

# CLAY TOWNSHIP

## Board of Trustees Meeting

July 17, 2017

The regular meeting of Clay Township Trustees was called to order by Trustee President Steve Woolf at 6:00 pm. The Pledge of Allegiance was said and a moment of silence was observed for our military serving here and abroad, our fire fighters, our road workers and police in harm's way.

Roll call:

Mr. Winner, present Mr. Woolf, present Mr. Vore, present

Trustee Winner moved to approve the minutes from the July 5, 2017 Trustee Meeting; seconded by Trustee Vore.

Roll call:

Winner – Yes

Woolf - Yes

Vore – Yes

### Hearing from the Public:

There were none.

### Department Reports:

Police – Police Chief VanGundy reported that the new police cruiser was back from striping and equipment is being transferred. The car should be ready soon. Chief VanGundy inquired as to the status of the Record Retention Policy update of the Form RC2. There was general discussion sharing that the updated form was approved and the Record Retention committee was in the process of submitting to the state.

Road & Cemetery –Road/Cemetery employee Keith Lucking was in attendance for Superintendent Majeski. Mr. Lucking indicated that there were issues with the current vehicle they use. There was general discussion concerning the transmission that needs to be repaired and other related vehicle issues. Trustee Winner had checked into the state bid process for a replacement vehicle and needed to know what type of vehicle was needed for the Road/Cemetery. Mr. Lucking shared the type of use that it would be used for to help determine the type of vehicle to look at. Trustee Winner will obtain information on the vehicles available.

Zoning – Zoning Director Brown share his report had been distributed earlier. There were no questions.

Fiscal Officer:

Fiscal Officer Limbert presented an appropriation reallocation for Trustees salaries in the Road Department. Trustee Vore moved to approve the appropriation reallocation as presented; Trustee Winner seconded the motion.

Roll call:

Winner – Yes                  Woolf - Yes                  Vore – Yes

Fiscal Officer Limbert presented Blanket Certificates as prepared for the payment of bills. Trustee Vore moved to accept the Blanket Certificates as presented. Trustee Winner seconded the motion.

Roll call:

Winner – Yes                  Woolf - Yes                  Vore – Yes

Fiscal Officer Limbert presented the warrants and electronic payment vouchers for approval to pay. Trustee Winner moved to pay the warrants and electronic payment vouchers as prepared. Trustee Vore seconded the motion.

Roll call:

Winner – Yes                  Woolf-Yes                  Vore – Yes

Unfinished Business:

None

New Business:

Trustee Woolf indicated that there was an initial meeting for the website development that included discussion of general parameters. Trustee Woolf moved to have the JEDD to pay 100% of the development and first year of maintenance for the website as the primary purpose of the website is for the benefit of the Township residents, businesses in the township and to enhance the overall development and growth of the township which falls under the allowable costs to be charged to the JEDD; Trustee Winner seconded the motion.

Roll call:

Winner – Yes

Woolf-Yes

Vore – Yes

Resolution 2017-035 to continue the process of applying for Issue II Funds for the Upper Lewisburg Salem Road project and to execute all related contracts was presented as proposed by Kramer & Assoc. Trustee Vore moved to accept the resolution; Trustee Winner seconded.

Roll call:

Winner – Yes

Woolf-Yes

Vore – Yes

Resolution 2017-036 to continue the process of applying for Issue II funds for the Wengerlawn Road project and to execute all related contracts was presented as proposed by Kramer & Assoc. Trustee Vore inquired if the amount of money the Township puts into currently maintaining the road would influence the status of the project. Trustee Winner and Trustee Woolf indicated no effect on the evaluation for the project as major factors for selection is basically the status of the road when applying. There was general discussion. Trustee Vore moved to accept resolution; Trustee Winner seconded the motion.

Roll call:

Winner – Yes

Woolf-Yes

Vore – Yes

It was noted that the resolutions drafted by Kramer and Associates still had Trustee Winner as present: <sup>dent</sup> Fiscal Officer Limbert will correct the error and provide updated resolutions to the Trustees for signature.

RFP Farmland -- it was noted that two received RFP had been received. Fiscal Office Limbert will open and forward copies to the Trustees.

There was general discussion on issues currently with Temple Road and Perkins Road concerning future filing for Issue II projects and issues with portions of the roads that may needed to be taken care of in the near future.

Trustee:

Trustee Winner had nothing to report.

Trustee Vore had nothing to report.

Trustee Woolf provided a website update. There was an initial meeting with Mr. Bruchs to start the development of the website. Mr. Bruchs will be forwarding an e-mail with various websites to be looked at to let him know which ones we liked and disliked to help in the

development and he was in the process of drafting a contract. There was general discussion including allocation of the website cost.

Trustee Vore moved to adjourn the meeting; Trustee Winner seconded the motion.

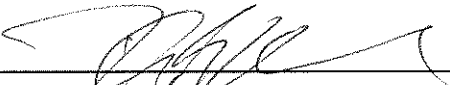
Roll call:

Winner – Yes

Woolf - Yes

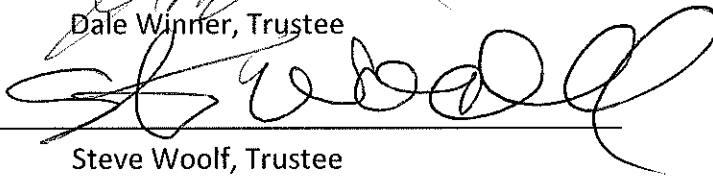
Vore – Yes

Meeting adjourned 6:25pm.



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Dale Winner, Trustee

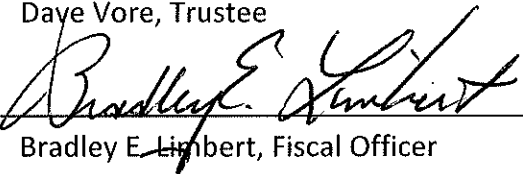


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Steve Woolf, Trustee

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Daye Vore, Trustee



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Bradley E. Linbert, Fiscal Officer