

CLAY TOWNSHIP

Board of Trustees Meeting

June 5, 2017

The regular meeting of Clay Township Trustees was called to order by Trustee President Steve Woolf at 6:00 pm. The Pledge of Allegiance was said and a moment of silence was observed for our military serving here and abroad, police and fire that protect us every day and taking care of the community.

Roll call:

Mr. Winner, present Mr. Woolf, present Mr. Vore, present

Trustee Winner moved to approve the minutes from the May 15, 2017 Trustee meeting, seconded by Trustee Vore.

Roll call:

Winner – Yes Woolf – Yes Vore – Yes

Hearing from the Public:

None

Department Reports:

Police – Chief VanGundy reported that the resolutions and related information had been forwarded to ODOT for the request of speed changes on selected roads. No time turn around had been indicated but it is usually not a quick process. The Police Department has applied for grant monies for five (5) bullet proof vests. Chief VanGundy also reported that the Township had received CDL driver license approval for all drivers in the Township with one exception that there was a limitation on the vehicles the individual could drive that must be equipped with air brakes. It was noted that all Township vehicles were equipped with air brakes. It will be noted for other vehicles that the Township may obtain to drive.

Trustee Vore presented Resolution 2017-026 for the Purchase of Mobile Radios to replace those in the Township police vehicles for \$3,095. Trustee Vore moved to accept Resolution 2017-006; Trustee Winner seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore – Yes

Road & Cemetery – Road/Cemetery Superintendent Chris Maleski is on vacation. Trustee Winner updated the Trustees on the Road/Cemetery plans on getting caught with mowing. It was also noted that the Montgomery County’s mower which the County had been using in our area is being repaired and they are behind in mowing as well.

Fiscal Officer:

Fiscal Officer Limbert presented appropriation reallocations for wages and related benefits as employees are now reporting specific time spent for various departments rather than a predetermined allocation. Trustee Woolf moved to accept the reallocations and Trustee Winner seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore – Yes

Fiscal Officer Limbert presented a Purchase Order and Blanket Certificates as prepared for the payment of bills. Trustee Vore moved to accept the Purchase Order and Blanket Certificates as presented. Trustee Winner seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore – Yes

Fiscal Officer Limbert presented the warrants and payment vouchers for approval to pay as prepared. Trustee Vore moved to pay the warrants and payment vouchers as prepared. Trustee Woolf seconded the motion. Trustee Winner inquired as to nature of payments to the VWF and Brookville Band for Memorial Day services. Trustee Woolf indicated that this has been done over the years to help pay for the flags placed at all veterans’ graves and to cover costs for the Brookville Band playing at the service.

Roll call:

Winner – Yes Woolf – Yes Vore – Yes

Unfinished Business:

Woolf gave an update concerning the fire contracts. Work is being done with the Fire Chiefs in the City of Brookville and the villages of Verona and Phillipsburg as well as with Ass’t Attorney Alex Hale on clarification of descriptions in the contracts and to be consistent in the contracts with the various fire districts. There was discussion on the descriptions on the areas covered by each department. Chief of Brookville had a description in an email received that everyone thought was good. Trustee Vore recommend using that type of description in the contract for Brookville area and to ask the Verona and Phillipsburg departments to do the same to have consistency. Trustee Woolf will give the attorney the preferred presentation of area covered description with the boundary description format as presented by Brookville Fire Chief Fletcher in the March 27, 2017 e-mail. Trustee Vore

moved to accept the description presentation as presented in Chief Fletcher e-mail.
Trustee Winner Dale seconded the motion.

Roll call:

Winner – Yes

Woolf – Yes

Vore – Yes

Trustee Woolf reported that at the last Trustee meeting that he had reported a resident complaint, but not who the resident was on an EPA issue in the Township and its effect on Razors Run watershed. Ohio EPA has sent a letter to B&H Sons on the EPA issue. Zoning Officer Brown has a letter drafted for response to the issue. There was general discussion on any violation. It was noted that advertising signs on the property are in violation zoning. Montgomery County is sending out a letter as well on the EPA issue.

Trustee Woolf gave a website update indicated that nothing to report other than copies of the RFP has been sent out.

New Business:

Trustee Woolf moved to accept Clay Township Cemetery Report as presented and Trustee Winner seconded the motion.

Roll call:

Winner – Yes

Woolf – Yes

Vore – Yes

Trustee Winner presented Resolution 2017-027 for authorizing the purchase of services for the purpose of maintaining and repairing selected township roads for a total of \$40,536.

Trustee Winner moved to accept Resolution 2017-027 and Trustee Vore seconded the motion.

Roll call:

Winner – Yes

Woolf – Yes

Vore – Yes

Road Superintendent will check to see what their schedule is to do the work.

Trustee Winner distributed a draft of the RFP for Farmland Lease. There was general discussion. Trustee Woolf gave a history of leasing the cemetery land for farming and shared appreciation of Trustee Winner's work on the RFP. Trustee Winner moved to accept the RFP for Farmland Leasing and Trustee Woolf seconded the motion.

Roll call:

Winner – Yes

Woolf – Yes

Vore – Yes

Trustee Winner presented a information concerning bids for cleaning services at Clay Township offices. There was general discussion and Trustee Vore moved to accept the bid by TLC Cleaning Services effective June 8th. Trustee Winner seconded the motion.

Roll call:

Winner – Yes

Woolf – Yes

Vore – Yes

The Trustees requested Fiscal Officer Limbert to give our existing cleaning service Office Pride notification of the termination.

Trustee Reports:

Trustee Vore reported that the Township had received a report from Commission on Accreditation for Law Enforcement Agencies concerning the hiring and use of force policies by the Clay Township Police Department. The compliance letter was read by Trustee Vore sharing the positive comments of the report which included hiring practices and a recommendation for full certification. Trustee Vore indicated this is very commendable for the police department.

Trustee Vore reported that ODOT had approved and funded the St Rt 49, I-70 and Brookville Salem Road project to begin the Summer of 2019. The project includes a light at the Brookville-Salem Road/St Rt 49 intersection, the redesigning of St Rt 49 & St Rt 40 and changes in the I-70 access/exit ramps. This project should be very conducive for the JEDD and development while addressing safety issues of that portion of St Rt 49.

Trustee Vore updated the Trustees on the Montgomery County's warning sirens project. The federal grant that had been applied for came through and it was awarded with very favorable terms. The Township is working with Village of Phillipsburg and City of Clayton in partnering for placement of sirens. Key areas in the Township include the JEDD, KOA & the drive-in to receive benefits of the sirens. Trustee Woolf indicated Perry Township may be interested in partnering for one located in the southern part of the Township. Trustee Vore indicated that the City of Brookville is looking at one located at the new fire station. Another siren would be needed in the northern part of the Township. Trustee Woolf indicated that the grant had been updated with a cost \$20,000 with a cost of \$10,000 per siren for each entity getting a siren and if there is a partnership with another entity, the \$10,000 is then split. Trustee Vore shared that sirens placed on a cooperative basis with two or more entities would have a higher priority.

Trustee Winner shared an update by Kamer Associates on the Pasing Road Issue II project. They are in the process of completing information to begin bidding on the Pasing Road Issue II project.

Trustee Woolf shared a recently received a letter concerning the Montgomery County Community Development Block Grant (CDBG) and HOME Investment Partnership (a HUD program) indicating that Montgomery County was identified as an urban county and the Township can qualify for grants by default through the county program and would have to opt out by June 12th if they do not wish to participate. Trustee Vore was concerned about the HUD determination being an urban county and the township to be excluded must be made by motion. Trustee Vore moved that since Clay Township is rural, we opt out the CDBG program by written notification. There was general discussion and questioned if infra-structure projects were included. Trustee Winner seconded motion.

Roll call:

Winner – Yes

Woolf – Yes

Vore – Yes

The Trustees requested an opting out letter be prepared by Fiscal Officer Limbert to be delivered by June 12th..

Trustee Woolf reported that the recent Public Record Retention meeting addressed the request for destruction of selected police records. The request was approved and the proper forms will be sent to the Ohio Historical Society to start the approval of destruction process.

Trustee Woolf indicated will not be present at the next meeting.

Trustee Vore moved to adjourn the meeting and Trusted seconded the motion.

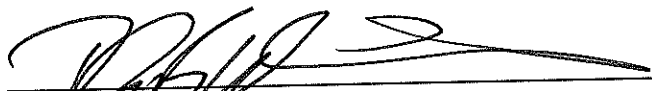
Roll call:

Winner – Yes

Woolf – Yes

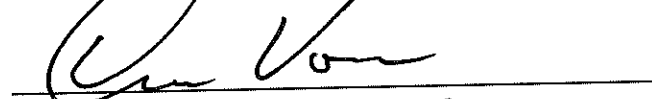
Vore – Yes

Meeting adjourned at 6:52pm.

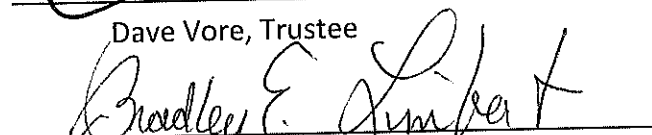


Dale Winner, Trustee

Steve Woolf, Trustee



Dave Vore, Trustee



Bradley E. Limbert, Fiscal Officer