

# CLAY TOWNSHIP

## Board of Trustees Meeting

June 20, 2016

The regular meeting of Clay Township Trustees was called to order by President Dale Winner at 6:00 pm. The Pledge of Alliance was said and a moment of silence was observed for our men and women serving our community and country.

Roll call: Mr. Vore, present, Mr. Woolf, absent Mr. Winner, present.

Trustee Winner moved to approve the minutes from June 6, 2016, seconded by Trustee Vore.

Roll call:

Vore – Yes

Winner – Yes

Hearing from the Public:

Gary Horstman – shared a concern that Clay Township has been receiving the Historical Society DP&L bills. Somehow the Historical Society has not been receiving them and received notification that the electric will be turned off. Fiscal Officer Limbert indicated that he just recently received a notification that the electric was going to be turn off at the Historical Society building. He was not aware of receiving any bills previously; asked the Trustees if they were aware of who should be contacted concerning this notice. He had received a name of Bill Watt and had left a message for him as to what to do with the notice and had not heard back from him. Fiscal Officer Limbert will give the notice to Mr. Horstman and will make sure any future bills/notices will be made available to the Historical Society when received.

Gary Burkholder, City of Brookville – reported that the City of Brookville was building new fire house and checking other local governmental entities to see if they would assist with support of a grant through the Ohio Development Servicing Agency, Local Government Safety Capital Grant Program for covering some of the costs of the new building. City of Brookville would like to set up a meeting to discuss the grant application. The Trustees accepted the information on the grant and thanked Mr. Burkholder for the information. The Trustees will look over it and get back with him.

Department Reports:

Police – Chief VanGundy – reported that safety vests have been ordered for the police department costing \$2,129 and a reimbursement request has been sent to cover some of the costs.

Records on driving have been received for all the police employees and they are in good standing.

The Police Department has been contacted and will be assisting with the upcoming Brookville Community Picnic on August 29<sup>th</sup> and 30<sup>th</sup>.

The new cruiser is in and everyone is welcomed to look at it after the meeting.

Officer VanGundy also reported that he is working with Trustee Vore on the Township Employee Manual to update for the recent changes that have taken place.

Officer Hawkins reported that he will be the contact person this coming Wednesday and Thursday for a bike event passing through the Township sponsored by the Great Ohio Bicycle Tour.

Road & Cemetery – Chris Maleski, Road/Cemetery Superintendent.

Mr. Maleski reported that their road sign replacement project is done.

Also, he reported the rear deck mower for the road mower needs to be replaced. They are considering a higher grade deck mower. He is obtaining a quote on a deck replacement. It is estimated the cost would be approximately \$10,000. Perry Twp has a similar one and has been pleased with it.

With the Issue II work and less personnel this year from previous year, Mr. Maleski reported the Road & Cemetery is short in help – Coy Davis was added part-time to assist mainly in the cemetery but is unable to help with a change in his schedule. Manpower is needed to keep up with the current work and to work on the Pleasant Plain Issue II project. Mr. Maleski proposed help of adding additional hours (max of 1500) with current employee (who is shared with Perry Township) Douglas Johnson and increase his pay to \$15 an hour. Johnson is looking for full time work between Clay and Perry Township and requesting pay equal to Perry's hourly wage.

Fiscal Officer Limbert had worked up data concerning the additional costs of an increase in hours/wages and the costs paid to Johnson last year, year to date and projected through the end of the year. The additional cost would be approximately \$2,200 which would probably be split between the Road and Cemetery. The current fund balance would be able to handle the increase. Question is would this be enough help in this situation?

Trustee Vore express concern with such a change that would change approved pay rates. The Township wants to be fair in their hiring and their pay raises. The Township should probably look at the Road & Cemetery needs in labor in relation to the work to be done this year. He understands that with school commitments, Coy Davis did not work out for this summer. So that replacement is an issue to consider as well. Mr. Maleski also indicated that consideration be given for an individual(s) that have a CDL to be able to plow snow in the winter as well which in the past they were not very successful in getting qualified applicants.

Trustee Vore recommends that this request be tabled until Trustee Woolf gets back to evaluate as Trustee Woolf is responsible for the Road and Cemetery. Also, Trustee Vore was concerned the increase pay of one employee be consistent with the Township's past hiring/pay rate procedures in the past. Trustee Winner agreed that all three trustees be involved with the hiring/change. Request will be tabled until it can be discussed by all three Trustees.

Zoning Report – Zoning Enforcement Officer (ZEO) Jim Corcoran reported that the Zoning Commission will be meeting tonight after the trustee meeting. Mr. Corcoran also got back the property maintenance code back from Mr. Ketter, Prosecuting Attorney Office and the Zoning Board will working on that. Trustee Vore reported that Mr. Corcoran has been busy with his transition from ZEO to full time police officer. Mr. Corcoran has been working on about 8 properties with zoning issues.

Fiscal Officer:

Supplemental Appropriations were presented. Trustee Vore moved to accept, Trustee Winner seconded.

Roll call:

Vore – Yes

Winner – Yes

Purchase Orders/Blanket Certificates prepared for the month were presented. Trustee Vore moved to approve, Trustee Winner seconded the motion.

Roll call: