

CLAY TOWNSHIP

Board of Trustees Meeting

April 2, 2018

The regular meeting of Clay Township Trustees was called to order by Trustee President Dave Vore at 5:00 pm. The Pledge of Allegiance was said and a moment of silence was observed for our military veterans and first responders serving our community and country.

Roll call:

Requarth, present Woolf, present Vore, present

Trustee Requarth moved to approve the minutes from the March 16, 2018 regular Trustee meeting; seconded by Trustee Vore.

Roll call:

Requarth – Yes Woolf – abstained Vore – Yes

Trustee Vore moved to approve the minutes from the March 26, 2018 Special Trustee meeting; seconded by Trustee Requarth.

Roll call:

Requarth – Yes Woolf – Yes Vore – Yes

Hearing from the Public:

Gary Horstman inquired as to the progress on the upcoming Fire/EMS levy and if a committee had been formed. Trustee Requarth gave an update on his contacts, working toward having a committee with Township residents. Mr. Horstman shared his contacts with advertising companies for levy signs.

Gary Arthur Southeastern Equipment was present to answer questions concerning the recent backhoe quote and financing options. Trustee Woolf introduced Mr. Arthur and gave an update on the trade-in allowance for our old backhoe. Trustee Woolf indicated that under a 5 year program, the Township could come in mid-term for a trade-in. Mr. Arthur gave an update on the program that replaced a “2-year trade-in program” that had been discontinued; however they have a trade-in based upon a determined value after an appraisal to calculate a trade value usually after 1 year or 2 years. The trade-in value is not guaranteed. Mr. Arthur indicated they do have an extended warranty for four years at \$2,254. There was general discussion. Mr. Arthur indicated that there is a 45-60 day window for delivery. The Trustees discussed the proposed 5 year purchase option.

Trustee Vore moved to purchase proposed back, option 2 with a 5 year financing option. Trustee Requarth seconded. Trustee inquired about the financing option and Mr. Arthur indicated that interest rate will lock in when the deal is closed. Trustee Requarth indicated our existing backhoe is a 2001 model.

Roll call:

Requarth – Yes Woolf – Year Vore – Yes

Mayor Crabtree from the Village Phillipsburg was present to see if there was anything the Village of Phillipsburg can do to help with the upcoming Fire/EMS levy. The Village is willing to help with whatever may be needed. Mayor Crabtree indicated that they had three people from the Village of Phillipsburg for the committee. Trustee Vore indicated that there is a Work Session for the Fire/EMS levy after the meeting tonight.

Department Reports:

Police – Chief VanGundy indicated that Resolution 2018-013 Authorizing the Approval for the Update of Policy and Procedures Manual for Section 84.1.9 of Property Received through Voluntary Surrender was ready. Trustee Vore read the Resolution. Trustee Vore moved to accept Resolution 2018-013; Trustee Woolf seconded the motion.

Roll call:

Requarth – Yes Woolf – Yes Vore – Yes

Police Chief VanGundy reported that the Township Prescription Box is in. If the location is appropriate, they will proceed to secure it. It appears appropriate.

Road & Cemetery – Road/Cemetery Superintendent Majeski had nothing other than the monthly Cemetery Report turned in to Trustee Woolf for the month of March. Trustee Woolf moved to accept; Trustee Vore seconded the motion.

Roll call:

Requarth – Yes Woolf – Yes Vore – Yes

Trustee Requarth had a question concerning drainage at the Royal Oaks Cemetery. There was general discussion on various issues of the Royal Oaks Cemetery.

Zoning Officer Brown had nothing to report. His report had been distributed earlier.

Fiscal Officer:

Fiscal Officer Limbert presented Appropriation Reallocations to allow for payment of bills. Trustee Vore moved to approve the Appropriation Reallocations; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes Woolf – Yes Vore – Yes

Fiscal Officer Limbert presented Blanket Certificates and Purchase Orders for the payment of bills. Trustee Vore moved to approve the Blanket Certificates and Purchase Orders as presented; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes Woolf – Yes Vore – Yes

Fiscal Officer Limbert presented warrants, electronic payments and payroll vouchers/warrants for approval. Trustee Vore moved to approve warrants and electronic vouchers as presented; Trustee Woolf seconded the motion.

Roll call:

Requarth – Yes Woolf – Yes Vore – Yes

Unfinished Business:

Trustees Requarth indicated that the policy changes concerning payroll discussed at the last meeting are being updated and after legal counsel has reviewed, he will forward the update to the other Trustees. Trustee Requarth plans to have the updated policies ready for the next Trustee meeting.

New Business:

None

Trustee Reports:

Trustee Requarth reported that the bill payment box discussed at the last meeting has been ordered. There had been a price increase since the quote. Trustee Requarth had approved the price increase to have the bill payment box ordered. Chief VanGundy will check to see the projected delivery date to schedule installation by the Road Department.

Trustee Woolf indicated that the Township had recently passed the Storm water inspection "with flying colors." However, they will need to make some modifications such as adding

signage around fuel tanks, post notice for spraying areas, etc.. The signage cost is estimated to be \$1,059.09. Trustee Woolf moved that the signs be purchased from the Kleen, Inc. Company; the motion was seconded by Trustee Requarth.

Roll call:

Requarth – Yes

Woolf – Yes

Vore – Yes

Trustee Woolf had information on the recent “Ditch Maintenance Conference.” A new virus is in the area, palmer amaranth, that is identified as a noxious weed and it is plant that cannot be readily killed. The Road Department needs to be aware of it and take immediate action if identified in the area. It can take over a field within a growing season. Information on the noxious weed was given to Road Superintendent Maleski.

Trustee Woolf was recently named as a voting member on the Dayton Regional HazMat Response Team. Trustee Vore inquired as to how that opportunity came about. Trustee Woolf indicated that he is a representative for Montgomery County, not for a specific township, and had been asked to serve having been involved with the program.

Trustee Woolf reported that the Storm-water questionnaire completed by Zoning Office Brown allowed us to file our 2018 annual storm water report.

Trustee Woolf inquired about projects that might be used for the MORE Grant of \$500 that is available for 2018. This is available through our insurance company. The departments will work on utilizing the grant.

Trustee Woolf had additional information on the Lexipol program and the information was distributed to the Trustees. There was general discussion on the online manual program that is tied in with the ORC; this program also support police policies. Lexipol provides consistency between manuals. Trustee Vore suggested to set date for Cemetery/Road manual regardless of what system is used. The Lexipol system appears to be rather expensive. The program will be further evaluated for possible Township utilization.

Trustee Woolf had information for various projects that he had worked on for the Fiscal Officer to file with the other information for those projects.

Trustee Woolf updated the Trustees on the Wengerlawn lighting district that he had received notification of a night light being out. DP&L doing an extensive study to determine who owns the lights. Now there are two lights out and the cost to repair by

Miami Valley Lighting is comparable to upgrading to LED light. Trustee Woolf will have an update at the next meeting on the lighting district.

Trustee Vore reported that our legal counsel indicated that the items that the Village of Phillipsburg had requested to go into executive session did not qualify as an event for such action. Mayor Crabtree indicated their legal counsel is guiding them through the proper channels to address the issue.

Trustee Vore moved to adjourn the meeting; Trustee Requarth seconded the motion.

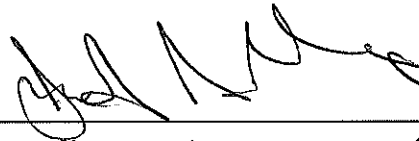
Roll call:

Requarth – Yes

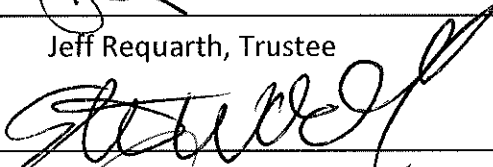
Trustee Woolf – Yes

Vore – Yes

Meeting adjourned at 5:42pm.



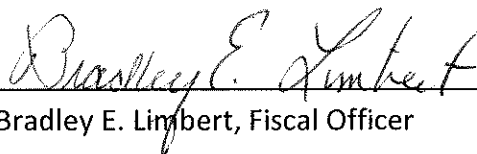
Jeff Requarth, Trustee



Steve Woolf, Trustee



Dave Vore, Trustee



Bradley E. Limbert, Fiscal Officer