

# CLAY TOWNSHIP

## Board of Trustees Meeting

July 16, 2018

The regular meeting of Clay Township Trustees was called to order by Trustee President David Vore at 5:00 pm. The Pledge of Allegiance was said and a moment of silence was observed for our employees, military veterans and first responders serving our community and country.

Roll call:

Requarth, present      Woolf, present      Vore, present

Trustee Vore moved to approve the minutes from the June 18, 2018 regular Trustee meeting; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes      Woolf – Abstained      Vore - Yes

Trustee Woolf moved to approve the minutes from the July 2, 2018 regular Trustee meeting; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes      Woolf – Yes      Vore - Abstained

### Hearing from the Public:

None

### Department Reports:

Police Department – Chief VanGundy had nothing to report.

Cemetery/Road Department – Superintendent Chris Maleski had nothing to report.

Trustee Woolf explained the procedures for deed transfers and moved to approve the deed presented for transfer. Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes

Woolf – Yes

Vore - Yes

Zoning – Zoning Officer Brown, not present.

#### Fiscal Officer:

Fiscal Officer Limbert presented the Financial Package Acceptance which, included warrants and electronic payments, for Trustee approval. Trustee Vore moved to accept the Financial Package as presented; Trustee Requarth second the motion.

Roll call:

Requarth – Yes

Woolf – Yes

Vore - Yes

Fiscal Officer Limbert reported that the auditors were in for three days last week for the 2016-17 audit. The auditors had a couple of items to follow up on and they are planning to have the audit pretty much done by the end of the month. They will contact us when the report is ready to discuss any items identified to follow up on and finalize the report. It appears that we will have a “clean” report with some recommendations on procedures.

#### Unfinished Business:

Nothing Discussed

#### New Business:

Trustee Woolf reported that during the process of setting up our website, several website names were “reserved” and now since our website is up and running, our Webmaster is inquiring if we wanted to maintain any of the names that we had “reserved” during the website development. After general discussion, the Trustees felt that [claytownshipohio.org](http://claytownshipohio.org) was an address that we wanted to continue to have the domain

rights. Trustee Woolf moved to maintain the "claytownshipohio.org" at \$25 per year; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes      Woolf – yes      Vore – Yes

Fiscal Officer Limbert presented Resolution 2018-020 for Assessment of Trash Bill Outstanding for the 2<sup>nd</sup> Quarter 2018 Delinquent Tax Bills totaling \$7,634.88. Trustee Vore moved to approve Resolution 2018-020; Trustee Woolf seconded the motion.

Roll call:

Requarth – Yes      Woolf – Yes      Vore - Yes

Fiscal Officer Limbert recommended to upgrade the Township's current Trash/Zoning software ZonePro to iWorQ. ZonePro has sold out to iWorQ who will be discontinuing support of the software and Microsoft has discontinued supporting the operating system for the program in the near future. Perry Township and Jackson Township has been satisfied on their conversion/upgrade as iWorQ has worked with them through a successful quarterly billing cycled. iWorQ has been very aggressive in maintaining ZonePro customers and is offering a conversion/upgrade package that has no charge for conversion and ½ of their regularly annual fees for the Zoning and Trash programs with the program being able to download property information directly from the County data base. Total cost would be \$3,750 annually. After general discussion, Resolution 2018-021 was presented to accept the proposal from iWorQ for converting from ZonePro to iWorQ for our Zoning and Trash software. Trustee Vore moved to accept Resolution 2018-021; Trustee Woolf seconded the motion.

Roll call:

Requarth – Yes      Woolf – Yes      Vore – Yes

### Trustees Reports:

Trustee Requarth – Reported that some issues of the new doors order have been resolved and installation is planned in the next couple of weeks.

Trustee Requarth reminded the Trustees that he plans to get together with Mayors/Fire in the fall for evaluation of the Fire/EMS services after not passing the recent Fire/EMS levy.

Trustee Woolf indicated that the contracts and fire levies will expire at the end of 2019 and any changes should coincide with the renewal.

Trustee Woolf reported that a letter for "Keep Clay Clean" to the residents. The letter will indicate the various services being provided which will include Goodwill pickup, shredding, MC Sheriff Drug drop off; Fire Departments checking baby seats and tires (up to 10) drop off for Montgomery County residents. The letter will be sent to all residents of Clay except those who live the City of Brookville as those residents do not contribute toward the Clay/Phil Trash District. "Keep Clay Clean" will be held this year at Phillipsburg Community Park on August 11<sup>th</sup>.

Trustee Woolf also reported that we are continuing upgrading Clay Township website to provide information to the Township's residents including allowing residents to share information about Clay Township and have year-round pictures of places in the Township.

Trustee Woolf reported that candidates for the Road/Cemetery part-time position continue to be interviewed with Randal Robbins has already started and Mark Clark is scheduled to start work when all paperwork/testing is done.

Trustee Vore presented Police Department information for possible police coverage in Phillipsburg including costs (budget) and coverage issues; Trustee Vore went over the handout with the intent to allow Trustees time to review the data before the next meeting. Trustee Requarth inquired as to who is currently answering Phillipsburg police calls. Their current part-time police will respond, if on duty, and then Clay Township Police will respond for emergencies and other calls when needed. Trustee Woolf indicated that currently Clay Township residents are paying 12.25 mils for police coverage while the Village of Phillipsburg residents pay 7 mils for their police coverage. Trustee Vore indicated that a police coverage contract is best "bang for dollar" vs. having a police district. Currently, Clay Township does have a district. However, a new district would need to be created if the Village of Phillipsburg becomes "unincorporated." The Phillipsburg residents would owe the same mils as other Township residents as they would be "township" residents in a new district that would be created. There was general discussion. Trustee Requarth inquired again as the characteristics of "Contract" vs "District" whereas a contract potentially addresses any potential legal issues better for the Township with any Village of Phillipsburg issues over a "District". Trustee Vore also shared that a night shift supervisor may be needed for the additional coverage.

Trustee Requarth moved to adjourn the meeting; Trustee Vore seconded the motion.

Roll call:

Requarth – Yes

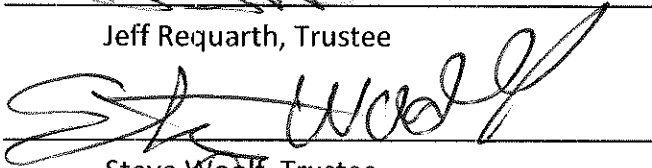
Woolf – Yes

Vore - Yes

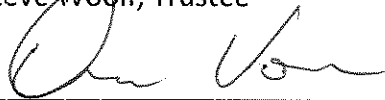
Meeting adjourned at 5:42pm.




Jeff Requarth, Trustee



Steve Woolf, Trustee



Dave Vore, Trustee



Bradley E. Lambert, Fiscal Officer