

CLAY TOWNSHIP

Board of Trustees Meeting

January 16, 2017

The regular meeting of Clay Township Trustees was called to order by Trustee President Steve Woolf at 6:00 pm. The Pledge of Allegiance was said and a moment of silence was observed for our veterans and first responders serving our community and country.

Roll call: Mr. Winner, present, Mr. Woolf, present Mr. Vore, present

Trustee Winner moved to approve the minutes from the December 28, 2016 and January 3, 2017 trustee meetings, seconded by Trustee Vore.

Roll call:

Winner – Yes

Woolf – Yes

Vore – Yes

Hearing from the Public:

John Hostler – Mr. Hostler wanted to go on record that the Walls Brothers did a great job on the Pleasant Plain Issue II project; however, there is a drainage problem on the front of his property. He is concerned with the large amount of water by the road at the end of his lane after this large rain we had and the amount of time it took to drain. He has pictures of all the water. After several days, the water has gone done. He has talked with Road Superintendent Chris Maleski as to the possibility in the spring to do something about it. Trustee Woolf has also talked to Road Superintendent Maleski about the situation. Trustee Vore shared his experience with standing water on his property after road work was done when he lived on Pleasant Plain that it took a couple of years to correct. He believes they will get the water to drain properly as they see what the issues are.

Department Reports:

Police – Chief VanGundy was not present. – Trustee Vore indicated no report at this time.

Road & Cemetery – Chris Maleski, Road/Cemetery Superintendent not present. Trustee Winner indicated nothing to report.

Zoning Report – Zoning Enforcement (ZEO) Justin Brown not present, however, his report distributed earlier

Fiscal Officer:

Fiscal Officer Limbert is currently working on closing out 2016 and plans on having that completed by the end of February. Meanwhile, he is able to continuing on with the 2017 activity.

Blanket Certificates and Purchase Orders for 2017 were presented. Trustee Woolf moved to approve as presented and Trustee Winner seconded the motion.

Roll call:

Winner – Yes

Woolf – Yes

Vore - Yes

Fiscal Officer Limbert presented the warrants and electronic funds transfers through January 16, 2017 for approval. Trustee Woolf moved to approve, Trustee Winner seconded the motion.

Roll call:

Winner – Yes

Woolf – Yes

Vore – Yes

Unfinished Business:

None

New Business:

Trustee Woolf Steve has received inventories from the Police, Road and Cemetery Departments for 2016 and they will be used to update our insurance information. Trustee Winner moved to accept the inventories as presented to be filed with the Fiscal Officer and the Montgomery County Engineer per ORC 505.04. Trustee Vore seconded the motion.

Roll call:

Winner – Yes

Woolf – Yes

Vore – Yes

Trustee Woolf presented the Pre-Trip Inspection Checklist to be adopted for the Road and Cemetery Departments as recommended by OTARMA. Trustee Winner moved adopt the Pre-Trip Inspection Checklist as recommended by OTARMA on October 5, 2016 and approved by our legal counsel on January 3, 2017. Trustee Woolf seconded the motion.

Roll call:

Winner – Yes

Woolf – Yes

Vore – Yes

Trustee Woolf presented Resolution 2017-001 to update the UAN payroll information to reflect Department Head's records. Fiscal Officer Limbert indicated that he had worked with Chief VanGundy and Department Head Maleski to set up proper amounts for 2017. Trustee Woolf moved to accept the resolution and Trustee Winner seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore – Yes

Trustee Woolf presented Resolution 2017-002 to clarify payout of Sick Time and Vacation for mid-month termination. Fiscal Officer explained that upon the recommendation of Prosecuting Attorney Ketter the need for clarification for a pro-rata calculation as the Employee Handout was silent on this. Trustee Woolf moved to accept the resolution. Trustee Winner seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore – Yes

Trustee Winner presented Resolution 2017-003 for the method of Trustee Compensation, per ORC 505.24, for the annual amount method and moved to accept Resolution 2017-003. Trustee Woolf second the motion.

Roll call:

Winner – Yes Woolf – Yes Vore – Yes

Fiscal Officer Limbert presented Resolution 2017-004 which included a list of delinquent residents to be sent to the Montgomery County Auditor for assessment for the 4th quarter 2016 totaling \$9,226.96. Trustee Woolf moved to accept the resolution. Trustee Vore seconded the motion and requested that Fiscal Officer Limbert add the names of the residents for the Trustee's information. There was general discussion concerning prior quarterly amounts submitted and the procedures for collection by the county.

Roll call:

Winner – Yes Woolf – Yes Vore – Yes

Fiscal Officer Limbert presented Resolution 2017-005 for the "Certificate of the Total Amount From All Sources Available for Expenditures and Balances" to be forward to the Montgomery County Auditor based upon the budget figures the Trustees had been working with late last year. Trustee Vore moved to approve Resolution 2017-005 and Trustee Winner seconded the motion.

Roll call:

Winner – Yes Woolf – Yes Vore – Yes

Trustee Committee Reports:

Trustee Winner had a comment concerning the District Analysis for the Ohio Fire Chief Association. He had received a letter from Mr. Crosly of the District Analysis that expressed appreciation everyone's cooperation. And results were received and Trustee Winner will forward them to the Trustees

Trustee Winner will be working on Job Descriptions for all employees and the Job Applications to be updated and be reviewed via legal Counsel.

Trustee Woolf inquired if Mr. Crosly will be available to review the results with the Trustees and Trustee Winner indicated the Mr. Crosly will be scheduled our next meeting. Steve Woolf inquired if everything in the contract was addressed. There will be a work session scheduled before our next Trustee meeting on February 6 @ 5pm.

Trustee Vore indicated he did not have anything at this time.

Trustee Woolf updated the Trustees that we had received 2 RFPs for the Township's Website work. Trustee Woolf indicated the time period for the RFPS has been closed. These two will be processed and distributed to the Trustees by the Fiscal Officer.

Trustee Woolf reported the problems to Republic Trash concerning potential change of pick up days. Trustee Woolf indicated he had a real issue with Republic doing Robo calls and issuing letters for changes without consulting us; and they then decided that they are not changing the dates. We did not even know this was being considered. Trustee Woolf will check with the contract for any issues concerning Republic's move for changes without contacting us. The information we received did had a new schedule for recyclables for 2017.

Trustee Woolf attended the Ohio Cemetery Assoc. annual meeting. He reported that one major item was discussed. There is an issue that Townships can only sell plots to raise maintenance funding of a cemetery. However, the Townships are still required to maintain all cemeteries with limited funding. Legislation is being proposed that Townships can sell items other than just plots. There is also an issue about abandoned cemeteries; the ORC states it is the responsibility of the governmental entity to maintain if abandoned. This has created problems across the state. Legislation is being worked on to address the issue. The Real Estate Division is working on some sort of grant program to assist Townships for expenses incurred in situations like this.

Trustee Woolf also reported that from 1974 to 2001 the state, before HB 94, paid up to \$750 for adults, \$500 for children for indigent burials and it was abolished by HB 94. Indigent burials are now is the sole responsibility of the Township. The OCA is working on reimbursement as the issue could become a major one with the heron epidemic. Trustee Vore indicated we have not had any in the several past years.

Trustee Woolf reported the MVRPC will be having their annual Spring Dinner/meeting. Also, a survey for the TIP program has been received and he will work on completing that for the MVRPC.

Trustee Woolf is working on EPA Storm Water program. The Township is looking at partnering with someone. EPA is in control on all water issues in the community. We are trying to get into a joint group; however, bigger is not always better for fees. We are planning to team up with MC Soil & Water District for our own district for Storm Water Plan. The estimated cost is \$2,000 in year one and there will be changes required in the Township's Zoning. Trustee Vore indicated that it effects only selected area and we are trying to get a waiver. The Trustees all shared concern about the EPA overreaching on this issue.

Trustee Winner moved to adjourn the meeting. Trustee Vore seconded the motion.


Roll call:

Winner – Yes

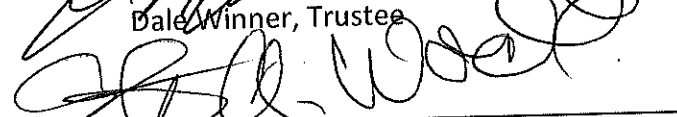
Woolf – Yes

Vore – Yes

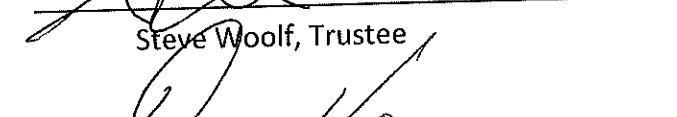
Meeting adjourned at 6:36pm.



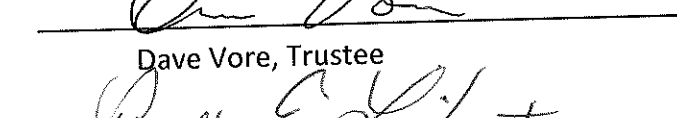
Dale Winner, Trustee



Steve Woolf, Trustee



Dave Vore, Trustee



Bradley E. Limbert, Fiscal Officer