minutes from the August 6, 2018 regular Trustee meeting; Trustee Woolf seconded the motion.

Roll call:

Requarth – Yes Woolf – Yes Vore - Yes

Trustee Vore moved to approve the minutes from the August 13, 2018 special Trustee meeting; Trustee Woolf seconded the motion.

Roll call:

Requarth – Yes Woolf – Yes Vore - Yes

Hearing from the Public:

John Wallace, resident, inquired as to the status of the street lights and the Wengerlawn Light District. Trustee Woolf brought everyone up to date on the history of forming a light district, operating procedures and the current status of the lighting district. The Trustees indicated that the Township will be having a meeting available for the Wengerlawn Lighting District residents on the current status of the district, what steps need to be done to bring the lights up to date and options for the future of the district including related costs. There was general discussion. Trustee Requarth inquired on the current lighting system condition and Trustee Woolf indicated it needed to be upgraded. Trustee Vore indicated that the Township will move forward in getting more information for the members of the lighting district.

Department Reports:

Police Department -- Chief VanGundy reported a new police car was ordered. This is the last group of 2019 cars to be ordered and production will depend if there are enough orders for the color, style, etc. to proceed or the orders would need to rollover for the 2020 model production.

Cemetery/Road Department – Superintendent Chris Maleski reported that the new backhoe had been delivered and they are learning its features. They are very pleased on its performance.

Trustee Vore presented Deed 2018-002 for approval to be issued. Trustee Vore moved to approve the issuance of Deed 218-002; Trustee Woolf seconded the motion.

Roll call:

Requarth – Yes Woolf – Yes Vore - Yes

Trustee Vore presented Deed 2018-004 for approval to be issued. Trustee Vore moved to approve the issuance of Deed 218-004; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes Woolf – Yes Vore - Yes

Zoning – Zoning Officer Brown, not present. The Trustees acknowledge receiving Zoning Officer Brown’s report. The Trustees will need to get an update on the progress of the open positions on the Zoning Board and Zoning Appeals.

Fiscal Officer:

Fiscal Officer Limbert presented the Financial Package Acceptance which included the July bank reconciliation and July financials that had been previously distributed, Appropriation Re-Allocations, Blanket Certificates and Purchase Orders, and warrants and electronic payments for Trustee approval. Trustee Requarth moved to accept the Financial Package as presented; Trustee Vore second the motion.

Roll call:

Requarth – Yes Woolf – Yes Vore - Yes

Fiscal Officer Limbert reported that he had contacted the auditors to set up a post-audit meeting for the 2016-2017 audit report and has not heard back for possible dates to meet. The meeting will include going over of the audit procedures and address any questions that anyone may have. Fiscal Officer Limbert will work on getting the meeting set up next week.

Fiscal Officer Limbert presented a cash flow analysis to assist in determining if the purchase of the backhoe should be a cash purchase versus financing. The cash purchase would save the Township over \$10,000 over the five year financing being proposed. The cash flows also considered the four Issue II projects that have been applied for assuming all four of the projects would be approved and completed within the next five years. The projections showed over a \$150,000 surplus of funds under either financing method. Trustee Vore inquired if the planned reserves for the roads funds were included in the cash flow projections. Fiscal Officer Limbert indicated that they were not but believed the reserves would adequately cover them. There was general discussion. Fiscal Officer Limbert recommended that the Township should pay cash for the backhoe. Trustees Vore expressed concern in not knowing the exact amounts of the needed/encumbered reserves and felt that the Township should finance the purchases. Trustee Woolf indicated that there is no pre-payment penalty for early payment of the loan. Trustee Requarth moved to finance the purchase over five years and review the cash situation after a year; Trustee Vore seconded the motion.

Roll call:

Requarth – Yes

Woolf – Yes

Vore - Yes

Fiscal Officer Limbert will follow up with the necessary paperwork for the financing of the backhoe.

Unfinished Business:

Trustee Requarth had a text from Phillipsburg Mayor inquiring about the status of the Police issue that is being worked on and he recommended that the Mayor should be working with Trustee Vore. Trustee Vore had not heard anything from the Phillipsburg Mayor. Trustee Vore was not certain on how various expenses are being allocated to the various funds and is working on identifying all expenses that will be incurred with such a venture to be sure all costs are included to make a good decision for police coverage. Trustee Vore indicated that the preliminary costs projected will not be covered by the existing revenues. Fiscal Officer Limbert will work with Trustee Vore to

provide the cost allocation of vendor bills that are paid by multiple funds to help fine-tune the police budget costs for servicing Phillipsburg.

Trustee Requarth indicated that the school had received notice from ODOT that the Brookville-Phillipsburg Road will be closed from 9/10 to 10/1 between Pleasant Plain and Upper Lewisburg Roads most probably to work on that overpass.

New Business:

None

Trustee Reports:

Trustee Woolf reported that "Keep Clay Clean" was a success even though it rained that day. 152 cars had gone through with lot of shredding, tires, etc. were collected. Trustee Woolf shared that we had received a lot of compliments for the day and felt it was quite a success.

Trustee Woolf reported that our representative, John Meniner from Republic Waste, has left the company and joined the Montgomery County Solid Waste District. We will be working with a new representative on our trash collection.

Trustee Woolf indicated that the Lutheran Road drive needs to be checked out as it appears to be in really bad shape. Road Superintendent Maleski will be getting an estimate to have it repaired.

Trustee Requarth shared that he had received calls concerning the corner of Number 9 Road and Wengerlawn Road with pile of rocks close to the road. Trustee Requarth is concerned with items in the right of way. After general discussion, the Township will check with our attorney for legal procedures to take steps for correction active. Trustee Vore suggested to have Zoning Officer Brown to write up the situation so he can forward to our legal counsel for proper action. It was noted that this is a County road; so the residents will need to contact the County as well.

Trustee Woolf reported that a former fire chief from the Village of Verona passed away.

Trustee Vore moved to adjourn the meeting; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes

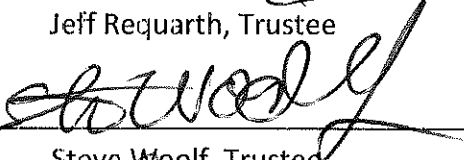
Woolf – Yes

Vore - Yes

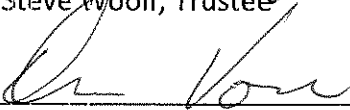
Meeting adjourned at 5:42pm.



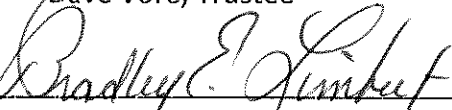
Jeff Requarth, Trustee



Steve Woolf, Trustee



Dave Vore, Trustee



Bradley E. Limbert, Fiscal Officer