

FEBRUARY 1, 2016

The regular meeting of Clay Township Trustees was called to order by President Dale Winner at 6:00 p.m.

The pledge was said and a moment of silence observed.

Roll call: Dale Winner, present, Steve Woolf, present, Dave Vore, present.

Dave Vore moved to approve the minutes from January 18, 2016, seconded by Steve Woolf. Roll call: all yes.

Cheryl Crabtree, Mayor of Phillipsburg, Mary Myers Mayor of Phillipsburg and Gary Burkholder, City Manager of Brookville asked about the fire contracts and boundaries. Trustee Vore explained that the fire contract with Phillipsburg is being reviewed by our legal counsel but appears to be valid. Trustee Vore suggested that the fire departments meet to discuss other issues.

John VanGundy reported all his reviews are done and Trustee Vore added that Chief VanGundy's evaluation is also complete.

Chris Maleski is on vacation. Steve Woolf made a motion to accept the cemetery report for January, seconded by Dave Vore. Roll call: all yes.

Jim Corcoran reported no permits issued. He has sent one letter of enforcement. Case Z-01-16 will be heard on 2/22/16. To change zoning district from Rural Transition on B2 Business District.

Dave Vore made a motion to have our audit done as an Agreed Upon Procedure saving the township money and time, Dale Winner seconded by motion. Roll call: all yes.

Steve Woolf asked about the check received from an insurance company for a house fire at 9241 Wengerlawn Road. The check was returned to the insurance company. Steve Woolf stated this is a new process that insurance companies are doing instead of sending the money to the home owner. This is in accordance to O.R.C. 3929.86.

Dale Winner made a motion to approve the financial report as prepared by the Fiscal Officer, seconded by Dave Vore. Roll call: all yes.

Dale Winner made a motion to approve the bills, seconded by Steve Woolf. Roll call: all yes.

Dale Winner moved RESOLUTION 2016-01 public records policy, seconded by Steve Woolf. Upon a call of the roll the following vote resulted:

Mr. Winner, yes Mr. Woolf, yes Mr. Vore, yes.

Dale Winner moved RESOLUTION 2016-002 public records request form. The motion was seconded by Dave Vore. Upon a call of the roll the following vote resulted:

Mr. Winner, yes; Mr. Vore, yes; Mr. Woolf, yes.

Trustee Vore reported the state has new standards concerning use of force. The state is attempting to have a uniform use of force policy. Chief VanGundy had progressed our use of force policy. The state will require more accountability and reporting.

Trustee Vore mentioned we have received the Mutual Aid Agreement with surrounding areas.

Trustee Vore moved RESOLUTION 2016-003 to purchase of a 2016 all wheel drive Police Interceptor \$28,952, Dale Winner seconded the motion. Upon a call of the roll the following vote resulted: Mr. Vore, yes; Mr. Winner, yes; Mr. Woolf, yes.

Trustee Vore moved RESOLUTION 2016-004 to purchase necessary equipment for the Ford Interceptor through Ultimate LSI \$7,905.08, the motion was seconded by Dale Winner. Upon a call of the roll the following vote resulted: Mr. Vore, yes; Mr. Winner, yes; Mr. Woolf, yes.

Trustee Vore moved RESOLUTION 2016-005 to purchase cameras for the new cruiser through WatchGuard at \$5,095, the motion was seconded by Dale Winner. Upon a call of the roll the following vote resulted: Mr. Vore, yes; Mr. Winner, yes; Mr. Woolf, yes.

Trustee Vore moved RESOLUTION 2016-006 concerning policies and procedures/rewards and gratuities, the motion was seconded by Dale Winner. Upon a call of the roll the following vote resulted, Mr. Vore, yes; Mr. Winner, yes; Mr. Woolf, yes.

(all resolutions are available for inspection with the original minutes)

Dave Vore moved to appoint a Fire Prevention Officer, in accordance with O.R.C. 505.38 for the township, seconded by Steve Woolf. Roll call: all yes.

Steve Woolf made a motion to appoint John VanGundy as our Fire Prevention Officer, questions concerning compensation were raised, Dave Vore amended the motion to add compensation as part of the motion, seconded by Dale Winner. Roll call: all yes. Compensation to be discussed in executive session.

Steve Woolf and Dale Winner attended the Ohio Township Association convention. Steve Woolf graduated from the Leadership Academy.

The MORE grant of 500.00 is available for 2016.

Steve Woolf reported there is a program that can tract permits issued for ditches – 811 call before you dig. He is looking into this further.

Keep Clay Clean event is scheduled for August 8, 2016.

Dave Vore made a motion to approve the Committee Assignments, seconded by Dale Winner. Roll call: all yes.

Dave Vore made a motion to officially announce Bradley Limbert as Fiscal Officer elect, beginning his term 4/1/16, seconded by Dale Winner. Roll call: all yes.

Dave Vore stated that our Attorney will be at the next meeting to discuss legal issues.

Steve Woolf made a motion to go into executive session at 6:56 p.m. to discuss compensation for the newly appointed Fire Prevention Officer, seconded by Dave Vore. Roll call: all yes.

The trustees came out of executive session at 7:09 p.m. with no decision made. They wish to further explore a job description for this position.

Being no further business, Dale Winner made a motion to adjourn at 7:10 p.m. seconded by Dave Vore. Roll call: all yes.