

CLAY TOWNSHIP

Board of Trustees Meeting

October 17, 2016

The regular meeting of Clay Township Trustees was called to order by Trustee President Dale Winner at 6:00 pm. The Pledge of Allegiance was said and a moment of silence was observed for our veterans and first responders serving our community and country.

Roll call: Mr. Vore, present, Mr. Woolf, present Mr. Winner, present

Trustee Woolf moved to approve the minutes from October 3, 2016, seconded by Trustee Vore.

Roll call:

Vore – Yes

Winner – Yes

Woolf – Yes

Hearing from the Public:

None

Department Reports:

Police – Chief VanGundy wanted to thank the local businesses for assisting with donations towards the Veterans Day Dinner which will be held at Rob's Restaurant on November 11th.

Chief VanGundy also reported another class has been scheduled for November 7th to meet their mandated CPT hours. Paperwork has been completed which appears that they will receive a reimbursement of around \$2,500 from OPOTA.

Trustee Vore – gave a presentation of recognition by the Township Trustees for Sargent James Hawkins participation as one of the lead investigators on a task force over a year-long investigation that extended outside of our local community with 18 law enforcement agencies which resulted to multiple arrests. The investigation utilized the background and resources of multiple departments that led to arrests, convictions and incarceration of suspects leading to imprisonment of several career criminals from 10 – 27 years. Trustee Vore indicated that some of those arrested had been avoiding arrest and/or sentences for 20-30 years. They were known as the "Band of Thieves #2." Special recognition was in order for this successful investigation and pictures were taken for the local media.

Zoning Report – Zoning Enforcement Officer (ZEO) Justin Brown indicated his report distributed had all updates and would entertain any questions. ZEO Brown indicated that there was going to be a Zoning Commission meeting after the trustees meeting tonight. Trustee Woolf inquired as to any response to the Township’s ad for members needed for the Zoning Board. ZEO Brown reported that there have been no applicants to date for the open positions (2 for Zoning and 1 for the BZA).

Road & Cemetery – Chris Maleski, Road/Cemetery Superintendent reported that they still do not know when the Pleasant Plain Issue II repaving will start. The company’s equipment has been brought to the site and “Road Close” signs are ready.

The Road Department has started mowing ditches for the last time this year. The road signs have come in and will replace as soon as they can. They are starting to service their trucks and equipment for the winter weather.

Road Superintendent Maleski had provided Trustees the bid received for the mill and patch work of Wengerlawn Road from the County Line Road to Number Nine Road for \$15,200 from Hensley Company. After general discussion and verifying with Fiscal Officer Limbert that adequate funds were available for this project, Trustee Vore moved to accept Hensley bid \$15,200 for the mill and patch work of Wengerlawn Road. Trustee Winner seconded the motion. There was a question as to when the work was to be scheduled. Road Superintendent Maleski will check for a definite date; however he indicated that he had requested for the work to be done this season.

Roll call:

Vore – Yes

Winner – Yes

Woolf – Yes

Cemetery Superintendent Maleski reported that they had poured 23 footers and the gutter which was work approved at the last meeting had been started and is expected to be done this week.

Cemetery Superintendent Maleski inquired as to if he should obtain proposals for the annual trade of mowers. There was general discussion concerning the warranty of the mowers. In the past they had a one year warranty and any work done in the second year can be quite costly. Trustee Woolf inquired if there were warranties available greater than a year and at what cost. Trustee Woolf asked Cemetery Superintendent Maleski to check with vendors concerning length of warranties available on the mowers. Before there is a trade-in of mowers, the Trustees would like more information concerning warranties available and the related costs. Cemetery Superintendent Maleski will inquire as to the warranties available and the related costs to be discussed at the next Township meeting.

Trustee Vore shared the recent change in the Ohio public records request from the Prosecutor's Office that sets limit on "personal information" of employees that is not considered a public record within the RC 149.43(A)(1)(dd).

Trustee Winner reported that the Township had received the Records Retention Schedule back approved and will be place in the Township's Records Retention notebook to address the handling of future records. Trustee Vore suggested that we may need a work session to handle a lot of the old records that are stored various places throughout the township.

Trustee Vore moved to adjourn the meeting. Trustee Woolf seconded the motion.

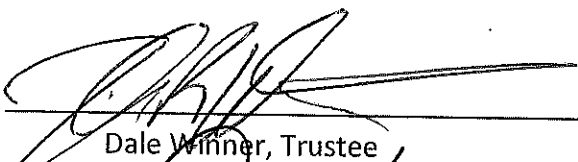
Roll call:

Vore – Yes

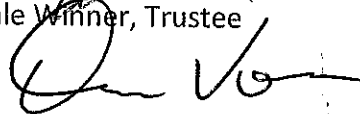
Winner – Yes

Woolf – Yes

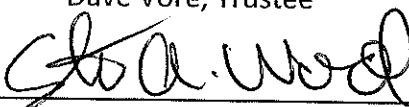
Meeting adjourned at 6:42 pm.



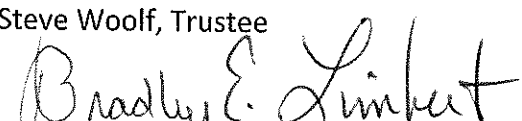
Dale Winner, Trustee



Dave Vore, Trustee



Steve Woolf, Trustee



Bradley E. Limbert, Fiscal Officer

Resolution 2016-036 Revisions to Police Manual (Disciplinary Procedures) was presented. After general discussion Trustee Vore moved to approve Resolution 2016-036. Trustee Winner seconded the motion.

Roll call:

Vore – Yes

Winner – Yes

Woolf - Yes

Road & Cemetery – Chris Maleski, Road/Cemetery Superintendent reported that all flowers have been removed from the cemetery in preparation for winter.

Road Superintendent Maleski reported that the gutters on the maintenance building needed to be replaced and had received an estimate. They are the original gutter when building was built in 1990. There was discussion and indication that the installation should include ice stops. Trustee Vore amended the request of \$1,730.93 for gutter replacement to \$2,000.00 to provide monies for ice stops with Thrush and Son and moved to proceed with the repair. Trustee Winner seconded the motion.

Roll call:

Vore – Yes

Winner – Yes

Woolf - Yes

Road Superintendent Maleski reported that he had received an estimate for the Phase II of their sign replacement project for \$1,646.44 including one sign for the Police Department. Trustee Vore suggested that the Police Department be included in the placement of signs. Trustee Winner moved to purchase the requested signs. Trustee Vore seconded the motion.

Roll call:

Vore – Yes

Winner – Yes

Woolf - Yes

Road Superintendent Maleski reported that the Brookville Estate project will be starting soon and they will be boring most of the pipes for the project. The project is ready to go.

Road Superintendent Maleski has not received an update on the Pleasant Plain Project except they should be starting soon. Trustee Vore recommended that we need a finish date included in the contract on future projects. The delay is a challenge for the residents and through traffic using the road. Trustee Woolf suggested that "Rough Road" signs be installed while waiting for the paving to begin. The sign costs can be included as part of our "in-kind" contribution for the project. It was concluded that we are pretty much stuck with the paver's time table.

The Trustees noted a patch section on Wellbaum Road. It is located on the Montgomery County portion of the road near the intersection of Westbrook and Wellbaum. It is where