

Trustees

Steve Woolf, President
Dave Vore, Vice President
Dale Winner



Fiscal Officer

Brad Limbert

Clay Township

8207 Arlington Road
Brookville, Ohio 45309
(937) 833-4015
www.claytownshipoffices.com

Board of Trustees
Regular Meeting Agenda
11/18/2019

Call to Order
Pledge of Allegiance
Moment of Silence
Roll Call

Approval of Minutes:

Regular Trustee Meeting November 4, 2019
Special Trustee Meeting November 4, 2019

Hearing from the Public

Department Reports

- Police -
- Road and Cemetery
- Zoning

Fiscal Officer Report

- Previously distributed October financial information and bank reconciliation
- Move to Approve of Appropriation Supplementals, Purchase Orders, Blanket Certificates, Warrants and Electronic Payments as presented
- Budget Meeting and Year-end closing meeting-BEL
- Resolution 2019-050 Request for Advances on Taxes Collected in 2020

Old Business

New Business

- EDGE Renewal Resolution-- DV
- Resolution to approve OTA Conference expenses--DV
- Adopt Zoning Fees and Cemetery Rates for 2020--DV
- Discuss Road Projects for 2020--DV
- Mutual Agreement - Brookville and Centerville-SW
- 2020 Trustee Meeting Calendar/Website Calendar-DW

Trustee Committee Reports

- Trustee Vore
- Trustee Woolf
- Trustee Winner

Executive Session - Employee Issue

Meeting Adjournment

- Move to adjourn the meeting.*

CLAY TOWNSHIP

Board of Trustees Meeting

November 4, 2019

The regular meeting of Clay Township Trustees was called to order by Trustee Dave Vore at 5:00 pm. The Pledge of Allegiance was said and a moment of silence was observed for our military members, road workers, firefighters, police officers serving here and abroad and for those in harm's way.

Roll call:

Winner, Present Woolf, absent Vore, present

Trustee Vore moved to approve the minutes from the October 21, 2019 regular Trustee meeting; Trustee Winner seconded the motion.

Roll call:

Winner – Yes Vore - Yes

Trustee Vore moved to approve the minutes from the October 21, 2019 Special meeting; Trustee Winner seconded the motion.

Roll call:

Winner – yes Vore - Yes

Hearing from the Public:

None

Departments:

Police Department – Sergeant Scott was present for the Police Department and had nothing to report.

Cemetery/Road Department – Road/Cemetery Superintendent Chris Maleski was present and presented the October Report of Superintendent of Arlington Cemetery. Trustee Vore moved to approve the Superintendent’s report; Trustee Winner seconded the motion.

Roll call:

Winner – Yes Vore – Yes

Road Superintendent indicated that he had distributed mower trade-in information earlier to the Trustees to review. In preparation for potholes and road repair during the winter months, Road Superintendent Maleski plans on purchases a skid (50 bags) of cold patch. Road Superintendent also reported that berming is done on Blank road and the work at intersections has been done on Wellbaum Road, which included reflectors, appears to be working.

Zoning – Zoning Officer Marcum reported he had distributed his report earlier.

Resolution 2019-049 to Assess Abatement Fees for recent work done totaling \$712.30 was read by Trustee Vore. Trustee Vore moved to accept Resolution 20019-049; Trustee Winner seconded the motion.

Roll call:

Winner – Yes Vore – Yes

Zoning Officer Marcum requested another special hearing for a Nuisance Abatement process for another property. After general discussion, Zoning Officer Marcum will coordinate that to get it scheduled. Trustee Vore requested Zoning Officer Marcum to address another property on Wellbaum Road.

Fiscal Officer:

Fiscal Officer Limbert reported he had begun distributing the 2020 budget to the Trustees.

Fiscal Officer Limbert presented the November 4, 2019 appropriation supplementals, purchase orders, blanket certificates, warrants and electronic payments. Trustee Vore moved to accept the November 4, 2019 appropriation supplementals, purchase orders, blanket certificates, warrants and electronic payments as presented and reviewed; Trustee Winner seconded the motion.

Roll call:

Winner – Yes Vore - Yes

Fiscal Officer Limbert requested to look at setting a year-end closing meeting for 2019 as the last regular scheduled Trustee meeting was December 16, 2019 and items will need to be addressed before January 1, 2020. Trustee Vore suggested Fiscal Officer Limbert to follow up with the Trustees to see if an AM meeting on either Friday December 27, 2019 or Monday December 30, 2019 would fit the Trustees' schedules.

Old Business:

None

New Business:

None

Trustee Reports:

Trustee Vore had nothing more to report.

Mayor of Verona, Mary Myer, requested an opportunity to discuss with the Trustees a concern of an individual living at a property outside the Village limits. Mayor Myer would like for the police to take additional care monitoring the area as there has been past issues with this individual and it appears the individual will be creating issues again. Mayor Myer indicated her life has been threatened twice in conversations with him and is concerned something will happen. Trustee Vore suggest that Mayor Myer also contact the County Sherriff to utilize what services they have to assist and the Township will do what they can do to help.

Trustee Winner inquired on the status of the tile work to be done adjacent to the land farmed by Stefan Bridenbaugh. Road Superintendent Maleski indicated that Mr. Bridenbaugh had started harvesting the crops before the meeting started tonight. Road Superintendent Maleski will call the company for the laying the tile which he hopes they can complete the job in the next three or four days.

Trustee Vore moved to adjourn the meeting; Trustee Winner seconded the motion.

Roll call:

Winner – Yes

Vore - Yes

Meeting adjourned at 5:22 pm.

Steve Woolf, Trustee

Dave Vore, Trustee

Dale Winner, Trustee

Bradley E. Limbert, Fiscal Officer

CLAY TOWNSHIP

Special Meeting

November 4, 2019

Trustee Vore called the Special meeting to order at 4:01pm concerning the Fire/EMS contract with the Village of Verona. Trustee Winner and Trustee Vore were present. Pledge of Allegiance was said and Rollcall was taken:

Winner – present Woolf – absent Vore - present

Fire Chief Ray Rayburg presented runs made during 2018 which was similar to 2017. Chief Rayburg indicated that the Village of Verona attempts to provide mutual aid with the other Fire/EMS departments but there has not been very successful. There was general discussion concerning working with other Fire/EMS departments, servicing the Township residents and the age of Fire/EMS equipment. Mayor Mary Myer indicated that the Village of Verona is in desperate need on monies to continue to provide Fire/EMS services. Trustee Vore shared that the future of levies will probably be to fund specific needs rather a general/umbrella levy. Chief Rayburg indicated Harrison Township has had increases over the last several years but the increases were not enough to cover what was reduced from Clay Township years ago. There was discussion on the failure of the prior two levies that had not passed in 2018 and shared a concern be being able to pass a new levy in 2020 to replace the one just expired. Trustee Vore indicated a need for a capital improvement levy for necessary funds. Chief Rayburg indicated having an issue with keeping volunteers as everyone is experiencing a loss of volunteerism which makes their ability to provide the necessary coverage challenging:

Trustee Vore indicated the Township will talk with the other Fire/EMS departments and probably will get all three departments together to try to create a plan to continue providing quality Fire/EMS services to the residents. Everyone agreed it was time to do something different to keep the Fire/EMS departments funded and in operation.

Trustee Vore moved to adjourn the meeting; Trustee Winner seconded the motion.

Roll call:

Winner – Yes Vore - Yes

Meeting adjourned at 5:00 pm.

Steve Woolf, Trustee

Dave Vore, Trustee

Dale Winner, Trustee

Bradley E. Limbert, Fiscal Officer

CLAY TOWNSHIP, MONTGOMERY COUNTY
Appropriation Supplemental
 11/5/2019 to 11/30/2019

11/18/2019 1:31:35 PM
 UAN v2019.2

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type	Purpose	Budgetary Correction
11/05/2019	11/05/2019	1000-110-121-0000	\$400.00		Permanent	Reallocate for Fiscal Officer	No
11/05/2019	11/05/2019	1000-130-599-0000	-\$400.00	Salaries	Permanent	Reallocate for Fiscal Officer	No
11/05/2019	11/05/2019	2021-330-111-0000	\$700.00		Permanent	Salaries for Trustees	No
11/05/2019	11/05/2019	2021-330-190-0000	-\$700.00	Salaries	Permanent	Salaries for Trustees	No
11/05/2019	11/05/2019	2021-330-190-0000	\$5,000.00		Permanent	Salary expense	No
11/05/2019	11/05/2019	2031-330-190-0000	\$5,000.00		Permanent	Salaries addition	No
11/05/2019	11/05/2019	2071-320-190-0000	\$2,000.00		Permanent	Salaries addition	No
11/05/2019	11/06/2019	2071-320-599-0000	\$5,000.00		Permanent	Miscellaneous Expenses	No
11/05/2019	11/05/2019	2231-330-190-0000	\$3,000.00		Permanent	Salary addition	No
11/18/2019	11/18/2019	1000-110-389-0000	-\$500.00		Permanent	Reallocate for Office Supplies	No
11/18/2019	11/18/2019	1000-110-410-0000	\$500.00	Office Supplies	Permanent	Reallocate for Office Supplies	No
11/18/2019	11/16/2019	2031-330-599-0000	\$10,000.00		Permanent	Flail Mower for Road	No
11/18/2019	11/16/2019	2041-410-190-0000	-\$10,000.00		Permanent	reallocate for Flail Mower	No
11/18/2019	11/16/2019	2041-410-599-0000	\$10,000.00		Permanent	reallocate for Flail Mower	No
11/18/2019	11/16/2019	2081-210-221-0000	-\$400.00		Permanent	reallocation for electric	No
11/18/2019	11/16/2019	2081-210-351-0000	\$400.00		Permanent	reallocation for electric	No

CLAY TOWNSHIP, MONTGOMERY COUNTY
Purchase Order Listing
 Year 2019

11/18/2019 1:33:24 PM
 UAN V2019.2

Purchase Order #	Type	Issue Date	Transaction Date	Expire Date	Vendor	Status	Amount Encumbered	Amount Charged	Amount Adjusted	Amount Overspent	Available Balance
88-2019	BC Reg	10/29/2019	11/07/2019	12/31/2019	Trash	0	\$2,000.00	\$269.28	\$0.00	\$0.00	\$1,730.72
89-2019	BC Reg	11/18/2019	11/16/2019	12/31/2019	Police	0	\$400.00	\$90.68	\$0.00	\$0.00	\$309.32
90-2019	BC Reg	11/18/2019	11/18/2019	12/31/2019	Genl	0	\$500.00	\$15.86	\$0.00	\$0.00	\$484.14
40-2019	PO ThnNw	10/31/2019	11/06/2019	12/31/2019	Huntington Bank Charges	0	\$1,500.00	\$661.55	\$0.00	\$0.00	\$838.45
41-2019	PO Reg	11/18/2019	11/16/2019	12/31/2019	The Dexter Company	0	\$26,865.00	\$26,865.00	\$0.00	\$0.00	\$0.00
					JEND, ROAD, Conn						
Total for selected purchase orders:							\$31,265.00	\$27,902.37	\$0.00	\$0.00	\$3,362.63

Status: O - Open, C - Closed, B - Batch

Payment Listing

11/5/2019 to 11/30/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
676-2019	11/08/2019	11/05/2019	EP	STEVE A HODGE JR	\$958.88	O
677-2019	11/08/2019	11/05/2019	EP	Bradley E Limbert	\$1,186.10	O
678-2019	11/08/2019	11/05/2019	EP	Brandon T Lingenfelter	\$546.57	O
679-2019	11/08/2019	11/05/2019	EP	KEITH A LUCKING	\$1,059.37	O
680-2019	11/08/2019	11/05/2019	EP	CHRIS J MALESKI	\$1,278.13	O
681-2019	11/08/2019	11/05/2019	EP	Benjamin B Marcum	\$935.91	O
682-2019	11/08/2019	11/05/2019	EP	HAYWOOD L MCDANIEL	\$862.11	O
683-2019	11/08/2019	11/05/2019	EP	Seth W Paul	\$677.19	O
684-2019	11/08/2019	11/05/2019	EP	Randall A Robbins	\$667.10	O
685-2019	11/08/2019	11/05/2019	EP	ANTHONY ALAN SCOTT	\$1,319.33	O
686-2019	11/08/2019	11/05/2019	EP	LOUIS J VAN GUNDY	\$1,485.24	O
687-2019	11/08/2019	11/05/2019	EP	DAVID A VORE	\$500.14	O
688-2019	11/08/2019	11/05/2019	EP	Cody Michael Whitmore	\$844.12	O
689-2019	11/08/2019	11/05/2019	EP	MICHELE WILLIAMS	\$784.47	O
690-2019	11/08/2019	11/05/2019	EP	DALE R WINNER	\$843.54	O
691-2019	11/08/2019	11/05/2019	EP	STEVEN A WOOLF	\$906.91	O
696-2019	11/11/2019	11/11/2019	EW	AFLAC	\$151.48	O
697-2019	11/11/2019	11/11/2019	EW	DAYAIR CREDIT UNION	\$159.10	O
698-2019	11/11/2019	11/11/2019	EW	INTERNAL REVENUE SERVICE	\$2,610.60	O
699-2019	11/11/2019	11/11/2019	EW	OHIO CHILD SUPPORT PAYMENT CENTRA	\$189.81	O
700-2019	11/11/2019	11/11/2019	EW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$270.00	O
702-2019	11/18/2019	11/18/2019	CH	SPEEDWAY SUPER AMERICA	\$1,787.45	O
703-2019	11/18/2019	11/18/2019	CH	Google Payment	\$391.40	O
704-2019	11/18/2019	11/18/2019	CH	DAYAIR CREDIT UNION	\$446.95	O
45964	11/18/2019	11/18/2019	AW	A.E.DAVID	\$91.95	O
45965	11/18/2019	11/18/2019	AW	AIM Media Midwest	\$29.00	O
45966	11/18/2019	11/18/2019	AW	BURNHAM & FLOWER OF OHIO, INC	\$285.00	O
45967	11/18/2019	11/18/2019	AW	BrewPro Inc	\$748.20	O
45968	11/18/2019	11/18/2019	AW	Chase Electric	\$644.00	O
45969	11/18/2019	11/18/2019	AW	ALL AMERICAN STORE LLC	\$8.58	O
45970	11/18/2019	11/18/2019	AW	Galls, LLC	\$50.73	O
45971	11/18/2019	11/18/2019	AW	JP Management Group	\$1,239.21	O
45972	11/18/2019	11/18/2019	AW	Culligan of Fairfield	\$55.95	O
45973	11/18/2019	11/18/2019	AW	DAYTON POWER AND LIGHT	\$650.78	O
45975	11/18/2019	11/18/2019	AW	KLEEM INC	\$89.27	O
45976	11/18/2019	11/18/2019	AW	Keith Lucking	\$193.75	O
45977	11/18/2019	11/18/2019	AW	LEADS ONLINE	\$1,758.00	O
45978	11/18/2019	11/18/2019	AW	MIAMI VALLEY PLANNING & ZONING WOR	\$50.00	O
45979	11/18/2019	11/18/2019	AW	MARTIN MARIETTA AGGREGATES	\$159.73	O
45980	11/18/2019	11/18/2019	AW	MONTGOMERY COUNTY OFFICE OF EMER	\$723.40	O
45981	11/18/2019	11/18/2019	AW	MONTGOMERY COUNTY SHERIFF'S OFFIC	\$900.00	O
45982	11/18/2019	11/18/2019	AW	The Oasis Center, LLC	\$285.00	O
45983	11/18/2019	11/18/2019	AW	The Dexter Company	\$26,865.00	O
45984	11/18/2019	11/18/2019	AW	CITY OF BROOKVILLE	\$23,583.61	O
45985	11/18/2019	11/18/2019	AW	VILLAGE OF PHILLIPSBURG	\$13,737.11	O
45986	11/18/2019	11/18/2019	AW	VILLAGE OF VERONA	\$1,965.30	O

Payment Listing

11/5/2019 to 11/30/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
45987	11/18/2019	11/18/2019	AW	DONNELLON MCCARTHY	\$158.61	O
Total Payments:					\$95,134.08	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$95,134.08	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, PQS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.