

# CLAY TOWNSHIP

## Board of Trustees Meeting

April 1, 2019

The regular meeting of Clay Township Trustees was called to order by Trustee President Steve Woolf at 5:00 pm. The Pledge of Allegiance was said and a moment of silence was observed for our military members here and abroad, firefighters and police officers serving here and abroad and prayer of your choice.

Roll call:

Requarth, absent      Woolf, present      Vore, present

Trustee Vore moved to approve the minutes from the March 18, 2019 regular Trustee meeting; Trustee Woolf seconded the motion.

Roll call:

Woolf – Yes      Vore - Yes

### Hearing from the Public:

Jim McGraf, Doors Galore, questioned the benefit of belonging to the JEDD. He shared a concern with using JEDD monies to pay for a driveway in the Cemetery. Trustee Woolf indicated that it is a service driveway to the Road/Cemetery Buildings. The driveway is for service/snow trucks and other vehicles, including police cruisers, of the Township and use for the County vehicles. These vehicles provide needed services to the Township and avoid driving through the Cemetery.

### Department Reports:

Police Department – Chief VanGundy reported the new cruiser has arrived and is getting decals on it. Chief VanGundy requested the utilization of Drug Seizure and Law Enforcement Trust Funds for the purchase of additional equipment for the new cruiser. To

utilize such funds, procedures and steps have been performed per the ORC to comply with restrictions of those funds and Resolutions have been prepared accordingly.

Resolution 2019-022 Approval of Funds from Fund 2261 of \$4,201.25 for equipment for the new cruiser was presented by Trustee Vore and Trustee Vore moved to accept Resolution 2019-022; Trustee Woolf seconded the motion.

Roll call:

Woolf – Yes                      Vore - Yes

Chief VanGundy presented a detailed report of the Funds usage for Trustees approval as presented by Fiscal Officer attached to the resolution per Township procedures.

Resolution 2019-023 Approval of Funds from 2221 of \$3,71598 for equipment for the new cruiser was presented by Trustee Vore and Trustee Vore moved to accept Resolution 2019-023; Trustee Woolf seconded the motion.

Roll call:

Woolf – Yes                      Vore - Yes

Resolution 2019-024 Approval of Part-Time Promotion was presented by Trustee Vore. Trustee Vore moved to accept the Resolution 2019-024; Trustee Woolf seconded the motion. Trustee Woolf inquired if the increase of pay was in accordance with the Step Process recently instituted and Trustee Vore inquired on plans on hiring additional police personnel. Chief VanGundy indicated the increase of pay was following the Step Process and the department was in the process of interviewing for open positions.

Roll call:

Woolf – Yes                      Vore - Yes

Chief VanGundy presented revised timesheets for the reporting of time for Township personnel working the front desk. Trustee Vore moved to accept the revised timesheets as presented; Trustee Woolf seconded the motion.

Roll call:

Woolf – Yes                      Vore - Yes

Cemetery/Road Department – Road/Cemetery Superintendent Maleski had nothing to report. The March Report of the Superintendent of Arlington Cemetery was presented and Trustee Vore moved to accept the report; Trustee Woolf seconded the motion.

Roll call:

Woolf – Yes                      Vore - Yes

Zoning – Zoning Officer Whitmore indicated his report had been distributed earlier and nothing more to report. Trustee Woolf inquired as to how the report was handled in the Township records and Fiscal Officer Limbert indicated that it is acknowledge in the minutes and placed in the files for that Trustee meeting.

Fiscal Officer:

Fiscal Officer Limbert presented the April 1, 2019 blanket certificates and purchase order, and warrants and electronic payments. Trustee Woolf moved to accept the appropriation supplements, blanket certificates and purchase order, and warrants and electronic payments as presented; Trustee Vore seconded the motion.

Roll call:

Woolf – Yes

Vore - Yes

Old Business:

Fiscal Officer Limbert indicated that the Renewal Police Levy paperwork had been delivered to the Board of Elections and received a timestamp receipt.

Fiscal Officer Limbert had distributed the listing of current liquor permit holders in the Township to the Trustees. After general discussion, there were no complaints or concerns on the existing permits. The permits will be processed accordingly.

New Business:

No new business.

Trustee Reports:

Trustee Woolf welcomed Zoning Officer Cody Whitmore and encourage involvement with Zoning Board members to get the background on current projects as he is learning his new position.

Trustee Woolf reported that the Hartman Road drainage project was complete and the Road Department is working on the Pansing Road drainage issue.

Trustee Woolf indicated that the Cemetery Department is getting things ready for Memorial Day.

Trustee Woolf reported that the 2019 OTARMA application completed and has been turned in. Trustee Woolf thanked the department heads for their assistance.

Trustee Woolf indicated that the 2019 Ohio MS4 Stormwater EPA survey had been completed and filed last Friday.

Trustee Woolf reported that Trabel will be present on April 15<sup>th</sup> to present the aggregation prices for the newly formed district. The aggregation program is an "opt out" system for the residents. If residents can save on their utilities, they can use the program; if not, they can use other providers.

Trustee Woolf also shared that recycling pickup dates are on the website that residents can refer to it.

Trustee Vore asked about the status of the MC Sanitation Department concerning the requests on work for the Trailer park. Trustee Woolf indicated that he had responded to their request discussed at the last meeting and had received acknowledgement that they would proceed accordingly.

Trustee Vore shared that with the nice weather and people doing yardwork; garage doors and shed doors are usually left open. .. and usually there is an uptick on theft/break-ins. Trustee Vore indicated that residents need to be aware and take steps to secure their properties.

Trustee Vore indicated they are working a Zoning manual and expect it to be presented at an upcoming meeting that will have had our attorney's review.

Trustee Vore inquired about the Road/Cemetery Manual and Superintendent Maleski indicated that he is working with Trustee Requarth on the manual.

Trustee Vore moved to adjourn the meeting; Trustee Woolf seconded the motion.

Roll call:

Woolf – Yes

Vore - Yes

Meeting adjourned at 5:22pm



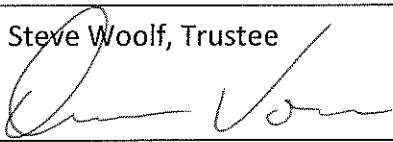
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Jeff Requarth, Trustee



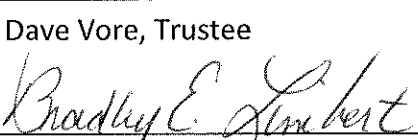
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Steve Woolf, Trustee



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Dave Vore, Trustee



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Bradley E. Limbert, Fiscal Officer