

# CLAY TOWNSHIP

## Board of Trustees Meeting

February 19, 2018

The regular meeting of Clay Township Trustees was called to order by Trustee President Dave Vore at 5:00 pm. The Pledge of Allegiance was said and a moment of silence was observed for our military veterans and first responders serving our community and country.

Roll call:

Requarth, absent      Woolf, present      Vore, present

Trustee Woolf moved to approve the minutes from the February 5, 2018 regular Trustee meeting as corrected; seconded by Trustee Vore.

Roll call:

Woolf – Yes      Vore – Yes

### Hearing from the Public:

Keith Kuntz, Council Member with Village of Phillipsburg, requested an Executive session on a concern what he believes involves an employment issue with the local Policeman Department that is not Clay Township or involves a Clay Township employee. There was general discussion if the request would qualify for an executive session and if the issue would be proper. The request is questionable for an executive session. Trustee Vore indicated that the Village of Phillipsburg should discuss with their legal counsel and then let us know what their recommended action would be so we can communicate the issue to our legal counsel so steps can be taken in resolving the issue being presented.

### Department Reports:

Police – Chief VanGundy was not present.

Trust Vore presented Resolution 2018-010 – Authorization to Reclassify Police and Police Restricted Fund Balances Effective December 31, 2017 to Properly Reflect Fund Balances. There was general discussion concerning work done for proper classification. Trustee Woolf moved to accept the resolution; Trustee Vore seconded the motion.

Roll call:

Woolf – Yes      Vore – Yes

Trustee Vore shared he appreciated the tedious work that had been done to correct the records.

Road & Cemetery – Road/Cemetery Superintendent Majeski was not present. Trustee Woolf reported that the Township had received delivery of lawn mowers traded in that had been approved in 2017.

Trustee Woolf also reported that the Road Department has been evaluating roadways and related water problems. The Township has installed “high water” signs for sections of road with issues when there are heavy rains and are preparing evaluations for those issue areas.

Zoning – Zoning Officer Brown was not present.

Trustee Vore shared that on Flood Waters, MS4, EPA and Storm Water Management issues and state requirements the Township has received a Storm Water “Memorandum of Understanding.” Trustee Woolf provided an update reporting that work done in cooperation with Montgomery County Water and Soil District for compliance. Trustee Woolf shared the issues on the requirements. Clay Township has taken steps to be in compliance in forming our own District and now has a “Memorandum of Understanding.” Trustee Vore moved to accept the MOU; Trustee Woolf seconded the motion.

Roll call:

Woolf – Yes

Vore – Yes

Trustee Woolf Vore expressed appreciation of the work done on water issues and encourages continued support of the agency.

Trustee Woolf also shared that the Township’s website will add an additional page/link for Storm Water Management for the residents and related updates.

Fiscal Officer:

Fiscal Officer Limbert presented Appropriation Reallocations to allow for payment of bills. Trustee Vore moved to approve the Appropriation Reallocations; Trustee Woolf seconded the motion.

Roll call:

Woolf – Yes

Vore – Yes

Fiscal Officer Limbert presented Blanket Certificates and Purchase Orders for the payment of bills. Trustee Vore moved to approve the Blanket Certificates and Purchase Orders as presented; Trustee Woolf seconded the motion.

Roll call:

Woolf – Yes

Vore – Yes

Fiscal Officer Limbert presented warrants, electronic payments and payroll vouchers/warrants for approval. Trustee Vore moved to approve warrants and electronic vouchers as presented; Trustee Woolf seconded the motion.

Roll call:

Woolf – Yes

Vore – Yes

Unfinished Business:

Trustee Vore presented Resolution 2018-009 Clay Township Investment Policy. Trustee Woolf moved to approve Resolution 2018-009; Trustee Vore seconded the motion. There was general discussion. Fiscal Officer Limbert has completed the required hours and waiting on the CFIM certificate from the State.

Roll call:

Woolf – Yes

Vore - Yes

New Business:

Trustee Vore presented Resolution 2018-006 Storm Water Management, Section 4001 Zoning Code and Trustee Woolf shared general information on this resolution. Trustee Vore moved to accept the resolution; Trustee Woolf seconded the motion.

Roll call:

Woolf – Yes

Vore – Yes

Fiscal Officer Limbert shared the recent purchase of AED batteries may qualify for the MORE Grant. After general discussion, the Trustees indicated that it would be proper to prepare such applications for Trustee approval for qualifying items rather than presenting such items to begin the application process.

Fiscal Officer Limbert shared the recent notification from the Board of Elections that they will continue utilizing Clay Township facilities for the 2018 elections.

Trustee Woolf presented CareWorks training requirements for continue preferred rates and the Trustees felt that the Department Heads should attend with a Trustee. Trustee Woolf will be the Trustee to attend and the department heads will be notified of the scheduled classes.

The annual Sunoco Liquor License renewal has been received. After general discussion, Trustee Woolf moved to continue the license; Trustee Vore seconded the motion.

Roll Call:

Woolf – Yes

Vore – Yes

Trustee Reports:

Trustee Woolf had received an audit confirmation concerning the outstanding balance owed to Walls Brothers on the Pleasant Plain Road project for Issue II paving. Fiscal Officer Limbert will verify and return the confirmation to Walls Brothers' auditors.

Trustee Woolf reported that the County has inspected all "bridges" in the Montgomery County. The Township does not have any in the "Poor" range but there are two "bridges" should be looked at for maintenance issues.

Trustee Woolf confirmed that the payment for the Website development had been made by the Fiscal Officer. Also, the Township is working on documentation for website changes as the Township works on keeping the website current.

Trustee Woolf reported that we have a map for Storm Water District coverage and a census is being done that could adjust the current district in 2020.

Trustee Woolf recognized guests, Christine Breig, attending for government observation requirement as part of her school/class assignment and Japan foreign exchange student, Tsubasa Miwa, was present to observe United Government in action.

Trustee Vore reported that the I-70/SR 49 redo intersection is progressing and will have more information about the work at the next meeting which may include a map. There was a rumor that the I-70/SR 49 project may include a "turn around" intersection; this is currently not in the plans.

Trustee Vore recognize Phillipsburg Mayor Crabtree who shared that they still do not have a signed Fire/EMS contract. Trustee Woolf indicated that he had personally hand-

delivered the updated contract to the Village. Mayor Crabtree will follow up with their Fire/EMS chief. If it cannot be located, another will be delivered.

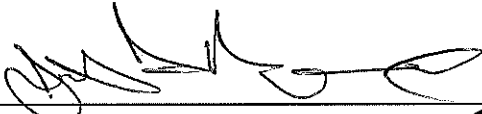
Trustee Vore moved to adjourn the meeting; Trustee Woolf seconded the motion.

Roll call:

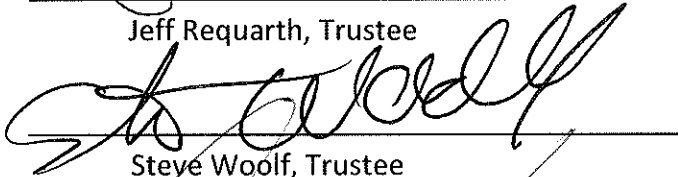
Woolf – Yes

Vore – Yes

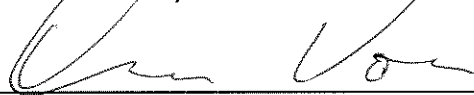
Meeting adjourned at 5:45pm.



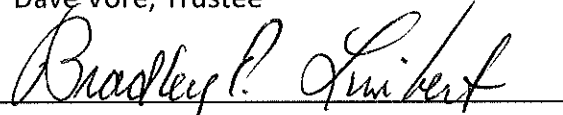
Jeff Requarth, Trustee



Steve Woolf, Trustee



Dave Vore, Trustee



Bradley E. Lambert, Fiscal Officer