

CLAY TOWNSHIP

Board of Trustees Meeting

March 19, 2018

The regular meeting of Clay Township Trustees was called to order by Trustee President Dave Vore at 5:00 pm. The Pledge of Allegiance was said and a moment of silence was observed for our military veterans and first responders serving our community and country.

Roll call:

Requarth, present Woolf, absent Vore, present

Trustee Vore moved to approve the minutes from the March 5, 2018 regular Trustee meeting; seconded by Trustee Requarth.

Roll call:

Requarth – Yes Vore – Yes

Hearing from the Public:

Steve Argast inquired about the status of the Clay Township maintenance code. Mr. Argast gave an update on the issues concerning a neighboring property that needed updated/cleaned up. Mr. Argast asked – can the Trustees help to improve the property values in the Township. Mr Argast would like the Trustees to look at the code and to move forward to address the property in question. Trustee Requarth indicated enforcement is the issue since there are limitations on what can legally be done. Trustee Vore indicated that he had done more research and talked to various officials concerning maintenance codes and enforcement of the codes. Trustee Vore indicated that we can make recommendations and we can only enforce what is in the ORC. The enforcement of a Township Maintenance Code would be through the District Court for Clay Township. Research indicated that collection of fines is very difficult. Washington and Butler Townships are “home-rule” townships, which Clay Township is not which gives them different rules. There was general discussion on property maintain codes. Trustee Vore indicated that the Township does not have a “hammer” to enforce property maintain issues. Trustee Vore offered to set up a meeting with Ass’t Prosecuting Attorney Alex Hale to discuss procedures for enforcement. Mr. Argast wants to discuss maintenance code rules with the officials in Columbus that he had discussed this issue previously to see what options are available.

Phillipsburg Fire Chief Matt Rhodes and Brookville Fire Chief Ron Fletcher expressed concern that something needs to be done to get things going on the upcoming Fire Levy. They had not been contacted and felt that action is needed as the levy will be coming up soon. Trustee Requarth updated what he has been doing in trying to get the entities together to get things moving. It was indicated that the Chiefs did not want to be on the levy committee, but be consultants to the levy committee. Trustee Vore shared the protocol for contracting the Fire Chiefs is by going through the Mayors of the Villages in which Trustee Requarth has attempted to do which has been somewhat frustrating. There was general discussion on the fire levy. Chief Fletcher and Chief Rhoades were concerned with the progress to date, or lack of progress. Trustee Vore summarized the process for preparing for the upcoming levy. Trustee Requarth gave an update on what he has been doing. Again, he is waiting for a response from the Village Mayors. Chief Fletcher asked what is the action plan for the levy. Trustee Requarth is working on scheduling a work session with Trustee Woolf to get things going for promoting the Fire Levy. Both Fire Chiefs reiterated their support to help with the levy.

Department Reports:

Police – Chief VanGundy reported that the speed revisions were complete and ready for approval. Trustee Vore moved to accept the speed revisions. Trustee Requarth seconded the motion. There was general discussion concerning the process for preparation of speed revisions.

Roll call:

Requarth – Yes Vore – Yes

Police Chief VanGundy presented the documentation for the disposal of expired police disciplinary records. Trustee Vore moved to approve the destruction of the expired police disciplinary records presented per the Record Retention Schedule, Trustee Requarth seconded the motion. Trustee Requarth inquired on process for destruction of various Township records. Trustee Vore gave brief history the process on setting up a record retention process for the Township via the guidelines provided by the State of Ohio

Roll call:

Requarth – Yes Vore – Yes

Trustee Vore presented Resolution 2018-0012 Authorizing Starting Salary for Part-Time Officers. Trustee Vore moved to approve the resolution; Trustee Requarth seconded the motion. Trustee Requarth indicated that the pay rate appears to be low. Trustee Vore shared that Chief VanGundy is working on a study to have Clay Township compensation

competitive with other local police districts. There was general discussion on police compensation.

Roll call:

Requarth – Yes Vore – Yes

Road & Cemetery – Road/Cemetery Superintendent Majeski inquired about the status of the J&A Construction proposal for roadwork to be done on Wengerlawn and Dodson Roads. Trustee Vore moved approve the estimate for Wengerlawn & Dodson Roads for \$3,690; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes Vore – Yes

Zoning Officer Brown had nothing to report. Report had be distributed earlier.

Fiscal Officer:

Financial information for January 2018 was presented. Detailed financial information had been distributed earlier to the Trustees.

Fiscal Officer Limbert presented Appropriation Reallocations to allow for payment of bills. Trustee Vore moved to approve the Appropriation Reallocations; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes Vore – Yes

Fiscal Officer Limbert presented Blanket Certificates and Purchase Orders for the payment of bills. Trustee Vore moved to approve the Blanket Certificates and Purchase Orders as presented; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes Vore – Yes

Fiscal Officer Limbert presented warrants, electronic payments and payroll vouchers/warrants for approval. Trustee Vore moved to approve warrants and electronic vouchers as presented; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes Vore – Yes

Unfinished Business:

There was no unfinished business to discuss.

New Business:

Trustee Vore indicated that he had requested a five year cash flow for the Road and Cemetery Funds to utilize in replacing the Township's old backhoe. In reviewing the 5-year projection, Trustee Vore observed that there are cash flow issues for the Cemetery as well as the General Fund with its limited resources that the Township is working on to keep positive. The JEDD, Police and the Road Funds are in good position. Trustee Vore inquired as to if funds had been set aside for the \$31,000 purchase of sirens in which Fiscal Officer Limbert indicated that they had been in the JEDD Fund.

Trustee Reports:

Trustee Requarth gave an update on lighting improvements throughout the Township house and other lighting areas on the Township property and estimates will be forthcoming.

Trustee Requarth wanted to share that involvement is needed by the whole community on the upcoming Fire/EMS levy. However, some things are out of our control and we are trying to get the levy passed.


Trustee Vore moved to adjourn the meeting; Trustee Requarth seconded the motion.

Roll call:

Requarth – Yes

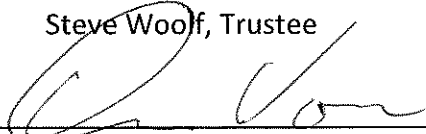
Vore – Yes

Meeting adjourned at 5:42pm.

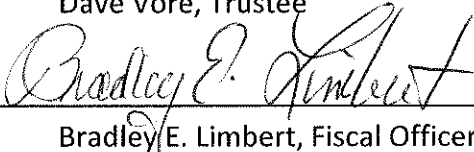


Jeff Requarth, Trustee

Steve Woolf, Trustee



Dave Vore, Trustee



Bradley E. Limbert, Fiscal Officer