

CLAY TOWNSHIP

Board of Trustees Meeting

September 17, 2018

The regular meeting of Clay Township Trustees was called to order by Trustee Vice President Steve Woolf at 5:03 pm. The Pledge of Allegiance was said and a moment of silence was observed for our employees, military veterans, first responders serving our community and country and those in the flood areas of the south-eastern United States.

Roll call:

Requarth, present Woolf, present Vore, absent

Trustee Requarth moved to approve the minutes from the September 5, 2018 regular Trustee meeting; Trustee Woolf seconded the motion.

Roll call:

Requarth – Yes Woolf – Yes

Hearing from the Public:

No requests.

Department Reports:

Police Department -- Police Chief VanGundy shared that he had received a letter of appreciation from parents of a runaway teen for their assistance a recent case indicating that Officers Hawkins and Stewart were amazingly helpful and felt they went above and beyond their duty. Trustee Woolf suggested that this letter be shared with all officers involved with the incident.

Chief VanGundy reported that he had recently submitted the 12th Ed Roster to OPTA for maintaining our education compliance and mandated training; we will be up to date for the year.

September 17, 2018

Cemetery/Road Department – Superintendent Chris Maleski presented two additional bids for work to be done on the Lutheran Church Road. After reviewing all three bids, Superintendent Maleski recommended to accept the bid of J & A Construction for \$19,850. Trustee Requarth moved to accept the bid of J & A Construction for \$19,850; Trustee Woolf seconded the motion. Trustee Woolf indicated that the monies for the project should come out of the JEDD fund.

Roll call:

Requarth – Yes

Woolf – Yes

Superintendent Maleski also had a proposal from TCT Services for tree work to be done in the Cemetery and in the alley off of Arlington Road for \$2,000. Trustee Woolf moved to approve the work to be done splitting the cost half to the Cemetery Fund and half to the Road & Bridge Fund. Superintendent Maleski indicated that the tree work in the alley was requested by the Republic for their trash trucks and maybe part of the cost be allocated to the Trash Fund. Trustee Woolf wanted to keep his motion as made. Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes

Woolf – Yes

Fiscal Officer Limbert presented a sale of lot for the Cemetery to be approved. Trustee Woolf moved to approve the sale of the lot to Dennis Brewer; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes

Woolf – Yes

Trustee Woolf indicated that he had received more information related to the Lutheran Church Cemetery. The information was given to Fiscal Officer Limbert who will make copies and forward the information to Cemetery Superintendent Maleski. Trustee Woolf indicated that we have not received all the deeds for the lots to get the cemetery records up to date.

Zoning – Zoning Officer Corcoran gave his zoning report and supplemented it with other activities that have been going on. There was a special request for construction of a building for youth ministries in building character and life skills at corner of Diamond Mill Road and Westbrook Road by residents James and Patricia Barnet. The BZA inquired as its purpose, activities that will be held there, specific construction plans, etc. The zoning request was tabled for additional information on the proposed project as the request was a general proposal for a distribution facility as well as a plot plan. The next BZA meeting

September 17, 2018

will be October 17, 2018 for this request. The applicant indicated that the proposed facility would be a collection center for items to be distributed throughout the world. Zoning provided them with questions to be addressed for the conditional use of the property. Trustee Requarth inquired to size of property for the facility. Zoning Office Corcoran indicated it was around 50 acres. The request included 403 parking spaces which Zoning Officer Corcoran indicated a need of a traffic study for the project and effect on the corner of Westbrook and Diamond Mill Roads; there is a lot of work needs to be done for the project. There was general discussion. Trustee Woolf indicated that the recent agri-business legislation may need to be considered for this project as well. Trustee Woolf also indicated that the Trustees need to remain independent on all zoning issues as the Trustees are the appeal body of Zoning decisions.

Trustee Requarth inquired about the status of the property under construction across from Tim Williams Auto as it appears to have stalled. There was general discussion. Zoning Officer Corcoran will check on the project.

Trustee Woolf requested the contact for Titan Motors Building north of Phillipsburg.

Fiscal Officer:

Fiscal Officer Lambert presented the Financial Package Acceptance which included the Appropriation Re-Allocations, Blanket Certificates and Purchase Orders, and warrants and electronic payments for Trustee approval. Trustee Requarth moved to accept the Financial Package as presented; Trustee Woolf second the motion.

Roll call:

Requarth – Yes Woolf – Yes

Fiscal Officer Lambert gave an update on electronic payments/ACH payments for payroll related expenditures. He was still waiting on electronic paperwork for Delta Dental to utilize their ACH premium payment process. Fiscal Officer Lambert provided a listing of most monthly vendors as to whether they accepted electronic payments. An attempt is made to use electronic payments when such a service is available. Fiscal Officer Lambert had checked with the AOS as to being able to use BillPay as the ORC requires checks to be signed by the Fiscal Officer as well as two Trustees. Our AOS contact indicated that the State has not addressed this issue and recommended that we contact our legal counsel to determine if BillPay would be acceptable. There was general discussion. Fiscal Officer Lambert recommended that we at least check with legal counsel to see if BillPay would be

acceptable as utilizing the service would be cheaper than printing warrants and mailing them. Fiscal Officer Limbert will check with Trustee Vore to check this out.

Fiscal Officer Limbert indicated that the 2018-2019 Rates by the County Budget Commission had been received and distributed to the Trustees. The 2018-2019 Rates will need to be approved by October 31, 2018.

Unfinished Business:

Trustee Woolf provided an update on the Solid Waste Management Plan for Montgomery County. The plan addresses EPA guidelines and goals. Resolution 2018-034 had been prepared for accepting the plan. When the plan is accepted, local trash will not be dumped in Montgomery County, rather it will be taken outside of the county at a lower cost that is currently being charged. There was general discussion. Trustee Woolf indicated that recycling is becoming more costly and the County is looking for ways keep recycling costs down. Different programs are being testing program for trash such as "pay as you throw" and other programs to be more efficient in recycling. To allow for additional time to review the plan, the Resolution was tabled until the next meeting.

New Business:

Resolution 2018-033 to Request the Montgomery County Auditor to Place Assessments on Properties of the Wengerlawn Lighting District was presented. After general discussion, Trustee Woolf moved to approve Resolution 2018-033; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes Woolf – Yes

Trustee Reports:

Trustee Requarth reported that he had discussed possible changes on payroll dates with Police Chief VanGundy and Road/Cemetery Superintendent Maleski looking at making the change at the end of the year. Trustee Requarth will have more later.

Trustee Woolf indicated that on October 16th there will be a public information meeting for the electric aggregation program for the community. Trustee Requarth will attend to represent the Trustees.

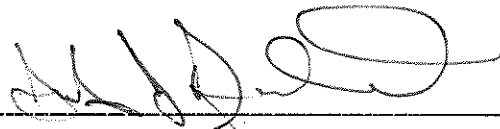
Trustee Woolf wanted to thank the police and road departments for the work done resulting the damage from the recent storms.

Trustee Requarth moved to adjourn the meeting; Trustee Woolf seconded the motion.

Roll call:

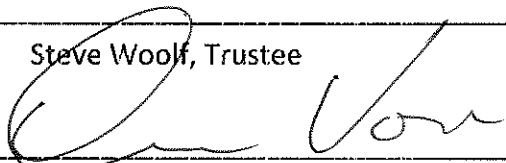
Requarth – Yes Woolf – Yes

Meeting adjourned at 5:44.

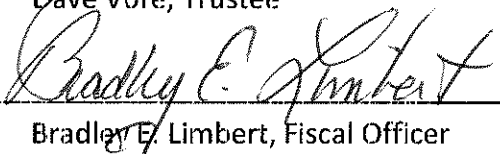


Jeff Requarth, Trustee

Steve Woolf, Trustee



Dave Vore, Trustee



Bradley E. Limbert, Fiscal Officer

September 17, 2018