

# CLAY TOWNSHIP

## Board of Trustees Meeting

July 5, 2017

The regular meeting of Clay Township Trustees was called to order by Trustee President Steve Woolf at 6:00 pm. The Pledge of Allegiance was said and a moment of silence was observed for our military serving here and abroad, our fire fighters, our road workers and police in harm's way.

Roll call:

Mr. Winner, present Mr. Woolf, present Mr. Vore, present

Trustee Winner moved to approve the minutes from the June 9, 2017 Emergency Trustee Meeting; seconded by Trustee Vore.

Roll call:

Winner – Yes Woolf - Yes Vore – Yes

Trustee Winner moved to approve the minutes from the June 19, 2017 Trustee Meeting; seconded by Trustee Vore.

Roll call:

Winner – Yes Woolf - Yes Vore – Yes

### Hearing from the Public:

Gary Horstman, representing the Clay Township Historical Society, shared that the Historical Society is required to register as a charitable organization with the State of Ohio in which the online registration requires an e-mail address. Mr. Horstman inquired if the Historical Society could use a Clay Township e-mail address since the Historical Society does not have an e-mail address and to reduce the need to change registration information when Historical Society officers change. Trustee Vore suggested that they may be able to use our Zoning e-mail address and the e-mails can then be forwarded to them. Mr. Horstman can work with Zoning Officer Brown on completing the registration and procedures to receive Historical Society e-mails.

As a resident, Gary Horstman shared that he had heard that the City of Brookville was considering dropping their trash pickup. He shared this was an FYI as a potential expansion of the Township's trash services. Trustee Vore indicated the Township would need to be

formally contacted to start the process if there was such action; however, he thought one of the trash vendors would be interested in an opportunity to service such a large service base on its own.

Mary Meyers, Village of Verona Mayor, in attendance with the Village's Fire Chief concerning the need for police presence in the Village of Verona. The Village of Verona is considering police protection through possible coverage by Clay Township Police and had inquired earlier with Chief VanGundy about possible service and estimated costs for such services. They had a due date of July 11<sup>th</sup> for action by the Village council to get a levy for monies for police coverage. Trustee Vore had preliminary discussions with Chief VanGundy to provide 8 hours per week for 52 weeks. There is concern with report writing with the Village being in two counties. Other issues would include two difference county court systems which would have different procedures in the "booking" process when someone is to be taken to jail as well as dispatching issues with difference radio systems. There is a need to check out several items before making a commitment for coverage. There was also discussion about the hours of coverage. The Village of Verona shared that they had a big need in having police visibility in the Village to give a show of presence. Trustee Vore has some preliminary numbers just for discussion purposes. Mayor Meyers also shared that she is very aware that having enough police personnel is an issue for all localities.

Mary Meyers inquired if the Township was considering putting a fire levy this fall. Trustee Vore recommended having a 5-year plan for projected costs for fire/EMS services from all three fire/EMS districts when going to the voters for additional monies. Mayor Meyers was not aware of the request to come up with financial information for fire/EMS services and that information is needed from all localities. Trustee Woolf shared that the legal counsels would like to get with Phillipsburg and Verona legal counsels to work on the coverage area to finalize addendums to the existing contracts. The Trustees indicated that they would like to try to get things together as soon as possible. Trustee Woolf shared that we have an Aug 8<sup>th</sup> deadline to get an issue on the ballot. The Villages indicated they will get financial information together as soon as possible. Trustee Woolf will contact the City of Brookville to be sure they are getting the information together and attempt to meet soon to assess the need for such a levy.

Matt Rhoades, fire chief from the Village of Phillipsburg, shared that they are very interested in getting more funds for their fire department. Trustee Vore indicated that the City of Brookville is interested in keeping the Villages of Phillipsburg and Verona going as they cannot handle the whole Township. Trustee Vore indicated that council approval from all entities would be required for proceeding forward with some sort of levy. It would be important to have support from all four entities. Trustee Woolf suggested endorsements from all councils for moving forward and sharing the needs of their fire/EMS departments. Chief Rhoades has

prepared a list of needs for upgrade for costs and a five-year plan. The Trustees will look over the information in preparation for evaluation of a levy and needed millage.

Mayor Meyers, Village of Phillipsburg, inquired the Township was still interested in having a "Keep Clay Clean" day. Mayor Meyers also had questions if recyclables can be picked up every week. Trustee Woolf indicated that the current trash contract states that recyclables are to be picked up every other week. Trustee Vore suggest that those residents may consider an extra recycle tote. Trustee Vore inquired about paving SR 49 in the Village of Phillipsburg and thanked Mayor Meyer for their cooperation on the sirens. Mayor Meyer indicated the paving is scheduled after the paving company's current project.

Department Reports:

Police – not present and Trustee Vore shared he had nothing to report.

Road & Cemetery –Road/Cemetery Superintendent Majeski reported that Hensley's road work on patching is complete. He does not know when the chip and seal will be done as to the holidays.

Zoning – Zoning Director Brown share his report had been distributed earlier. Trustee Woolf inquired about a property in Phillipsburg that needed mowing. Zoning Director Brown indicated that he has already been in contact with the property owner.

Fiscal Officer:

Fiscal Officer Limbert presented an appropriation reallocation for Trustees salaries in the Road Department. Trustee Vore moved to approve the appropriation reallocation as presented; Trustee Woolf seconded the motion.

Roll call:

Winner – Yes                      Woolf - Yes                      Vore – Yes

Fiscal Officer Limbert presented Blanket Certificates as prepared for the payment of bills. Trustee Vore moved to accept the Blanket Certificates as presented. Trustee Winner seconded the motion.

Roll call:

Winner – Yes                      Woolf - Yes                      Vore – Yes

Fiscal Officer Limbert presented the warrants and electronic payment vouchers for approval to pay. Trustee Vore moved to pay the warrants and electronic payment vouchers as prepared. Trustee Winner seconded the motion.

Roll call:

Winner – Yes

Woolf-Yes

Vore – Yes

Unfinished Business:

Website RFPs had been received and Fiscal Officer Limbert had prepared a summary of the information of the three received with pricing and services to be provided. Fiscal Officer Limbert shared that he had contacted CivicPlus to see if there was a breakdown of the one lump amount presented as the RFP requested. CivicPlus then came back with a lower bid with no breakdown of the requested three levels. Trustees expressed concern with the reduction and for the selection process the Trustees will use the amount as originally presented. Trustee Vore moved to award the contract to Oasis Visuals as our website vendor and Trustee Woolf seconded the motion. There was general discussion concerning the funding of the projected and Trustee Woolf indicated that would be addressed at the next meeting after the initial meeting in determining the work to be done. Fiscal Officer Limbert will contact and set meeting with Oasis.

Roll call:

Winner – Yes

Woolf - Yes

Vore – Yes

New Business:

Cemetery Report for June 2017 was presented. Trustee Woolf moved to accept the report and Trustee Winner seconded the motion.

Roll call:

Winner – Yes

Woolf - Yes

Vore – Yes

Trustee Vore presented the amended Records Retention Schedule (RC-2). Trustee Winner moved to accept the amended Records Retention Schedule and Trustee Vore seconded the motion.

Roll call:

Winner – Yes

Woolf - Yes

Vore – Yes

Trustee Winner presented Resolution 2017-034 Pansing Road to accept the base bid from Walls Bros. Asphalt for the Issue II project. There was general discussion and it was noted that there were three bids received with Walls Bros. Asphalt being lowest. Trustee Winner moved to accept Resolution 2017-034 and Trustee Woolf seconded the motion.

Roll call:

Winner – Yes

Woolf - Yes

Vore – Yes

Trustee:

Trustee Winner had nothing to report.

Trustee Vore had nothing to report.

Trustee Woolf reiterated that he is working with the Villages of Verona and Phillipsburg to get legal counsel for fire contract addendum work that is coming up.

Trustee Vore moved to adjourn the meeting; Trustee Winner seconded the motion.

Roll call:

Winner – Yes

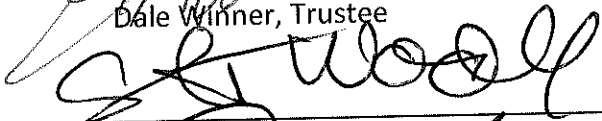
Woolf - Yes

Vore – Yes

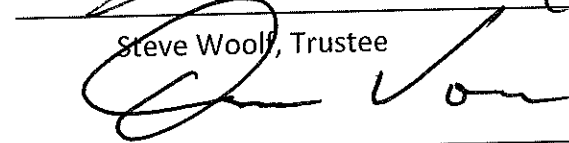
Meeting adjourned 6:41pm.



Dale Winner, Trustee



Steve Woolf, Trustee



Dave Vore, Trustee

Bradley E. Limbert, Fiscal Officer