

CLAY TOWNSHIP

Board of Trustees Meeting

January 3, 2017

The regular meeting of Clay Township Trustees was called to order by Trustee President Steve Woolf at 6:00 pm. The Pledge of Allegiance was said and a moment of silence was observed for our veterans and first responders serving our community and country.

Roll call: Mr. Winner, present, Mr. Woolf, present Mr. Vore, present

Trustee Vore moved to approve the minutes from the December 19, 2016 trustee meeting, seconded by Trustee Woolf.

Roll call:

Winner – Yes

Woolf – Yes

Vore – Yes

Hearing from the Public:

Gary Burkholder, City of Brookville, gave the Trustees an update on the safety grant application. Perry Township inquired about modifying the application for backup generators for Perry and Clay Township. Mr. Burkholder will check with their consultant if the request would downgrade the application for acceptance. They are checking the guidelines to determine if the application modification would still be in conformity for the grant. Trustee Woolf asked for clarification that if both Townships would own a generator that each would have additional responsibility in maintain them as well. Mr. Burkholder added his concern with the change if the matching provisions would remain the same. The application is due this Friday and he will be contacting us for signatures. Trustee Vore expressed a concern that the Township's involvement may jeopardize the grant. The original proposal of a generator for the new fire station is the primary concern. Mr. Burkholder will work on getting clarification to make the application as strong as possible.

Department Reports:

Police – Sargent Hawkins – nothing to report.

Road & Cemetery – Chris Maleski, Road/Cemetery Superintendent – nothing to report.

Zoning Report – Zoning Enforcement (ZEO) Justin Brown indicated his report distributed had all updates on activities of the Zoning Department and would entertain any questions. After going through the process of screening candidates for the open positions on the Zoning Commissions, ZEO Brown requested the Trustees to appoint Amy Bandgen and Judy Parnell to the Zoning Commission and to re-appoint Larry Sack to the Zoning Commission. Their Terms would expire December 31, 2022 completing their five year term and would fill the Zoning Commission to five members and one alternate. Trustee Woolf moved to appoint Amy Mangen and Judy Parnell to the Zoning Commission and to re-appoint Larry Sack to the Zoning Commission. Trustee Winner seconded the motion.

Roll call:

Winner – Yes

Woolf – Yes

Vore – Yes

Trustee Vore expressed appreciation for the work done in getting the applicants and the recommendation for the Zoning Commission who have good qualifications for the positions.

Fiscal Officer:

Re-allocations of 2016 appropriations were presented for approval. Trustee Vore moved to approve as presented and Trustee Winner seconded the motion.

Roll call:

Winner – Yes

Woolf – Yes

Vore - Yes

Blanket Certificates and Purchase Orders for 2017 were presented. Trustee Woolf moved to approve as presented and Trustee Vore seconded the motion.

Roll call:

Winner – Yes

Woolf – Yes

Vore - Yes

Fiscal Officer Limbert presented the warrants through January 3, 2017 for approval. Trustee Vore moved to approve, Trustee Winner seconded the motion.

Roll call:

Winner – Yes

Woolf – Yes

Vore – Yes

Fiscal Officer Limbert shared he just received the MVRPC request for identification of Township representative and membership dues for 2017. After general discussion, Trustee Woolf will continue to represent the Township and be listed on the Trustees' Assignment list for 2017. Trustee Woolf move to pay the annual dues and be the

representative. Trustee Winner seconded the motion. There was discussion on dues based upon per capita.

Roll call:

Winner – Yes

Woolf – Yes

Vore – Yes

Fiscal Officer Limbert also reported that he had just received the worksheet to complete for the “Certification of Total Amount From All Sources Available” from the county that is due January 31, 2017 and will have that ready for the Trustees approval at the next meeting based upon the 2017 budget that was worked on late last year.

Unfinished Business:

None

New Business:

Trustee Woolf presented the 2017 Clay Township Trustee Assignments as prepared by Trustee Winner. Trustee Vore to move to accept the Trustee assignments for 2017 and Trustee Winner seconded.

Roll call:

Winner – Yes

Woolf – Yes

Vore – Yes

Trustee Winner presented and made the motion to accept the 2016 Cemetery report prepared by Cemetery Superintendent Maleski. Trustee Vore seconded the motion.

Roll call:

Winner – Yes

Woolf – Yes

Vore – Yes

Trustee Committee Reports:

Trustee Winner reported that they had completed the pre-inspection form for the use of the Road & Bridge and Cemetery Departments and will have our legal counsel to review. This was one of the items that OTARMA had recommended.

Trustee Woolf gave an update concerning the Storm Water program and will have a meeting at Perry Township tomorrow and we will be working on the MS4 application with the MVRPC.

Trustee Vore gave a report on the year-end police reports. Overall all incidents had increased this year except with a decrease in breaking and entering, burglaries and property crimes. Trustee Vore also indicated there were significant increases in serious crimes over the prior three years. Trustee Vore indicated our Police Department is responsible for a very busy traffic area as a result of I70, US40 and SR49. The Police Department has managed this increase in activity without the need to additional personnel at this time.

The Trustee discussed the items addressed at the December 28th year end closing meeting with the representatives from the Agricultural Society (AS) with the plans Montgomery County Fair Grounds and a possible location in Clay Township. Many items were discussed in determining if the location and Clay Township would be a good fit. Trustee Woolf indicated that there has not been a commitment and the meeting was informational. Trustee Vore shared that the Fair Ground property was sold and City of Brookville location did not work out for them. The Agricultural Society is meeting with the City of Huber Heights for a possible location they are offering. Trustee Winner inquired their plans for activities and they would be trying to schedule events every weekend. AS had not had conversation with MC Sherriff department as to providing security to a new location outside the City of Dayton. Other items were discussed included the process of obtaining liquor permits, one entrance planned for the location, Brookville-Salem bridge is going to be replaced in the first year of the fair, noise of events such tractor pulls and a big concern for responsibility of security at the location. The Township's Fire/EMS service requirement would undoubtedly take away service for residents and could increase the staff needed probably by 1 ½ to 2 times of the current level. New tax levies would probably be needed to have our residents fund the additional costs.

Trustee Woolf shared his experience with the Nutter Center as their marketing director concerning issues that they had to address. Trustee Winner indicated that if there was a per person charge agreement to help fund services that the agreement would probably be renegotiated after 3 years and what could be done if that arrangement did not work. He was also concerned there was no real response as to the benefits the Township would receive with the event center location. There was also discussion on the fair was being moved to July and possible utilization of the provisions for entertainment districts. Trustee Vore said the AS wanted to be welcomed by the community. Will they pursue the location further? Other communities are asking them to locate in their area. We will see after their meeting with the City of Huber Heights if they still have interest in a Clay Township location.

Trustee Vore inquired if there was an update on the billing program for the trash and Trustee Woolf did not have one.

Trustee Vore asked about the status of Record Retention. Fiscal Officer Limbert indicated they were working a setting a date to meet. The question was asked as to when we are going to start to dispose old records so it can be scheduled for employees sort through items they have stored to make recommendations for disposal. Trustee Vore indicated there is lots of police paperwork in the Road & Cemetery building that they no longer need to keep on file. Trustee Winner indicated that we have a schedule to follow. Department Head/Employees can present to the Record Retention team the records that they wish to dispose and it can be processed accordingly. Trustee Vore agreed it would be good that the employees have a list of items that could be destroyed and they can work on the list for their department in their spare time.

Trustee Winner moved to adjourn the meeting. Trustee Vore seconded the motion.

Roll call:

Winner – Yes

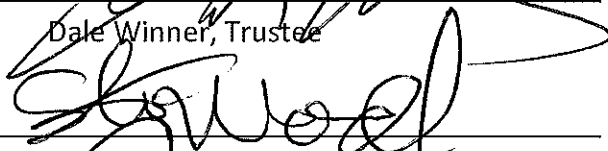
Woolf – Yes

Vore – Yes

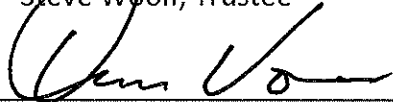
Meeting adjourned at 6:36pm.



Dale Winner, Trustee



Steve Woolf, Trustee



Dave Vore, Trustee



Bradley E. Limbert, Fiscal Officer