

CLAY TOWNSHIP

Board of Trustees Meeting

August 15, 2016

The regular meeting of Clay Township Trustees was called to order by President Dale Winner at 6:00 pm. The Pledge of Alliance was said and a moment of silence was observed for our veterans and first responders serving our community and country.

Roll call: Mr. Vore, absent, Mr. Woolf, present Mr. Winner, present.

Trustee Winner moved to approve the minutes from August 15, 2016, seconded by Trustee Woolf.

Roll call:

Winner – Yes

Woolf - Yes

Hearing from the Public:

None

Department Reports:

Police – Chief VanGundy – Reported that Sargent Hawkins will participate in August 17th “Drive Sober or Get Pulled Over” kick-off/photo shoot event for the Montgomery County OVI Task Force.

Chief VanGundy indicated that he had been contacted by the Northmont Chamber of Commerce has requested 6-8 photos that represent Clay Township by Wed/Thurs this week to use in their upcoming booklet for the Northmont Area. Sargent Hawkins can take photos of items/people/places to be given to the Chamber.

Chief VanGundy reported that the Township received a letter of appreciation from the City of Brookville, Chief Doug Jerome, for the township police support and help with the Brookville Community Picnic. Chief VanGundy also want to publicly thank the Brookville Police chief for their support in “Keep Clay Clean” event.

Trustee Woolf thought it would be appropriate to send a letter to thank the Brookville City of Brookville for their help on the "Keep Clay Clean" event. Chief VanGundy indicated that he had sent the Policy Chief an e-mail expressing their appreciation. Trustee Woolf will prepare letter from the Township thanking them.

Road & Cemetery – Chris Maleski, Road/Cemetery Superintendent reported that there is an estimated start date of September 1 for the Issue II project on Pleasant Plain Road by Walls Brothers. Culvert work and related preparation has gone well and everything should be ready for that start date.

Road Superintendent Maleski reported that the new rear tractor mower that had been ordered is in and has been installed on the tractor. That has helped in getting caught up on their mowing of the township road ditches.

Road Superintendent Maleski indicated Luther Church Road had pot holes and are scheduled to be fixed.

Concerning the Cemetery, Cemetery Maleski reported they two services since the last Township meeting.

Zoning Report – Zoning Enforcement Officer (ZEO) Jim Corcoran/Justin Brown – ZEO Corcoran introduced the incoming ZEO Justin Brown. They are working together in getting things updated for a good transition.

ZEO Corcoran reported that the parcels listed on Resolution 2016 – 22 Update to the Original Memorandum of Understanding Signed in 1995 by Clay Township and Montgomery Soil and Water Conservation District matched with the Township's Zoning records.

ZEO Corcoran indicated that a Zoning meeting is scheduled after Trustee meeting tonight. They will be addressing medical marijuana that is coming into effect later on this year. The State allows a moratorium for six months on the issue. All entities apparently are trying to find out what is going on with the issue to get their Zoning Code updated by Sept 2016 to address medical marijuana locations. He has heard that locations are being set up in business districts. Zoning plans to have something for the Trustees to act upon in their September meeting. Trustee Woolf confirmed the six moratorium being allowed and he will check with the MCOTA to see if any other townships have made progress in addressing the issue.

ZEO Corcoran reported that the Township is advertising the open BZA position (a condensed version) to replace Kyle Hinkleman.

Fiscal Officer:

Supplemental Appropriations were presented. Trustee Winner moved to accept as presented. Trustee Woolf seconded the motion.

Roll call:

Winner – Yes Woolf – Yes

Trustee Winner moved to approve the Purchase Orders/Blanket Certificates prepared for the month as presented. Trustee Woolf seconded the motion.

Roll call:

Winner – Yes Woolf – Yes

The warrants were presented for approval. Trustee Winner moved to approve, Trustee Woolf seconded the motion.

Roll call:

Winner – Yes Woolf – Yes

Fiscal Officer Limbert inquired if the work session for the budget scheduled for Tuesday August 23rd @ 5:00pm still good for everyone. After general discussion, it is still a good date and time, and Fiscal Officer Limbert will notify the local papers of the work session.

Unfinished Business:

- Resolution 2016-23 Update Policy Manual for Updating the Promotional Process for the Police Department under Section 34 of the ORC was presented for approval. Chief VanGundy provided a general overview of the Resolution. Trustee Woolf inquired if there was a limit on the number of police that could be hired, Chief VanGundy indicated that the number could not exceed the number of positions stated without Trustee approval. Trustee Winner moved to accept the resolution. Trustee Woolf seconded the motion.

Roll call:

Winner – Yes Woolf – Yes

- Resolution 2016 – 24 Policy for Unclaimed Vehicles Policies and Procedures for Dispositions. Chief Vangundy provided general overview of the provisions of the resolution. Trustee Woolf addressed as to who has the responsibility of the invoicing Englewood Truck & Tow for reimbursing the Township for the costs incurred of \$11.37 per certification which would be through the Fiscal Officer. Chief VanGundy would work

the Fiscal Officer Limbert to set up the billing procedure. Trustee Winner moved to accept the resolution. Trustee Woolf seconded the motion

Roll call:

Winner – Yes Woolf – Yes

An update on the parcels on the Easement Applications was reported by Trustee Woolf and they agree with the Township's Zoning records as reported. Prosecuting Attorney Jonathan Ketter replied that the document was appropriate. Trustee Woolf moved to approve Resolution 2016-22 presented at the last meeting. Trustee Winner seconded the motion.

Roll call:

Winner – Yes Woolf – Yes

New Business

Resolution 2016-25 Wengerlawn Lighting Assessment was presented to the Trustees by Fiscal Officer Limbert for lighting costs for the district. There general discussion on the lighting district and the procedures done annually per ORC Section 1508. Trustee Woolf inquired as to if there was a resolution establishing the lighting district. Fiscal Officer Limbert will look for first resolution of the assessment. ZEO Corcoran/Brown will check on the properties included in the lighting district. After general discussion, Trustee Winner moved to accept the resolution. Trustee Woolf seconded the motion.

Roll call:

Winner – Yes Woolf – Yes

Fiscal Officer indicated that information that he and Trustee Woolf had been working on as to procedures for the Trash District concerning billing, collections and related services is ready for discussion and implementation. There was general discussion and the Trustees recommended to combine the trash district discussion with the budget work session scheduled. Fiscal Officer Limbert will advertise the upcoming work session.

Committee Reports

Trustee Woolf reporting he is working on a RFP on the website updating with a new vendor. A meeting is set for 4:00pm on August 23rd (before the work session) for a website programmer presentation. The Township is looking for a website that is stable, easily managed and proper help is readily available. The Trustees see the website becoming more important as a communication tool for the Township.

Trustee Woolf reported that there were 410 vehicles came to the Keep Clay Clean event; 198 vehicles utilized the HazMat disposal service sponsored by the Montgomery County Solid Waste District. Trustee Woolf thanked Chris Maleski and his staff in the help and preparation. He also thanked Chief VanGundy and his staff for their help. He felt it was a good event for the Township and thanked for everyone for their help.


Trustee Winner moved to adjourn the meeting. Trustee Woolf seconded.

Roll call:

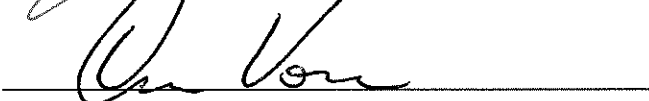
Winner – Yes

Woolf – Yes

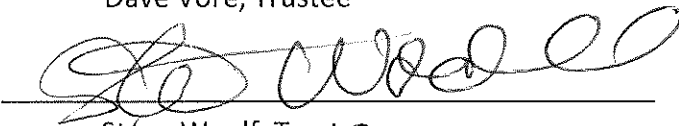
Meeting adjourned – 6:33pm



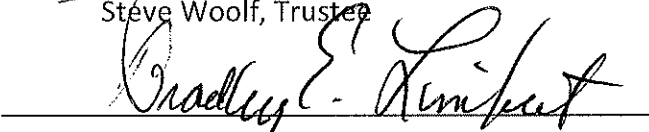
Dale Winner, Trustee



Dave Vore, Trustee



Steve Woolf, Trustee



Bradley E. Limbert, Fiscal Officer