

TOWNSHIP

Board of Trustees Meeting

July 15, 2019

The regular meeting of Clay Township Trustees was called to order by Trustee President Steve Woolf at 5:00 pm. The Pledge of Allegiance was said and a moment of silence was observed for our military members, road workers, firefighters and police officers serving here and abroad.

Roll call:

Requarth – absent Woolf, present Vore, present

Trustee Woolf moved to approve the minutes from the July 1, 2019 regular Trustee meeting, as corrected; Trustee Vore seconded the motion. Trustee Woolf had confirmed with legal counsel that the minutes could be approved without both Trustees present who were at the last meeting.

Roll call:

Woolf – Yes Vore - Yes

Hearing from the Public:

None

Departments:

Police Department – Chief VanGundy requested the Trustees to sign off on New Hire Job descriptions that had been previously distributed. Trustee Vore moved to accept New Hire Job descriptions as presented; Trustee Woolf seconded the motion.

Roll call:

Woolf – Yes Vore - Yes

Chief VanGundy presented Township Property Destruction Order #19-001 for the disposal of old Township computers after the hard drives have been removed and stored in the Police property room. Trustee Vore read and moved to approve Order #19-001; Trustee Woolf seconded the motion.

Roll call:

Woolf – Yes Vore - Yes

Chief VanGundy presented Resolution 2019-037 to Revise Policy 17.5 Agency Property.
Trustee Vore moved to approve Resolution 2019-037; Trustee Woolf seconded the motion.

Roll call:

Woolf – Yes Vore - Yes

Cemetery/Road Department – Road/Cemetery Superintendent Chris Maleski was not present;
Randy Robbins was present and had nothing to report.

A cemetery deed was presented for sale of lots and Trustee Vore moved to approve the deed for the sale of the lots; Trustee Woolf seconded the motion.

Roll call:

Woolf – Yes Vore – Yes

Zoning – Zoning Officer Marcum reported he had distributed his report earlier and had nothing more to report.

Fiscal Officer:

Fiscal Officer Limbert presented the July 15, 2019 appropriation supplements, purchase orders, warrants and electronic payments. Trustee Woolf moved to accept the appropriation supplements, purchase orders, warrants and electronic payments as presented and reviewed; Trustee Vore seconded the motion.

Roll call:

Woolf – Yes Vore - Yes

Fiscal Officer Limbert presented Resolution 2019-037 for the Assessment of 2nd Quarter Delinquent Trash Bills totaling \$6,330.41 including late fees and related costs. Trustee Vore read and moved to accept Resolution 2019-038; Trustee Woolf seconded the motion.

Roll call:

Woolf – Yes Vore - Yes

Trustee Woolf presented various bills to Fiscal Officer Limbert that he had received.

Old Business:

Trustee Woolf presented Trustee Requarth resignation that had been postponed since Trustee Vore was not at the July 1 meeting and per the ORC could not be accepted. The resignation had been updated to be effective July 11th. Trustee Woolf read the resignation letter and moved to accept Trustee Requarth's resignation; Trustee Vore seconded the motion.

Roll call:

Woolf – Yes

Vore - Yes

Trustee Woolf indicated that per ORC Section 503.24 the replacement procedure of a vacant Trustee position is a two-step process which would include advertising the open position and Section 503.24 stated that the Trustees shall appoint the vacancy for the unexpired term within 30 days to fill the vacant office. Trustee Woolf read ORC Section 503.24. There was general discussion for the process. Trustee Vore noted the due date of 30 days would be August 10th. Trustee Woolf indicated that the Board of Election stated that since the position was vacant before August 7th (due date of petitions for the November elections), the position could be open for the fall election. Trustee Woolf indicated that if the appointment is after August 7th, there would be no election for the open vacancy and the appointee would complete the term remaining. Trustee Vore suggested interested individuals should submit a resume with a response to three questions prepared by the Trustees. It was noted that the next newspaper issue would be July 24th and individuals would have seven (7) days until July 31st (due noon) to submit resumes and the Trustees could make an appointment of the new Trustee at the August 5th meeting. The open Trustee vacancy is to be placed on the website immediately. It was noted that the vacancy information will be due July 19th for the newspaper; questions will be prepared for the newspaper and website posting. Fiscal Officer Limbert is to notify Board of Election when the appointment is made. After general discussion, a special meeting can be held later on July 31st (after the due time of noon) or August 1 for the appointment to allow more time for potential candidates to file for the fall election. Trustee Woolf move to announce the Trustee's Requarth's position vacant, the Township to announce the open position and prepare resume requirements for the open position to be posted on the Township's website and placed in the newspaper for the July 24th publication indicating resumes are

due noon on July 31 and have a special meeting after noon either July 31st or Aug 1st for selection of the Township Trustee; Trustee Vore seconded the motion.

Roll call:

Woolf – Yes

Vore - Yes

New Business:

No new business.

Trustee Reports:

Trustee Vore stated the SR49 & I70 project has started. Currently, no maps available. The project is being paid from the ODOT Emergency funds and, unfortunately, limited information available. The project is planned to be completed in the September/October timeframe.

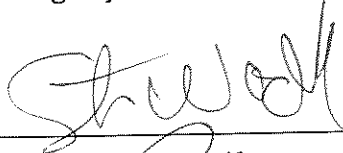
Trustee Vore moved to adjourn the meeting; Trustee Woolf seconded the motion.

Roll call:

Requarth – Yes

Woolf - Yes

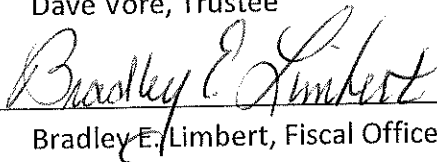
Meeting adjourned at 5:30 pm.



Steve Woolf, Trustee



Dave Vore, Trustee



Bradley E. Limbert, Fiscal Officer